

AGENDA

Tentative: 10/07/26

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
TUESDAY EVENING, OCTOBER 13, 2026, AT 6:30 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ

- A. Roll Call
- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—REGULAR MEETING: SEPTEMBER 28, 2026
(Excused: Vice Chairman Mandeville, Commissioners Hennessy and Adcock)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
SEPTEMBER 28, 2026 (Excused: Vice Chairman Mandeville, Commissioners Hennessy and
Adcock)
- E. Approval of 2025 VOUCHER LIST
- F. Approval of 2026 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS
 - 2. ATTENDANCE REPORT—MONTH OF SEPTEMBER
 - 3. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —
SEPTEMBER (Dated: 10/6/2026)
 - 4. MCPS WEBSITE TRAFFIC REPORT — SEPTEMBER COMPARISON, BY YEARS
2021 – 2026
- K. COUNTY COMMISSIONER'S REPORT:
- L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director
- M. ITEMS FOR BOARD REVIEW:

1. Board Review Item #1 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to Continental Hardware, Inc., Newark, NJ, to Furnish and Deliver Lumber for Various Monmouth County Departments On-Call as Needed for the Period of January 1, 2027 through December 31, 2027 (F-19-2027) (Monmouth County Co-Op) (Addendum #1 Issued); in the Total Contract Amount of \$150,000.00 (MCPS).
2. Board Review Item #2 – Recommend Authorizing Contract Amendment #2, in the Amount of \$84,405.00 for one area of concern requiring remediation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 41, Lot 1.02Q, Upper Freehold Township, New Jersey, ± 5.3 Acres, Owned by: Diebel, Improved Property, Project: Additions to Crosswicks Creek Park in the original contract amount of \$2,660.00 and modified by Contract Amendment #1, in the Total Contract Amendment #1 Amount of \$33,955.00 (Purchase Order #283932), for a new Total Amended Contract Amount of \$118,360.00, as modified by Contract Amendment #2. **(see Memo)**
3. Board Review Item #3 – Recommend Authorizing Contract Amendment #3, in the Amount of \$23,925.00 for additional remedial investigation work, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation of Block 77, Lot 37, Freehold Borough, Improved Property, Owned by: Holland Farms, LLC, ± 0.8368 Acres, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #25-43 & P-91-2025), as originally awarded by Resolution #R-25-12-1=384, in the Contract Amount Not To Exceed \$2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-2-9=55, in the Total Contract Amendment #1 Amount of \$20,320.00, and as modified by Contract Amendment #2 awarded by Resolution #R-26-6-8=114, in the Total Contract Amount of \$45,020.00, for a new Total Amended Contract Amount of \$68,945.00, as modified by Contract Amendment #3. **(see Memo)**
4. Board Review Item #4 – Recommend Purchase from Paraco Gas Corporation, Rye Brook, NY, to Furnish and Deliver Assorted Propane Gasses for Various Monmouth County Departments On-Call, as needed for the Period of January 1, 2027 through December 31, 2028 (MCPS total \$48,870.00); as available under the Monmouth County Co-op Contract (F-15-2027), in the Total Contract Amount of \$146,688.19.
5. Board Review Item #5 – Recommend Purchase from U.S. Electrical Services, Inc. t/a Yale Electric Supply, Trenton, NJ, to Furnish and Deliver Light Bulbs for Various Monmouth County Departments On-Call, as needed for the Period of January 1, 2027 through December 31, 2027 (MCPS total \$20,000.00); as available under the Monmouth County Co-op Contract (F-18-2027), in the Total Contract Amount of \$74,050.00.

Request received from the Tournament Director of the Monmouth County High Schools, Tim Hogan for the use of Charleston Springs South Golf Course for its' New Jersey Girls High School Golf State Tournament of Champions on Thursday, May 13, 2027. The Tournament will begin with a shotgun start at 9:00 a.m., for approximately 100 junior golfers. The fee of \$30.00 per golfer will be charged for each participant which includes use of the warmup range. Mr. Hogan may seek local media/TV coverage of the event. No rain date. Mr. Hogan is requesting carts at no charge for coaches for the purposes of rulings and safety. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from the Tournament Director of the Monmouth County High Schools, Tim Hogan for the use of Charleston Springs South Golf Course for its' New Jersey Boys High School Golf State Tournament of Champions on Wednesday, May 12, 2027. The Tournament will begin with a shotgun start at 9:00 a.m. for approximately 115-120 junior golfers. The fee of \$30.00 per golfer will be charged for each participant which includes use of the warmup range. Mr. Hogan may seek local media/TV coverage of the event. No rain date. Mr. Hogan is requesting carts at no charge for coaches for the purposes of rulings and safety. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from the head coach of Manasquan High School, Chip Sweeney requesting the use of Howell Park Golf Course for its' Manasquan High School Winter Classic on Tuesday, March 16, 2027. The Winter Classic will begin with a shotgun start at 9:00 a.m. for approximately 120 junior golfers. The fee of \$24.00 per golfer will be charged for each participant which includes use of the warmup range. Mr. Sweeney is requesting a rain date of Wednesday, March 17, 2027. Mr. Sweeney is requesting carts at no charge for the purposes of rulings and safety. Hosting the event would require blocking tee times until 2:00 p.m. to the public.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____

Resolution of Consent seconded by:

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Bayshore Recreation Area
- Discussion, additions to Big Brook Park

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **TUESDAY EVENING, OCTOBER 13, 2026 – 6:30 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, NOVEMBER 9, 2026 – 6:30 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 7, 2026 – 6:30 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.