

SIGNATURE PAGE

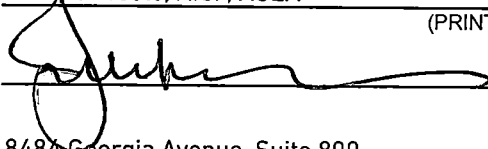
P-23-2023

To the Monmouth County Board of County Commissioners:

**THE UNDERSIGNED HEREBY DECLARES THAT
I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS.
I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE
WITH YOUR REQUIREMENTS.**

Company Name: Toole Design Group, LLC
(PRINT)

Preparer's Name: Jennifer Toole, AICP, ASLA
(PRINT)

Signature:  4/3/23
(DATE)


Address: 8484 Georgia Avenue, Suite 800
Silver Spring, MD 20910

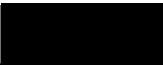
Telephone No.: 301.927.1900

Fax No.: 301.927.2800

E-Mail Address: contracts@tooledesign.com
***** (This should be the email where Contracts would be sent) *****

Contact Person: Michael Blau, AICP

FEIN: 
(Federal Employee ID)

BRC: 
(Business Registration Certificate)

COST ESTIMATE

FIRM NAME	TOOLE DESIGN									KARP STRATEGIES					STREET PLANS	FIRM	TITLE	HOUR	TASK FEE	LOADED																
	Nick Jackson	Wendell Joseph	Michael Blau	Ben Silverstein	Lily Ko	Sofia Gulaid	Quinn Kelly	Zoe Turner-Yovanovitch	Stefanie Brodie	Andel Koester	Yuri Chang	Katherine Rivard	Erik Strand	TBD	Mike Lydon																					
	Principal-in-Charge	Project Manager	Senior Planner QA/QC	Analyst	Planner Planning Sub PM	Planner Writing and Media Sub PM	Planner Admin Sub PM	Planner	Strategic Advisor	Principal	Director Outreach Sub PM	Associate	Analyst	Analyst	Principal																					
	\$98	\$43	\$51	\$47	\$37	\$35	\$42	\$36	\$63	\$298	\$269	\$197	\$131	\$131	\$200																					
Task 1: Project Management																																				
1.1: Project Kickoff Meeting																1	2	1	1	1							11	\$1,549								
1.2: Bi-Weekly Progress Meetings																13	40	8	10	10	4	4	4	2						1	96	\$5,023				
1.3: Monthly Progress Reports																6	13														1	20	\$1,350			
1.4: Style Manual																	2			4												6	\$234			
1.5: Online Project Management Platform																4	30	8	4	4	4	4	4	2								1	65	\$3,209		
TOTAL TASK 1 HOURS																24	87	17	15	19	8	8	8	4	1	2	2	0	0	3	198					
PERCENT OF EMPLOYEE'S TIME ON TASK 1																46%	20%	14%	5%	6%	7%	5%	25%	12%	100%	17%	3%	0%	0%	9%						
Task 2: Needs Assessment																\$1,076	\$6,671	\$3,142	\$1,865	\$5,511	\$490	\$84	\$582	\$886	\$0	\$2,690	\$12,805	\$28,165	\$27,510	\$0			\$91,476	\$134,701		
2A.1: Public and Stakeholder Outreach Plan																	8	4		2						2	7	25	25			73	\$9,090			
2A.2: Technical Advisory Committee																4	24	12		12			4										56	\$2,625		
2A.3: Experiences Committee																	38	10		8						3	23	65	65				212	\$24,815		
2A.4: Public Meetings																	12	20		20						3	25	80	80				240	\$28,960		
2A.5: Project Website																	4	1		20													25	\$959		
2A.6: Webmap																	8	2		30													40	\$1,550		
2A.7: Experienced Conditions Report																2	8	4		2						1	5	25	25				72	\$8,622		
2A.8: Public Outreach Summary																1	8	4		2						1	5	20	15				56	\$6,560		
2B.1: Literature Review																	14	1		12				12										39	\$1,858	
2B.2: Crash History Review																	2		8	4			2										16	\$679		
2B.3: Transit Data Review																	2		8	4			2										16	\$679		
2B.4: Infrastructure Assessment																	2		8	4			2										16	\$679		
2B.5: Environmental Justice Data Review																	2		8	4			2										16	\$679		
2B.6: Summary Report																2	8	2	4	8	12												36	\$1,544		
2C: Environmental Justice and Vulnerable Communities Technical Memorandum																2	14	2	4	18	2	2	4	2									50	\$2,177		
TOTAL TASK 2 HOURS																11	154	62	40	150	14	2	16	14	0	10	65	215	210	0	963					
PERCENT OF EMPLOYEE'S TIME ON TASK 2																21%	36%	50%	15%	48%	11%	1%	50%	41%	0%	83%	97%	100%	100%	0%						
Task 3: Data Analysis and Mapping																\$391	\$1,733	\$101	\$8,765	\$294	\$140	\$42	\$0	\$507	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$11,972	\$37,456	
3.1: Methodology Technical Memorandum																1	2		12														15	\$744		
3.2: Bicycle Network Analysis																	8		40															48	\$2,211	
3.3: Pedestrian Crossing Level of Traffic Stress Analysis																	2		20															22	\$1,019	
3.4: Housing Typologies Travel Shed and Barriers Analysis																1	14		60	4	2	1		8										90	\$4,267	
3.5: ESRI ArcGIS Online Application																	2		16															18	\$833	
3.6: Barriers to Mobility Index																	4		20															24	\$1,106	

FIRM NAME	TOOLE DESIGN										KARP STRATEGIES					STREET PLANS	HOUR SUBTOTAL	TASK FEE SUBTOTAL	LOADED TOTAL
	Nick Jackson	Wendell Joseph	Michael Blau	Ben Silverstein	Lily Ko	Sofia Gulaid	Quinn Kelly	Zoe Turner-Yovanovitch	Stefanie Brodie	Andet Koester	Yuri Chang	Katherine Rivard	Erik Strand	TBD	Mike Lydon				
	Principal-in-Charge	Project Manager	Senior Planner QA/QC	Analyst	Planner Planning Sub PM	Planner Writing and Media Sub PM	Planner Admin Sub PM	Planner	Strategic Advisor	Principal	Director Outreach Sub PM	Associate	Analyst	Analyst	Principal				
	\$98	\$43	\$51	\$47	\$37	\$35	\$42	\$36	\$63	\$298	\$269	\$197	\$131	\$131	\$200				
3.7: Data Analysis and Mapping Technical Memorandum	2	8	2	20	4	2										38	\$1,793		
TOTAL TASK 3 HOURS	4	40	2	188	8	4	1	0	8	0	0	0	0	0	0	255			
PERCENT OF EMPLOYEE'S TIME ON TASK 3	8%	9%	2%	68%	3%	3%	1%	0%	24%	0%	0%	0%	0%	0%	0%				
Task 4: Findings and Recommendations	\$391	\$2,599	\$1,013	\$559	\$3,160	\$3,007	\$334	\$291	\$507	\$0	\$0	\$0	\$0	\$0	\$4,000		\$15,862	\$43,272	
4.1: Barriers to Mobility Index Technical Memorandum	2	24	10	6	70	16	4	4	4						10	150	\$7,719		
4.2: Limiting Effects and Positive Solutions Report	2	36	10	6	16	70	4	4	4						10	162	\$8,143		
TOTAL TASK 4 HOURS	4	60	20	12	86	86	8	8	8	0	0	0	0	0	20	312			
PERCENT OF EMPLOYEE'S TIME ON TASK 4	8%	14%	16%	4%	27%	70%	5%	25%	24%	0%	0%	0%	0%	0%	61%				
Task 5: Final Report	\$881	\$3,639	\$1,165	\$932	\$1,837	\$350	\$5,345	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000		\$16,149	\$47,348	
5.1: Final Report Outline (Word) and Template (InDesign/PDF)	1	8	4			2	8									23	\$1,051		
5.2: Content Draft #1 (Word)	2	12	1		20	4	40								10	89	\$5,311		
5.3: Revised Content Draft #2 (Word)	1	12	4													17	\$820		
5.4: Layout Draft #1 (InDesign/PDF)	1	16	2		20	2	40									81	\$3,367		
5.5: Revised Layout Draft #2 (InDesign/PDF)	1	8	2													11	\$546		
5.6: Final Draft	1	8	2		10	2	20									43	\$1,818		
5.7: Final Report Presentation	2	16	6													24	\$1,193		
5.8: Datasets, Production Files, and Documentation		4	2	20			20									46	\$2,042		
TOTAL TASK 5 HOURS	9	84	23	20	50	10	128	0	0	0	0	0	0	0	10	334			
PERCENT OF EMPLOYEE'S TIME ON TASK 5	17%	20%	19%	7%	16%	8%	87%	0%	0%	0%	0%	0%	0%	0%	30%				
TOTAL HOURS BY STAFF CATEGORY/PERSON	52	425	124	275	313	122	147	32	34	1	12	67	215	210	33	2,062			
TOTAL DIRECT LABOR	\$5,088	\$18,411	\$6,283	\$12,821	\$11,500	\$4,266	\$6,139	\$1,164	\$2,153	\$298	\$3,228	\$13,199	\$28,165	\$27,510	\$6,600		\$146,824		
Overhead: Toole Design 179.34%, Street Plans 40%	\$9,125	\$33,018	\$11,268	\$22,992	\$20,623	\$7,651	\$11,009	\$2,087	\$3,861						\$2,640		\$124,276		
Profit: Toole Design 12%, Street Plans 10%	\$1,706	\$6,172	\$2,106	\$4,298	\$3,855	\$1,430	\$2,058	\$390	\$722						\$924		\$23,659		
TOTAL LABOR	\$15,919	\$57,601	\$19,657	\$40,110	\$35,978	\$13,348	\$19,206	\$3,641	\$6,736	\$298	\$3,228	\$13,199	\$28,165	\$27,510	\$10,164		\$294,759		
																DIRECT COSTS	\$5,240	5,240	
																TOTAL PROJECT FEE	\$299,999		

TOOLE DESIGN DIRECTS

Transportation and Lodging	\$1,950
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KARP STRATEGIES DIRECTS

Transportation (15 tickets for regional transit)	\$450
Transportation (six ride-share/taxi rides)	\$200
Spanish Translation (10 documents, 100 words per document)	\$500
Spanish Interpreter 1 (3 events, four hours each including prep time)	\$900
Spanish Interpreter 2 (3 events, four hours each including prep time)	\$900
24x36 foam board (6 in total)	\$340
SUBTOTAL NON-SALARY DIRECT EXPENSES	\$5,240