

SIGNATURE PAGE

RFQ# F-21-2027

To the Board of County Commissioners of the County of Monmouth:

**THE UNDERSIGNED HEREBY DECLARES THAT
I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS.
I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE
WITH YOUR REQUIREMENTS.**

Company Name: Staples Contract & Commercial LLC
(PRINT)

Preparer's Name: Deana Alegre
(PRINT)

Signature:  22-Sep-2026
Deana Alegre (Sep 22, 2026 08:36:46 EDT) (DATE)

Business Address: 500 Staples Drive
Framingham, MA 01702

Telephone No.: (877) 826-7755

Fax No.: 877-609-7770

E-Mail Address: SledbidDesk@Staples.com

*****(This should be the email where Contracts would be sent)*****

Contact Person: Blake Goldsmith

FEIN: 
(Federal Employee ID)

(Revised 3/2026)

County of Monmouth

REQUEST FOR BID

--- This Is Not An Order ---



RFB# F-21-2027

Monmouth County Purchasing
Hall of Records, 3rd Floor
1 East Main Street
Freehold, NJ 07728
(732) 431-7370 Fax (732) 431-7379

Contact: Sophia Giezey
732-431-7370 x7381

FURNISH AND DELIVER XEROGRAPHIC PAPER FOR VARIOUS MONMOUTH COUNTY DEPARTMENTS ON-CALL, AS NEEDED FOR THE PERIOD JANUARY 1, 2027 THROUGH DECEMBER 31, 2027 (MONMOUTH COUNTY CO-OP)

RFB must be received no later than: September 23, 2026 10:30AM

For Delivery to: Various Delivery Locations. See Details Below.

Delivery Date: 1/1/2027-12/31/2027

ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
1	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", WHITE 92 BRIGHTNESS 10 REAMS/CARTON Packaging: <u>8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, White, 5000 Sheets/Carton (324791/200230)</u> MFG/Brand: <u>Staples</u> Product No: <u>324791</u> Variances, if any: _____	3,474 CARTN(S)	42.24	146,741.76
2	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", BLUE 92 BRIGHTNESS 10 REAMS/CARTON Packaging: <u>Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Blue, 5000 Sheets/Carton (14786-AA)</u> MFG/Brand: <u>Staples</u> Product No: <u>2259456</u> Variances, if any: <u>30% recycled</u>	14 CARTN(S)	62.51	875.14
3	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", YELLOW 92 BRIGHTNESS 10 REAMS/CARTON Packaging: <u>Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Canary, 5000 Sheets/Carton (14787-AA)</u> MFG/Brand: <u>Staples</u> Product No: <u>2259458</u> Variances, if any: <u>30% recycled</u>	7 CARTN(S)	62.51	437.57
4	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", SALMON 92 BRIGHTNESS 10 REAMS/CARTON Packaging: <u>Staples Pastel 30% Recycled Color Copy Paper, 20 lbs., 8.5" x 11", Salmon, 500 Sheets/Ream, 10 Reams/Carton (073030CT)</u> MFG/Brand: <u>Staples</u> Product No: <u>24617759</u> Variances, if any: <u>30% recycled</u>	2 CARTN(S)	62.51	125.02

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
5	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", GREEN 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Green, 5000 Sheets/Carton (14781-AA) MFG/Brand: Staples Product No: 2259455 Variances, if any: 30% recycled	4 CARTN(S)	62.51	250.04
6	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", PINK 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Pink, 5000 Sheets/Carton (14779-AA) MFG/Brand: Staples Product No: 2273516 Variances, if any: 30% recycled	13 CARTN(S)	62.51	812.63
8	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", IVORY 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples 30% Recycled Pastel Multipurpose Paper, 20 lbs., 8.5" x 11", Cream, 500 Sheets/Ream, 10 Reams/Carton (14789) MFG/Brand: Staples Product No: 24417799 Variances, if any: 30% recycled	1 CARTN(S)	62.51	62.51
9	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 11", GOLDENROD 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Goldenrod, 5000 Sheets/Carton (14788-AA) MFG/Brand: Staples Product No: 2259457 Variances, if any: 30% recycled	1 CARTN(S)	62.51	62.51
10	VIRGIN XEROGRAPHIC PAPER 24#, 8.5" X 11", HOTS ORANGE 92 BRIGHTNESS 10 REAMS/CARTON	2 CARTN(S)	90.00	180.00

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
	Packaging: Staples Brights Multipurpose Colored Paper, 24 lb, 8.5" x 11", Orange, 500/Ream, 10 Reams/Carton (20108A)			
	MFG/Brand: Staples			
	Product No: 24384919			
	Variances, if any:			
11	VIRGIN XEROGRAPHIC PAPER 24#, 8.5" X 11", HOTS LIME 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Brights Multipurpose Paper, 24 lbs., 8.5" x 11", Lime, 500/Ream (20105) MFG/Brand: Staples Product No: 733093 Variances, if any: Ream qty	1 CARTN(S)	100.60	100.60
12	VIRGIN XEROGRAPHIC PAPER 24#, 8.5" X 11", HOTS LEMON 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Brights Multipurpose Paper, 24 lbs., 8.5" x 11", Yellow, 500/Ream (20102) MFG/Brand: Staples Product No: 733077 Variances, if any: Ream qty	1 CARTN(S)	100.60	100.60
14	VIRGIN XEROGRAPHIC PAPER 24#, 8.5" X 11", VIOLET 92 BRIGHTNESS 10 REAMS/CARTON Packaging: Staples Brights Multipurpose Colored Paper, 24 lb, 8.5" x 11", Purple, 500/Ream, 10 Reams/Carton (20110A) MFG/Brand: Staples Product No: 24384927 Variances, if any:	1 CARTN(S)	90.00	90.00
15	VIRGIN XEROGRAPHIC PAPER 90#, 8.5" X 11", CARD STOCK, WHITE 84 BRIGHTNESS 250 SHEETS/REAM, 8 REAMS/CARTON Packaging: Neenah Paper 90 lb. Index Paper, 8.5" x 11", White, 2000 Sheets/Carton (40311) MFG/Brand: Neenah Product No: 567662 Variances, if any:	6 CARTN(S)	71.08	426.48

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
16	VIRGIN XEROGRAPHIC PAPER 90#, 8.5" X 11", CARD STOCK, YELLOW 84 BRIGHTNESS 250 SHEETS/REAM, 8 REAMS/CARTON Packaging: Staples 110 lb. Cardstock Paper, 8.5" x 11", Canary, 250 Sheets/Ream (49704) MFG/Brand: Staples Product No: 490889 Variances, if any: 110lb, ream qty	4 CARTN(S)	76.80	307.20
17	VIRGIN XEROGRAPHIC PAPER 20#, 8.5" X 14", WHITE 92 BRIGHTNESS 10 REAMS/CARTON Packaging: 8.5" x 14" Legal Size Copy Paper, 20 lbs, 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton (4073) MFG/Brand: Staples Product No: 24489558 Variances, if any: 2500 sheets/carton	241 CARTN(S)	74.98	18,070.18
18	VIRGIN XEROGRAPHIC PAPER 20#, 11" X 17", HOTS LEMON 92 BRIGHTNESS 10 REAMS / CARTON Packaging: Astrobrights 11" x 17" Color Copy Paper, 24 lbs. Solar Yellow, 2,500 Sheets/Carton (22533CT) MFG/Brand: Astrobrights Product No: 24617776 Variances, if any: 2500 sheets/carton	5 CARTN(S)	210.46	1,052.30
19	VIRGIN XEROGRAPHIC PAPER 20#, 11" X 17", WHITE 92 BRIGHTNESS 5 REAMS/CARTON Packaging: 11" x 17" Ledger Size Copy Paper, 20 lbs, 92 Brightness, 500 Sheets/Ream, 4 Reams/Carton (4074) MFG/Brand: Staples Product No: 24489559 Variances, if any: 2000 sheets/carton	36 CARTN(S)	45.14	2,031.30
20	HAMMERMILL PAPER #163110 (OR EQUIVALENT) COLOR LASER GLOSS, 32#, 8.5" X 11", 94 BRIGHTNESS 300 SHEETS/PKG, 8 PKG/CARTON	8 CARTN(S)	58.50	444.60

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
	Packaging: <u>Hammermill Premium Laser Print 8.5" x 11" Multipurpose Paper, 32 lbs., 98 Brightness, 500 Sheets/Ream (104646)</u> MFG/Brand: <u>Hammermill</u> Product No: <u>556910</u> Variances, if any: <u>Ream qty</u>			
21	HAMMERMILL PAPER #163110 (OR EQUIVALENT) COLOR LASER GLOSS, 32#, 8.5" X 14", 94 BRIGHTNESS 300 SHEETS/PKG, 8 PKG/CARTON Packaging: <u>JAM Paper 8.5" x 14" Multipurpose Paper, 32lb, White, 50/Pack (81214-P-321J-50)</u> MFG/Brand: <u>JAM PAPER</u> Product No: <u>24565046</u> Variances, if any: <u>Pack qty</u>	5 CARTN(S)	495.36	2,476.80
22	XEROX DIGITAL PRINTING PAPER 24#, 8.5" X 11", WHITE 98 BRIGHTNESS 10 REAMS/CARTON Packaging: <u>Staples Inkjet Paper - 8.5" x 11" Multipurpose, 24 lbs, 98Bright, 5-Reams/Carton</u> MFG/Brand: <u>Staples</u> Product No: <u>733330</u> Variances, if any: <u>2500 sheets/carton</u>	9 CARTN(S)	91.72	825.48
23	SPRINGHILL DIGITAL INDEX CARDSTOCK (OR EQUIVALENT) 90#, 11" X 17", WHITE 92 BRIGHTNESS 1000 SHEETS/CARTON Packaging: <u>Springhill 90 lb. Cover Paper, 11" x 17", White, 1000 Sheets/Carton (015110CASE)</u> MFG/Brand: <u>Springhill</u> Product No: <u>41410</u> Variances, if any:	1 CARTN(S)	167.23	167.23
24	VELLUM BRISTOL 67#, 8.5" X 11", CARD STOCK, GOLDENROD 92 BRIGHTNESS 250/PK Packaging: <u>JAM PAPER 8.5" x 11" Vellum Bristol Cardstock, 67lb, Goldenrod, 100/pack (169825G)</u> MFG/Brand: <u>JAM PAPER</u> Product No: <u>24565128</u> Variances, if any: <u>100 sheets/ream</u>	1 PKG(S)	21.16	63.48

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
25	ASTROBRIGHTS VULCAN GREEN (OR EQUIVALENT) 24#, 8.5 X 11" 500 SHEETS/REAM Packaging: <u>Astrobrights 8.5" x 11" Color Multipurpose Paper, 24 lbs., Vulcan Green, 500 Sheets/Ream, 10/Ream (21859/22379CT)</u> MFG/Brand: <u>Astrobrights</u> Product No: <u>24633691</u> Variances, if any: <u>5000 sheets/carton, carton qty</u>	4 REAM(S)	10.647	106.47
26	ASTROBRIGHTS COLORED CARDSTOCK 65#, 8.5 X 11", GAMMA GREEN 250/PK Packaging: <u>Astrobrights 65 lb. Cardstock Paper, 8.5" x 11", Gamma Green, 2,000 Sheets/Carton (22741CT)</u> MFG/Brand: <u>Astrobrights</u> Product No: <u>24617771</u> Variances, if any: <u>2000 sheets/carton, carton qty</u>	5 PKG(S)	11.775	94.20
27	ASTROBRIGHTS COLORED CARDSTOCK 65#, 8.5 X 11", LUNAR BLUE 250/PK Packaging: <u>Astrobrights 65 lb. Cardstock Paper, 8.5" x 11", Lunar Blue, 2,000 Sheets/Carton (22721CT)</u> MFG/Brand: <u>Astrobrights</u> Product No: <u>24617773</u> Variances, if any: <u>2000 sheets/carton, carton qty</u>	1 PKG(S)	11.775	94.20
28	ASTROBRIGHTS COLORED PAPER 24#, 11" X 17", TERRA GREEN 500 SHEETS/REAM Packaging: <u>Astrobrights 11" x 17" Color Copy Paper, 24 lbs. Terra Green, 2,500 Sheets/Carton (22583CT)</u> MFG/Brand: <u>Astrobrights</u> Product No: <u>24617768</u> Variances, if any: <u>2500 sheets/carton, carton qty</u>	4 EACH	21.046	105.23
29	30% RECYCLED COPY PAPER 20#, 8.5" X 11", WHITE 92 BRIGHTNESS 500 SHEETS/REAM, 10 REAMS/CARTON Packaging: <u>Staples 30% Recycled 8.5" x 11" (US letter) Copy Paper, 20 lbs., 92 Brightness, 5000/Carton (112350/461757)</u> MFG/Brand: <u>Staples</u> Product No: <u>492072</u> Variances, if any: _____	210 CARTG(S)	53.80	11,298.00

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30	30% RECYCLED COPY PAPER 20#, 8.5" X 14", WHITE 92 BRIGHTNESS 500 SHEETS/REAM, 10 REAMS/CARTON Packaging: Staples 30% Recycled 8.5-Inch x 14-Inch Copy Paper 20 lb 92 Bright 500/Ream 10 Ream/Count MFG/Brand: Staples Product No: 581760 Variances, if any:	7 CARTN(S)	75.30	527.10
31	30% RECYCLED COPY PAPER 20#, 11" X 17", WHITE 92 BRIGHTNESS 500 SHEETS/REAM Packaging: Staples 30% Recycled 11-Inch x 17-Inch Copy Paper 20 lbs 92 Brightness 500/Ream 5 Ream/Count MFG/Brand: Staples Product No: 581761 Variances, if any: 2500 sheets/carton, carton qty	15 REAM(S)	57.26	171.78
32	30% RECYCLED COLORED PAPER, 20#, 8.5" X 11", PINK 500 SHEETS/REAM, 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Pink, 5000 Sheets/Carton (14779-AA) MFG/Brand: Staples Product No: 2273516 Variances, if any:	2 CARTN(S)	62.51	125.02
33	30% RECYCLED COLORED PAPER, 20#, 8.5" X 11", BLUE 500 SHEETS/REAM, 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Blue, 5000 Sheets/Carton (14786-AA) MFG/Brand: Staples Product No: 2259456 Variances, if any:	2 CARTN(S)	62.51	125.02
34	30% RECYCLED COLORED PAPER, 20#, 8.5" X 11", CANARY 500 SHEETS/REAM, 10 REAMS/CARTON Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Canary, 5000 Sheets/Carton (14787-AA) MFG/Brand: Staples Product No: 2259458 Variances, if any:	3 CARTN(S)	62.51	187.53

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
35	30% RECYCLED COLORED PAPER, 20# , 8.5" X 11", GOLD 500 SHEETS/REAM, 10 REAMS/CARTON	3 CARTN(S)	62.51	183.48
Packaging: Staples Pastel 30% Recycled 8.5" x 11" Color Copy Paper, 20 Lbs., Goldenrod, 5000 Sheets/Carton (14788-AA)				
MFG/Brand: Staples				
Product No: 2259457				
Variances, if any: _____				
TOTAL:			188,725.51	

SUBMIT ALL INQUIRIES TO: FORMALBIDQUESTIONS@CO.MONMOUTH.NJ.US

*PLEASE NOTE: ANY GAP IN ITEM NUMBERS SHOULD BE DISREGARDED. THE MONMOUTH COUNTY PURCHASING SYSTEM DOES NOT RE-NUMBER THE BID WHEN ITEMS ARE NOT REQUISITIONED, CAUSING THE NUMBERING GAPS BETWEEN ITEMS.

Various Delivery Locations:

Administrator
Hall of Records
1 East Main Street, Second Floor
Freehold, NJ 07728
Geri Elias 732-431-7384

Finance Department
Hall of Records
1 East Main Street, Third Floor
Freehold, NJ 07728
Joanne Lewandowski 732-431-7391 x7740

Office of Shared Services
Hall of Records Annex
1 East Main Street
Freehold, NJ 07728
Rob Ferragina 732-431-7460 x7369

Information Technology Services
Human Services Building
3000 Kozloski Road
Freehold, NJ 07728
Alexa Caprio 732-431-7991 x2130