

**Monmouth County Workforce Development Board
Minutes of December 3, 2015**

Members Present

Frances Keane, Chairperson
Patricia Carlesimo, Trustee
Brian Wallace, Trustee
John Booth
John Ciufu
Rob Connolly
Drew deGanahl
Paul Dement
John Gagliano
Stephen Hornik
Roseann Isasi
Timothy McCorkell
Violeta Peters
Bill Phillips
Linda Roma
Barry Semple
John Szeliga
Kathleen Weir

Members Absent

Debra Agresti
John Brown
Wyatt Earp
Karen Escobedo
Maureen Murphy
Susan Rakoci-Anderson
Christopher Ruisi
Jeff Schwartz
Benjamin Waldron

Staff Present

Eileen Higgins
Lawrence Sternbach
Yolanda Taylor
Lucy Rivera

Guests

Marie Lucier-Woodruff, BCC
Mignon Glenn, NJLWD
Mark VanKamper, NJLWD

CALL TO ORDER & READING OF PUBLIC MEETING LAW:

- Fran Keane, Chairperson of the WDB, called the meeting to order at 8:34 a.m. at Bell Works in Holmdel, NJ.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

ROLL CALL:

- Attendance was taken and it was noted that sufficient number of WDB members were present to constitute a quorum.

APPROVAL OF MINUTES:

- Let it be duly noted that WDB member, Karen Escobedo was in attendance at the September 3, 2015 meeting, but was not reflected in the minutes. The minutes of the September 3, 2015 have since been changed to reflect her attendance.
- ***John Booth then made a motion to approve the September 3, 2015 minutes as written and distributed with the changes; Drew deGanahl seconded the motion, which was then unanimously approved.***

CHAIRMAN'S EXECUTIVE COMMITTEE REPORT: Fran Keane, Chairperson of the Workforce Development Board thanked those present for taking time from their busy schedules to attend and asked everyone to introduce themselves. In the interest of time for the WDB retreat, she announced that she had no comments; she then introduced Freeholder Serena DiMaso.

FREEHOLDER REMARKS:

- Serena DiMaso, Deputy Director of the Monmouth County Board of Chosen Freeholders presented Eileen Higgins with a Proclamation/Certificate of Recognition on behalf of the Freeholders for being awarded with the Distinguished Harry L. Wheeler Professional of the Year Award by the Garden State Employment and Training Association at their annual conference in Atlantic City in September. The proclamation declared December 3, 2015 as Eileen Higgins day in Monmouth County.

EXECUTIVE DIRECTOR'S REPORT: Eileen Higgins, Executive director of the WDB reported the following:

- **Job Fair**
 - The Job Fair was held on September 16th at the Collins Arena at Brookdale Community College and was very successful
 - There were approximately 140 employers present, with approximately 1,200 job seekers in attendance.
- **Regional Designation:**
 - Fran Keane and Eileen Higgins attended a meeting with Dennis Bone, State Employment and Training (SETC) Chairman, where they were informed that Regional Designation will remain the same. Monmouth County will continue to be in the Central Region, and will continue to work as a Quad with Mercer, Middlesex and Ocean Counties.
 - The Quad will be working cooperatively, including working together on the Regional Plan and may provide opportunities for regional projects and funding.
 - Regional meetings will be held on the first Monday of every month at the Monmouth County WDB office in Eatontown.
- **Dashboard**
 - Currently in the beginning stages of spending the budget for 2015 (July 1, 2015 – June 30, 2016). The Oversight, Compliance and Quality Assurance is reviewing the budget.
 - WFNJ is 82% obligated – the challenge is fewer customers, who are in need of more expensive skills upgrade.
 - Current Individual Training Account has a \$4,000 cap; this needs to be reviewed.
 - Currently meeting or exceeding performance measures, except in Youth Attain Degree.
- **Youth Contracts:**
 - *Upon the recommendations of the Evaluation Committee, **Tim McCorkell, Chairman of the Youth Committee made a motion to approve the following youth contracts for 2015-2016 for In-School and Out-of-School program activities for a total a combined total of \$800,025. The motion was second by Kathy Weir and unanimously approved with Linda Roma abstained from the vote.***
 - In-School Programs
 - Long Branch School District \$ 53,436

- Rugby School \$ 25,315
- Boys & Girls Club \$ 17,545
- Keansburg School District \$ 31,800
- Freehold School District \$ 45,000
- Out-of-School
 - Interfaith Neighbors \$ 88,200
 - Waters & Sims \$130,850
 - Community Affairs & Resource Center \$ 75,000
 - Brookdale Community College (2 locations) \$299,717
 - Boys & Girls Club \$ 32,962
- ***On behalf of the Youth Committee, Tim McCorkell made a motion to extend the following 2014-2015 youth contracts to June 30, 2016 with Freehold School District and SportzFarm receiving a 20% increase, all other contract were no cost extensions. The motion to approve the following youth extensions until June 30, 2016 was second by Steve Hornik and unanimously approved. Linda Roma abstained from the vote.***
 - In-School
 - Freehold School District \$ 96,496
 - Asbury Park High School \$ 30,000
 - SportzFarm \$ 75,727
 - Out-of-School
 - Brookdale Community College \$109,605

COMMITTEE REPORTS:

- A summary of the committee reports was emailed to all members prior to the meeting; there were no questions or comments on the committee reports.

OTHER BUSINESS: None

COMMENTS FROM THE PUBLIC: None

NEXT MEETING DATE: Thursday, March 3, 2016 at the WDB office in Eatontown.

ADJOURNMENT: *There being no further business to come before the WDB, the meeting was adjourned at 9:20 a.m. upon a motion from Patricia Carlesimo second by Violeta Peters. Motion was unanimously approved.*

Meeting was immediately followed by the Workforce Development Board Retreat, facilitated by Maher & Maher.