

**SIGNATURE PAGE**

**P-20-2024**

To the Monmouth County Board of County Commissioners:

**THE UNDERSIGNED HEREBY DECLARES THAT  
I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS.  
I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE  
WITH YOUR REQUIREMENTS**

Company Name: CME Associates  
(PRINT)

Preparer's Name: Michael J. McClelland, PE, PP, CME, Partner  
(PRINT)

Signature:  December 27, 2023  
(DATE)

Address: 3141 Bordenstown Avenue, Parlin, New Jersey 08859

Telephone No.: 732-727-8000

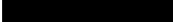
Fax No.: 732-727-3989

E-Mail Address: mmcclelland@cmeusa1.com

**\*\*\* (This should be the email where Contracts would be sent) \*\*\***

Contact Person: Michael J. McClelland, PE, PP, CME, Partner

FEIN:   
(Federal Employee ID)

BRC:   
(Business Registration Certificate)

(Revised 2/2017)



## SECTION 4 - COST PROPOSAL

In accordance with the requirements of the Request for Proposals (RFP), we have developed this Cost Proposal for the full scope of our proposed On-Call Professional Engineering Services in connection with Construction Inspection and On-Call Engineering Services Necessary to Advance Various Monmouth County Improvement Projects.

In accordance with the Request for Proposals requirements, we have provided this Cost Proposal on the basis of direct hourly salary times a multiplier for the hourly billing rate, plus Direct Expenses. We have enclosed the completed Fee Schedule Form in the format provided by the County in the Request for Proposals. The estimated average hourly salary for each labor classification listed and multipliers are valid through December 31, 2024, the end of the proposed Contract, at which time they may be subject to an adjustment. The Total Fee amount will not exceed the Contract Ceiling amount of \$600,000.00 (or \$300,000.00 if two Contracts are awarded by the County) for the period from January 1, 2024 through December 31, 2024, without specific written authorization from the County.

Billing will be monthly for actual hours worked times actual direct salary times multiplier and eligible direct expenses, with no retainage.

Direct expenses will include eligible project expenses, including reproduction costs by an outside firm, overnight, courier or special delivery charges, photography costs, field testing, and laboratory costs for field quality control testing.

Our Cost Proposal is in accordance with the following qualifications and clarifications:

1. We have not included any costs for on-site field offices. We intend to manage the project from our present offices.
2. We have not included any costs for permit fees that may be required as part of on-call services. (i.e. Freehold Soil Conservation Permits, Road Opening Permits, etc.) These fees are to be directly paid by Monmouth County or the Contractor.
3. The direct salary rate for each category reflects the anticipated rate in each category. Actual rates per category could be less depending on the projects we are assigned and level of skilled personnel required to complete these assignments.
4. Direct salary rate shall not include employee benefits.
5. Multiplier includes overhead, profit and employee benefits.

Invoices will be in the format of the Sample Invoice & Progress Report Formats provided in the RFP, accompanied by the required Progress Report.

**PROPOSAL FOR PROFESSIONAL SERVICES - MONMOUTH COUNTY, NJ**

RFP # P-20-2024

On-Call Professional Engineering Services in Connection with Construction Inspection and On-Call Engineering Services Necessary to Advance Various Monmouth County Improvement Projects for the Period of January 1, 2024 to December 31, 2024

TITLE / LABOR CLASSIFICATION (1)	ASCE GRADE (1)	PROPOSED / POTENTIAL STAFF NAME (1)	MAXIMUM DIRECT LABOR WAGE (2, 6)
<b>Engineering</b>			
Partner	PIX		\$183.00
Principal	PVIII		\$183.00
Senior Supervising Engineer	PVII		\$104.00
Supervising Engineer	PVI		\$103.00
Lead Engineer	PV		\$78.00
Senior Engineer	PIV		\$70.00
Engineer III	PIII		\$68.00
Engineer II	PII		\$48.00
Engineer I	PI		\$44.00
<b>Survey</b>			
Survey Manager	PVII		\$104.00
Professional Land Surveyor	PV		\$82.00
Land Surveyor	ET-V		\$59.00
Party Chief	ET-IV		\$49.00
Survey Technician	ET-II		\$65.00
<b>Planner</b>			
Sr. Supervising Planner	PVII		
Supervising Planner	PVI		
Lead Planner	PV		
Senior Planner	PIV		
Planner II	PIII		
Planner I	PII		
<b>Environmental</b>			
Principal Environmentalist	PVIII		
Senior Supervising Environmentalist	PVII		
Supervising Environmentalist	PVI		
Lead Environmentalist	PV		
Senior Environmentalist	PIV		
Environmentalist II	PIII		
Environmentalist I	PII		
<b>Construction</b>			
Senior Supervising Construction Engineer	PIX		\$104.00
Supervising Construction Engineer	PVIII		\$74.00
Senior Construction Engineer	PVII		\$73.00
Construction Engineer	PVI		\$56.00
Supervising Inspector	PVIII		\$69.00
Inspector III	PIV		\$47.00
Inspector II	PIII		\$40.00
Inspector I	PII		\$34.00
Construction Tech	PI		\$33.00
<b>Designers</b>			
Senior Supervising Designer	P-IV		\$65.00
Supervising Designer	ET-V		\$57.00
Senior Designer	ET-IV		\$49.00
Designer	ET-III		\$34.51
Field / Design Technician	ET-II		\$25.00
<b>Clerical / Admin Assistance</b>			
Supervising Administrator	PV		\$47.00
Administrator	PIII		\$46.00
Clerical	Clerical		\$29.00

**DIRECT EXPENSES (5):**

All NJDEP fees and other associated costs will be submitted to the Client for reimbursement for each on-call project.

**NOTE TO PROPOSER:**

This is a Cost Plus, Not to Exceed contract. Failure to properly complete this Fee Schedule may be cause for rejection or disqualification of proposal. Include a separate sheet for each proposed subconsultant.

- Provide actual Titles, ASCE Grades, and all potential Staff Names that may be required or anticipated to perform work under this On-Call Contract. Additional titles may be added if needed. Services provided by Titles or ASCE Grades not specified cannot be billed. Future staff will be bound by the maximum rates specified by Title and/or ASCE Grade.
- A maximum hourly rate, not to exceed, shall be provided. This is the maximum direct hourly labor wage for the Title/ASCE Grade that can be billed under this contract, including escalation, if applicable.
- State your NJDOT Approved Overhead (OH) Percentage = 110.70%
- State your Profit Percentage (should not exceed 10%) = 10%
- Direct Expenses: List any direct costs anticipated with specific unit costs. No other charges will be accepted and blank information will be assumed zero. --- All NJDEP fees and other associated costs will be submitted to the Client for reimbursement for each on-call project.
- Invoicing is based on the actual Direct Labor (DL) wage paid (not to exceed the maximum) plus OH, Profit and Direct Expenses. Invoicing = [(DL) + (DL x OH %)] = Subtotal + (Subtotal x Profit %) + Direct Expenses. Payroll back up will be required.