

## Drill Ground Protocol and Expectations For your Fire Department

### Arrival:

All PM drill ground training begins at 7:00 pm sharp.

All AM drill ground training begins at 8:00 am sharp.

Please arrive early to allow for signing in and setup.

Call the Academy if your department is running late for whatever reason

### Signing-In:

All personnel on the drill ground shall sign in on the prescribed Academy forms and write down their six-digit State DFS ID number.

All Junior Firefighters and personnel without six-digit State DFS ID numbers shall be listed separately on the form with the last 4 digits of their SSN.

The Incident Commander (IC), Training Officer (TO), and Safety Officer (ISO) or designees shall sign in on the Academy drill ground protocol form.

The IC shall complete the RB-23 Academy form (Firefighter 1 Verification) prior to the start of any training scenario.

### Preparation and Safety:

Academy instructors shall meet with the Command staff of your department to review the training scenarios to be conducted and go over safety and operational guidelines.

The Command staff of your department shall advise the Academy instructors of any equipment or personnel issues before conducting any training scenarios.

All personnel shall be instructed by the Academy staff of the pre-established evacuation plan/procedures and the "Stop, Stop, Stop" policy.

An Academy instructor-led walkthrough/familiarization of the burn building(s) shall be conducted with all personnel prior to each training session.

An EMT from your department should be on location and if your department carries an AED, it should be readily available.

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### Accountability:

Accountability shall be strictly enforced at all times:

Accountability tags of all personnel shall be collected and maintained in a designated area as determined by the Academy lead instructor.

### PPE Guidelines:

All personnel actively operating in an IDLH atmosphere within the structure shall be in full PPE with an SCBA.

All personnel, regardless of affiliation or rank shall wear a helmet when on the concrete pad of the burn building.

All apparatus operators shall wear at least a helmet and gloves at all times when training scenarios and evolutions are being conducted.

The Safety Officer (ISO) from your department shall be responsible to ensure that PPE policies are followed and strictly enforced.

### RIC Requirement:

A Rapid Intervention Crew (RIC) shall be on stand-by for each live burn training evolution conducted within the structure or on the concrete pad.

### Injuries:

All injuries shall be reported and documented as per the Academy policies.

Any personnel requiring a transport to a medical facility/hospital shall be accompanied by departmental representatives as designated by the IC.

### Clean-Up:

Departmental personnel shall perform and assist in the complete cleanup of the training areas as directed by the Academy instructors.