

**Monmouth County Workforce Development Board  
Minutes of March 3, 2016**

**Members Present**

Wyatt Earp, Vice-Chairman  
Patricia Carlesimo, Trustee  
Brian Wallace, Trustee  
Debra Agresti  
John Brown  
Rob Connolly  
Drew deGanahl  
Paul Dement  
Karen Escobedo  
John Gagliano  
Timothy McCorkell  
Maureen Murphy  
Violeta Peters  
Bill Phillips  
Susan Rakoci-Anderson  
Linda Roma  
Jeff Schwartz  
Barry Semple

**Members Absent**

Frances Keane, Chairperson  
John Booth  
Stephen Hornik  
Roseann Isasi  
Christopher Ruisi  
John Szeliga  
Benjamin Waldron  
Kathy Weir

**Guests**

Mignon Glenn, NJLWD

**Staff Present**

Eileen Higgins  
Yolanda Taylor  
Lucy Rivera

**CALL TO ORDER & READING OF PUBLIC MEETING LAW:**

- In the absence of Fran Keane, Chairperson of the WDB and Wyatt Earp, Vice-Chairman of the WDB, Brian Wallace, Trustee of the WDB called the meeting to order at 8:40 a.m. at the Beacon of Life in Oceanport, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

**ROLL CALL:**

- Attendance was taken and it was noted that sufficient number of WDB members were present to constitute a quorum.

**APPROVAL OF MINUTES:**

- *Brian Wallace made a motion to approve the December 3, 2015 minutes as written and distributed; Patti Carlesimo seconded the motion, which was then unanimously approved.*

**CHAIRMAN'S REPORT:** None

**FREEHOLDER REMARKS:** None

**NOMINATION OF OFFICERS:** Bill Phillips, chair of the Ad Hoc Nominating Committee, presented the following slate for officers of the WIB for the period of July 1, 2016 through June 30, 2017:

- Chairperson: Fran Keane
- Vice-Chairman: Rob Connolly
- Trustee: Patricia Carlesimo
- Trustee: Brian Wallace

The floor was open for nominations for any additional WIB member to serve as an elected WIB officer; no further nominations were made.

***Barry Semple made a motion to close the nomination of candidates to serve as WIB officers for the period of July 1, 2016 through June 30, 2017, which was seconded by Karen Escobedo. All members present voted in favor of adopting the motion. Elections for the officers will be held at the June Annual WIB meeting.***

**WIOA Update:**

- The State Plan date was moved back – due in Washington on April 1<sup>st</sup> with a 30-day public comment period.
- The Director will send the link to all WIB members, if they are interested in weighing in for public comment.
- The State hired a consultant to help write the State Plan, the same consultant will work with the regions to help write the regional plan.
- Need WDB's help and expertise when writing the Regional and Local Plans.
- WDBs need to address workforce development and all the funding, whether or not it is received by WDBs
- The Central Jersey Region, which consists of Monmouth, Ocean, Middlesex and Mercer Counties continue to meet once a month having high level conversations.

**EXECUTIVE DIRECTOR'S REPORT:**

- Primarily focused on the WIOA and the changes
- Working closely with the Neptune ES Office relative to the ABAWDS (Able Bodied Adults without Dependents). Individuals that receive Food Stamps that were previously waived from an employment activity are now required to enroll into an employment activity as of February 1, 2016. There are over 3,000 individuals identified in Monmouth County; and orientations are being conducted at both the Eatontown office, as well as the Neptune ES Office. Currently making appointments for these individuals. Individuals do not report for orientation, unfortunately will be sanctioned and will not be able to continue to receive food stamps.
- Several changes in the Business Services:
  - Jay Staiger, Business Representative received a promotion within NJLWD, no longer with the Division of Workforce Development
  - Working closely with a new Job Developer from Brookdale, whereby the Division of Workforce Development pays 50% of his salary.
  - New OJT writer from the NJ Department of Labor
- Whole Foods is opening up in Wall Township – currently using the Division of the Workforce Development facility for interviewing. Approximately 400 candidates have been seen during the period of two weekends in Eatontown.

**2015/2016 WDB BUDGET:**

- The 2015-2016 budget, previously distributed, was presented.
- The Oversight, Compliance & Quality Assurance Committee and the Executive Committee reviewed the proposed budget at their meetings.

***After review of the budget, Wyatt Earp made a motion to approve the budget as presented, second by Dr. Murphy and unanimously approved.***

#### **DASHBOARD:**

- Currently underspending the Adult/Dislocated Worker monies.
- Having conversations at committee levels on how to attract this population.
- Waiting for guidance on how to use funds to serve incumbent workers.
- Performance Standards:
  - Currently meeting performance measures with the exception of Youth Placement and Youth Degree Attainment.
  - Youth Programs did not start until October – too early to measure youth have not been in the program long enough to attain a degree.
  - Concerns on the youth placement – Contract and Planning Department currently using new tools to ensure that youth are coded accurately.
  - Held training for staff on use of the database.

#### **COMMITTEE REPORTS:**

- A summary of the committee reports was emailed to all members prior to the meeting; there were no questions or comments on the committee reports.

#### **OTHER BUSINESS:**

- Board Certification
  - Process of doing expedited recertification
  - Meeting with the Membership and OCQA committees to ensure compliance
  - May need additional business members to meet WIOA requirements
- Beacon of Life Facility in Oceanport
  - The Board expressed their appreciation to Violeta Peters for the use of her facility to hold the General WDB meeting and WDB Retreat.
  - Violeta Peters gave a brief description of the services offered at the Beacon of Life facility and offered a tour for any member interested in seeing the facility.
- 25<sup>th</sup> Annual Partnership Awards Dinner
  - The 25<sup>th</sup> Annual Partnership Dinner will be held at McLoone's Pier House in Long Branch on April 20<sup>th</sup> from 6 to 10 PM.
- **COMMENTS FROM THE PUBLIC: None**
- **NEXT MEETING DATE:** Thursday, June 2, 2016 @ 10:00 a.m. at the WDB office in Eatontown.
- **ADJOURNMENT:** *There being no further business to come before the WDB, the meeting was adjourned at 9:45 a.m. upon a motion by Rob Connolly second by John Brown. Motion was unanimously approved.*

*Meeting was immediately followed by the Workforce Development Board Retreat, facilitated by Maher & Maher.*