

**Monmouth County Workforce Development Board
Minutes of June 2, 2016**

Members Present

Fran Keane, Chairperson	Maureen Murphy
Patricia Carlesimo, Trustee	Bill Phillips
Debra Agresti	Susan Rakoci-Anderson
John Booth	Linda Roma
John Brown	Jeff Schwartz
John Ciufo	Barry Semple
Rob Connolly	Ben Waldron
Drew deGanahl	Kathy Weir
Paul Dement	
Karen Escobedo	
Rose Isasi	
Timothy McCorkell	

Members Absent

Wyatt Earp, Vice-Chairman
Brian Wallace, Trustee
Rob Connolly
John Gagliano
Stephen Hornik
Violeta Peters
Christopher Ruisi
John Szeliga

Guests

Serena DiMaso – Deputy Director
Monmouth County Freeholders

Staff Present

Eileen Higgins
Larry Sternbach
Yolanda Taylor
Lucy Rivera

CALL TO ORDER & READING OF PUBLIC MEETING LAW:

- Fran Keane, Chairperson of the WDB called the meeting to order at 10:05 a.m. at the WDB office in Eatontown, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

ROLL CALL:

- Attendance was taken and it was noted that sufficient number of WDB members were present to constitute a quorum.

APPROVAL OF MINUTES:

- Corrections:
 - Let it be noted that Ben Waldron was in attendance at the March 3, 2016 meeting; he was inadvertently listed as being absent.
 - Let it be noted that Wyatt Earp, Vice-Chairman, was not available to call the meeting to order on March 3, 2016. Brian Wallace, Trustee called the meeting to order and Wyatt Earp arrived later.
- ***John Brown made a motion to approve the March 3, 2016 with the above corrections; Drew deGanahl seconded the motion, which was then unanimously approved.***

CHAIRMAN'S REPORT:

- The Annual Partnership Dinner was held on April 20th at McLoone's Pier House in Long Branch. Chairperson Keane thanked the members who made this annual event so successful by either attending or sponsoring the event.

FREEHOLDER REMARKS: Serena DiMaso, Deputy Director of the Monmouth County Board of Chosen Freeholders announced that Monmouth in Focus TV will be doing a segment on the Monmouth County Workforce Development Board showcasing the Job Fair, Whole Foods opening and other services that are available through the WDB.

ELECTION OF OFFICERS:

- Eileen Higgins announced that at the March WDB meeting, Bill Phillips, Chairman of the Nominating Committee reported that the following nominations were made for the slate of officers for a period of two years effective July 1, 2016 through June 30, 2018. The nominees are:
 - Frances Keane, Chairperson;
 - Rob Connolly, Vice-Chairman;
 - Patricia Carlesimo, Trustee and
 - Brian Wallace, Trustee:
- Eileen Higgins noted that there were no further nominations at the March 3rd meeting, and in accordance with the WDB By-laws, nominations were closed at that time.
- ***A motion was made by Ben Waldron that the WDB adopt the above noted slate to serve as WDB officers for the period of July 1, 2016 through June 30, 2018. The motion was seconded by Dr. Maureen Murphy and unanimously carried.***

EXECUTIVE DIRECTOR'S REPORT:

- WDB Certification:
 - The Monmouth County WDB is conditionally approved as a board by the State Employment and Training Commission pending the following:
 - Board Appointments (members will now be appointed by seats – this will make for an easier transition)
 - Outstanding Memorandum of Understanding
- Regional Plan:
 - The Central Region, which includes Monmouth, Middlesex, Mercer and Ocean Counties are required to create a Regional and Local Plan.
 - Regional Quad is currently meeting once a month – looking to bring some of the partners to the table to be part of the planning.
 - State Plan was emailed to the WDB members, but there was little time for comments, so it has been opened back up for additional comments.
 - WDB needs to weigh-in on the performance measures to ensure they are realistic.
- Career Connections:
 - State has rolled out a new program to replace the Jobs4NJ model with richer tools for job seekers; both the Neptune and Eatontown locations are BETA site.
- GSETA:
 - Eileen Higgins was elected president of the Garden State Employment & Training Association effective July 1, 2016.
 - The annual GSETA conference will be more engaging for the Workforce Development Board and will include national presenters to the conference to address WIOA.
 - Announced that funding is available for WDB members to attend the annual GSETA conference.
- Staffing
 - Staff changes have been made in an effort to improve the Youth and WFNJ programs.

DASHBOARD:

- Change in Dashboard - the OCQA committee requested that the pie chart colors correspond with the funding titles to more clearly link the report with the corresponding funding.
- Most of the Workforce Development Program (WDP) has gone unused and will be returned to LWD at the end of the fiscal year. The restrictions on the eligibility for the funding impaired the ability to use the funds appropriately.

- In the past, Wagner-Peyser and local WIOA had to separate measures – now will become one set of measures. The local WIOA performance measures are quite high and LWD needs to renegotiate towards the Wagner-Peyser measures which are lower.
- As of April, we are failing the Youth Attain Degree measure which is not unusual for this time in the program year; program staff is addressing the issue.

PARTNERSHIP AWARDS:

- The 25th Annual Partnership Awards that was held on April 20th was very successful with approximately 120 attendees.
- Approximately \$3,000 will be available to award to the Brookdale Community College Foundation for scholarships to deserving students.
- The scholarships will be discussed at the next WIB Executive meeting and then will be voted upon at the General WDB meeting scheduled for September.
- Planning has begun for the Alumni Awards scheduled for October.

COMMITTEE REPORTS:

- Basic Skills & Literacy:
 - Good communication and sharing of information among the Consortium partners.
 - Recruited representatives from local libraries to participate on the committee.
 - In the process of updating the Basic Skills & Literacy brochure.
- Business Services:
 - Participating in regional discussions.
 - Currently working with many businesses to help fill positions.
- Membership:
 - Looking to recruit more members for participation on the Membership Committee.
- Oversight, Compliance & Quality Assurance:
 - Currently working on updating the presentation for WDB orientation.
 - Reviewing and ensuring compliance
- Services to People with Disabilities:
 - Continue discussion on the Go-for-the Gold initiative for individuals with disabilities.
- Welfare-to-Careers:
 - Continue to conduct ABAWD orientations at the Eatontown office every Tuesday.
- Youth Council:
 - Monitored status of contracts

OTHER BUSINESS:

- The Girl Scouts of the Jersey Shore is looking for nominations to recognize outstanding women under the age of 40; does not need to be a girl scout. Please contact Fran Kean for nomination form.

COMMENTS FROM THE PUBLIC: None

NEXT MEETING DATE: Thursday, September 1, 2016 @ 10:00 a.m. at the WDB office in Eatontown.

ADJOURNMENT: *There being no further business to come before the WDB, the meeting was adjourned at 11:00 a.m. upon a motion by Maureen Murphy second by Drew deGanahl. Motion was unanimously approved.*