

SIGNATURE PAGE

RFQ# F-104-2026

To the Board of County Commissioners of the County of Monmouth:

**THE UNDERSIGNED HEREBY DECLARES THAT
I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS.
I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE
WITH YOUR REQUIREMENTS.**

Company Name: Courier Printing Corp.
(PRINT)

Preparer's Name: Anne Schloss
(PRINT)

Signature: Anne Schloss
(DATE)

Business Address: 24 Laurel Bank Ave
Deposit NY 13754

Telephone No.: 607-467-2191

Fax No.: 607-467-5330

E-Mail Address: cprintsales@tds.net

*****(This should be the email where Contracts would be sent)*****

Contact Person: Anne Schloss

FEIN: [REDACTED]
(Federal Employee ID)

(Revised 3/2026)

REQUEST FOR BID

----- This Is Not An Order -----



Monmouth County Purchasing

Hall of Records, 3rd Floor

1 East Main Street

Freehold, NJ 07728

(732) 431-7370 Fax (732) 431-7379

Contact: Sophia Giezey
732-431-7370 x7381

**FURNISH AND DELIVER PRINTED MATERIALS FOR THE MONMOUTH COUNTY PARKS SYSTEM
ON-CALL, AS NEEDED FOR THE PERIOD MAY 1, 2026 THROUGH DECEMBER 31, 2026**

RFB must be received no later than: April 15, 2026 10:30AM

For Delivery to: Parks System, Central Supply Building
805 Newman Springs Road, Lincroft, NJ 07738

Delivery Date: 5/1/2026 - 12/31/2026

ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
GROUP 1 - BROCHURES AND POSTCARDS				
1	8 1/2" X 11" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, FULL COLOR, FULL BLEED PRINTING BROCHURE TO BE FOLDED INTO THREE PANELS FOR A FINISHED SIZE OF 3 5/8" X 8 1/2" BUNDLED IN GROUPS OF 100 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 100/BUNDLE	5 M	.26/ea	\$1300
2	8 1/2" X 14" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, FULL COLOR, FULL BLEED PRINTING BROCHURE TO BE FOLDED IN HALF TWICE FOR A FINISHED SIZE OF 8 1/2" X 3 1/2" BUNDLED IN GROUPS OF 100 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 100/BUNDLE	60 M	.10/ea	\$6,000
3	17" X 22" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, 4-COLOR PROCESS AND MATTE OR DULL VARNISH FULL BLEED PRINTING BROCHURE TO BE FOLDED IN HALF TO 8 1/2" X 22", THEN FOLDED TO 8 1/2" X 18 7/16", FOLDED TO 8 1/2" X 14 11/16", FOLDED TO 8 1/2" X 7 1/2" AND FINALLY FOLDED TO 8 1/2" X 3 3/4" BUNDLED IN GROUPS OF 50 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 50/BUNDLE	10 M	No	Bid

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4	8 1/2" X 22" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, 4-COLOR PROCESS BOTH SIDES FULL BLEED PRINTING BROCHURE TO BE ACCORDION FOLDED TO A FINISHED SIZE OF 8 1/2" X 3.67" BUNDLED IN GROUPS OF 100 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 100/BUNDLE	20 M	.17/ea	\$ 3400
5	17" X 14" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, 4-COLOR PROCESS BOTH SIDES AND MATTE OR DULL VARNISH FULL BLEED PRINTING BROCHURE TO BE FOLDED IN HALF TO 8 1/2" X 14, IN HALF AGAIN TO 8 1/2" X 7" AND IN HALF AGAIN FOR A FINISHED SIZE OF 8 1/2" X 3 1/2" BUNDLED IN GROUPS OF 50 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 50/BUNDLE	5 M	No	Bid
6	17" X 11" FOLDED BROCHURE RECYLED MATTE OR SATIN 80 LB. MINIMUM GRADE 2 DOUBLE SIDED, 4-COLOR PROCESS AND MATTE OR DULL VARNISH FULL BLEED PRINTING BROCHURE TO BE FOLDED IN HALF TO 8 1/2" X 11" AND THEN INTO THREEPANELS FOR A FINISHED SIZE OF 3 5/8" X 8 1/2" BUNDLED IN GROUPS OF 50 TO AVOID DAMAGE A MINIMUM OF 5M WILL BE ORDERED EACH TIME 50/BUNDLE	15 M	No	Bid

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
7	8 1/2" X 11" EVERY DOOR DIRECT POSTCARDS RECYCLED MATTE COVER STOCK 100 LB, WHITE DOUBLE SIDED, FULL COLOR FULL BLEED PRINTING BUNDLED IN GROUPS OF 100 TO AVOID DAMAGE A MINIMUM OF 10M WILL BE ORDERED EACH TIME 100/BUNDLE	20 M	.15/ea	\$3,000
8	11" X 17" FOLDED EDUCATION BOOKLET RECYCLED MATTE OR SATIN 80 LB. DOUBLE SIDED, 4-COLOR PROCESS, FULL BLEED PRINTING, 8 PRINTED PAGES TO BE FOLDED IN HALF AND SADDLE STICHTED FOR A FINISHED SIZE OF 8.5" X 11", FOR 32 FINAL PAGES WHITE PAPER TABS SHALL BE ADHERED TO EACH BOOKLET ALONG THE 11" SIDE TO HOLD CLOSED A MINIMUM OF 1M WILL BE ORDERED EACH TIME	2 M	\$1.81/ea	\$3,620
GROUP 2 - STATIONARY AND ENVELOPES				
9	6" X 9" WHITE CRAFT ENVELOPES 28 LB WITH PERMANENT SELF-SEALING FLAP PRESS AND SEAL ON RIGHT SIDE OF ENVELOPE. NO STRIP AND GRIP. BLACK INK OR PANTONE COLOR TO BE CONSISTENT THROUGHOUT. NO SHOW THROUGH ACCEPTED. ONE SIDED, ADDRESS TO BE PRINTED ON TOP LEFT A MINIMUM OF 1M WILL BE ORDERED EACH TIME 500/BOX	1 M	No	Bid
10	9" X 12" WHITE CRAFT ENVELOPES 28 LB WITH PERMANENT SELF-SEALING FLAP PRESS AND SEAL ON RIGHT SIDE OF ENVELOPE. NO STRIP AND GRIP. BLACK INK OR PANTONE COLOR TO BE CONSISTENT THROUGHOUT. NO SHOWTHROUGH ACCEPTED. ONE SIDED, ADDRESS TO BE PRINTED ON TOP LEFT A MINIMUM OF 5M WILL BE ORDERED EACH TIME 500/BOX	10 M	No	Bid

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ITEM#	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	TOTAL PRICE
11	STANDARD #10 ENVELOPES 4 1/8" X 9 1/2" 28 LB, WHITE OR IVORY ONE SIDED, SINGLE COLOR BLACK INK OR PANTONE COLOR TO BE CONSISTENT THROUGHOUT. NO SHOW THROUGH ACCEPTED. A MINIMUM OF 5M WILL BE ORDERED EACH TIME 500/BOX	5 M	.11/ea	\$550
12	STANDARD #9 BUSINESS REPLY ENVELOPES 3 7/8" X 8 7/8" WHITE, ONE SIDED, SINGLE COLOR BLACK INK OR PANTONE COLOR TO BE CONSISTENT THROUGHOUT. NO SHOW THROUGH ACCEPTED. A MINIMUM OF 1M WILL BE ORDERED EACH TIME 500/BOX	1 M	.32/ea	\$320
13	STANDARD #14 WHITE CRAFT ENVELOPES 5" X 11 1/2" ONE SIDED, SINGLE COLOR PERMANENT SELF-SEALING FLAP PRESS AND SEAL ON RIGHT SIDE OF ENVELOPE. NO STRIP AND GRIP. BLACK INK OR PANTONE COLOR TO BE CONSISTENT THROUGHOUT. NO SHOW THROUGH ACCEPTED. ONE SIDED, ADDRESS TO BE PRINTED ON TOP LEFT A MINIMUM OF 1M WILL BE ORDERED EACH TIME 500/BOX	1 M	No	Bid

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14	<p>9 1/2" X 12 1/2" WHITE CRAFT ENVELOPES FOR DEER MANAGEMENT 28 LB, ONE SIDED,</p> <p>PRINTING OF DEER MANAGEMENT PROGRAM HIGHLIGHTS AND REMINDERS IN AN 8 1/2" X 11" SPACE. SEQUENTIALLY NUMBERED FROM 25001 TO 25999 PLUS 33 MARKED AS INVALID IN THE PLACE OF NUMBERS.</p> <p>BLANK INK TO BE CONSISTENT THROUGHOUT. NO SHOW THROUGH ACCEPTED. PERMANENT SELF-SEALING FLAP PRESS AND SEAL ON RIGHT SIDE OF ENVELOPE. NO STRIP AND GRIP</p> <p>ONE ORDER OF ALL 1,037 WILL BE PLACED AT ONE TIME</p>	1,037 EACH	No	Bid
GROUP 3 - MISCELLANEOUS FORMS, BUSINESS CARD AND NCR FORMS				
15	<p>5 1/2" X 8 1/2" 2-PART NCR FORMS CONSECUTIVELY NUMBERED ONE SIDED, BLACK INK 2 PART NCR - 1ST WHITE, 2ND YELLOW SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. TWO (2) HOLES PUNCHED AT TOP (WHERE INDICATED). 250/PACK, PACKED NUMERICALLY</p>	2 M	No	Bid
16	<p>5 1/2" X 8 1/2" 3-PART NCR FORMS CONSECUTIVELY NUMBERED ONE SIDED, BLACK INK 3 PART NCR - 1ST WHITE, 2ND PINK, 3RD YELLOW SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. TWO (2) HOLES PUNCHED AT TOP (WHERE INDICATED). 250/PACK, PACKED NUMERICALLY</p>	1 M	No	Bid

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17	8 1/2" X 11" 3-PART NCR FORMS CONSECUTIVELY NUMBERED ONE SIDED, BLACK INK 3 PART NCR - 1ST WHITE, 2ND YELLOW, 3RD PINK SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. TWO (2) HOLES PUNCHED AT TOP (WHERE INDICATED). 250/PACK, PACKED NUMERICALLY	1 M	No	Bid
18	8 1/2" X 14" 3-PART NCR FORMS CONSECUTIVELY NUMBERED ONE SIDED, BLACK INK 3 PART NCR - 1ST WHITE, 2ND YELLOW, 3RD PINK SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. TWO (2) HOLES PUNCHED AT TOP (WHERE INDICATED). 250/PACK, PACKED NUMERICALLY	1 M	No	Bid
19	8 1/2" X 11" 3-PART NCR FORMS WITH IVORY OR MANILA BACKING ONE SIDED, BLACK INK 3 PART NCR - 1ST WHITE, 2ND YELLOW, 3RD PINK ALL PARTS CARRY IDENTICAL COPY AND ARE TO INCLUDE UP TO FIVE (5) PERFORATIONS WHERE INDICATED ON ALL PARTS. BOTTOM COPY TO BE MANILA INDEX AS INDICATED. UP TO 5 PERFORATIONS ON FORM BOTH HORIZONTAL AND VERTICAL ON FILE. 250/PACK, PACKED NUMERICALLY	1 M	No	Bid
20	8 1/2" X 11" 4-PART NCR FORMS CONSECUTIVELY NUMBERED ONE SIDED, BLACK INK 4 PART NCR - 1ST WHITE, 2ND CANARY, 3RD PINK, 4TH GOLDENROD SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. THREE (3) HOLES PUNCHED WHERE INDICATED 250/PACK, PACKED NUMERICALLY	1 M	No	Bid



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21	<p>8 1/2" X 11" 4-PART NCR FORMS WITH PUNCHED HOLES AND BACKING ONE SIDED, BLACK INK</p> <p>NCR, TO BE PERFORATED VERTICALLY FROM TOP WHERE INDICATED ON ALL PARTS, THREE (3) PUNCH HOLES WHERE INDICATED. FORM MAY CONTAIN ADDITIONAL PERFORATIONS (UP TO 5-LINES ON ALL PARTS). BACKING PAGE BUFF INDEX 90-LB. INK COVERAGE TO BE EVEN AND CONSISTENT THROUGHOUT.</p> <p>4 PART NCR AS FOLLOWS: 1ST WHITE - CB - 15 LB 2ND CANARY - CFB - 14 LBS 3RD PINK - CFB - 14 LBS 4TH GOLDENROD - CF - 105 LBS 250/PACK</p>	1 M	No	Bid
22	<p>9 1/4" X 5 1/2" 4-PART NCR FORMS DOUBLE SIDED, SIDE 1: BLACK INK, SIDE 2: GRAY INK CONSECUTIVELY NUMBERED SETS TO BE CRASH NUMBERED SEQUENTIALLY (TO BE DETERMINED AT PRESS RUN), NUMBERS MUST NOT BE SKIPPED. BOUND IN BOOKS OF 25 SETS PER. BOOKS TO BE DOUBLE STAPLED AND BOUND WITH MANILA WRAP AROUND COVER. HORIZONTAL PERFORATION 3/4" FROM TOP</p> <p>4 PART NCR - 1ST WHITE, 2ND CANARY, 3RD PINK, 4TH GOLDENROD 250/PACK, PACKED NUMERICALLY</p>	1 M	No	Bid
23	<p>8 1/2" X 11" 4-PART NCR FORMS ONE SIDED, BLACK INK</p> <p>4 PART NCR - 1ST WHITE, 2ND CANARY, 3RD PINK, 4TH GOLDENROD</p> <p>ALL PARTS GLUED ALONG 11" SIDE (TOP). ALL 4-PARTS HOLE PUNCHED, 3 HOLES AT 1 1/4", 5 1/2" AND 9 3/4" SAME SIDE AS GLUED EDGE 100/PACK</p>	1 M	No	Bid



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24	2" X 3 1/2" BUSINESS CARDS WHITE, 80 LB RECYCLED OPAQUE COVER FOR STANDARD BUSINESS CARD STOCK AND WEIGHT ONE SIDED, PANTONE 356 VARIOUS CARDS WILL BE PRINTED AT 500 CARDS/RUN 500/BOX	7 M	.55/each	\$275
25	9 1/2" X 11" TWO PART PROGRAM/PARK RECEIPT FORMS 9 1/2" CONTINUOUS FORMS FOR IBM 36 SYSTEM COMPUTER PMS GREEN 561 OR MATCHING CMYK, OR BLACK INDICATED AT PRESS TIME PART 1 AND 2 PASTED IN LEFT MARGIN PART 1 : WHITE, PART 2: YELLOW ALL PARTS CRIMPED LEFT AND RIGHT WITH 1/2" MARGINAL PERFORATION ON ALL PAGES ALL PARTS CROSS PERFORATED EVERY 11 INCHES	1 M	No	Bid
26	9 1/2" X 11" THREE PART INVOICE FORMS 9 1/2" CONTINUOUS FORMS FOR IBM 36 SYSTEM COMPUTER PMS GREEN 561 OR MATCHING CMYK, OR BLACK INDICATED AT PRESS TIME PART 1, 2 AND 3 PASTED IN LEFT MARGIN PART 1 : WHITE, PART 2: YELLOW, PART 3: PINK ALL PARTS CRIMPED LEFT AND RIGHT WITH 1/2" MARGINAL PERFORATION ON ALL PAGES ALL PARTS CROSS PERFORATED EVERY 11 INCHES	1 M	No	Bid

TOTAL: \$18,465