

**SIGNATURE PAGE**

**CC-12-2022**

To the Monmouth County Board of County Commissioners:

**THE UNDERSIGNED HEREBY DECLARES THAT  
I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS.  
I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE  
WITH YOUR REQUIREMENTS.**

Company Name: Off Duty Management  
(PRINT)

Preparer's Name: Sherry Rowley  
(PRINT)

Signature: *Sherry Rowley* 10-11-2022  
(DATE)

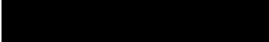
Address: 1906 Avenue D. #200, Katy, TX, 77493

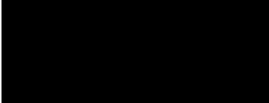
Telephone No.: (877) 636 - 8300

Fax No.: \_\_\_\_\_

E-Mail Address: gdoran@offdutymanagement.com  
\*\*\***(This should be the email where Contracts would be sent)**\*\*\*

Contact Person: Greg Doran

FEIN:   
(Federal Employee ID)

BRC:   
(Business Registration Certificate)

(Revised 2/2017)



Vendor must split certain details between Officers so, as to ensure no Officer works more than the allowed total hours per day or per week for extra duty work.	X	
The vendor must provide reporting each Sunday showing all detailed hours broken down by Officer from 0000 Sunday to 2400 Saturday.	X	
The vendor must have successfully completed a SOC type 2 audit and provide a confirmation letter from the auditing firm.	X	
Has the Vendor ever been awarded an RFP, but not started the work associated with the RFP? If yes, please explain.		X
Please provide at least 5 references for New Jersey agencies for which the vendor is performing similar work. Three of these agencies should be in Monmouth County.  <i>→ ODM has 1 partner agency in New Jersey, Eatontown PD. ODM is very proficient in NJ law as it relates to extra duty and is rapidly growing in the NE. ODM will have 2 additional NJ agencies on board by the end of the year and have partners in NY, CT, NH, MA, and VA. We hope you will consider the quality of service, technology, and support provided by ODM regardless of this requirement and choose the best overall solution for your County as Eatontown did for their Borough.</i>		X

### 7. Service Fee

Off Duty Management’s (ODM) transparent fee structure is all-inclusive of the services described in this proposal. These fees are charged directly to the private business customer requesting extra duty details. Monmouth County Sheriff’s Office and its officers will never be charged any fees or costs for ODM’s comprehensive administrative services, technology, or insurance. ODM manages all invoicing and collections and remits payments directly to Monmouth County or its officers – whichever payment structure is preferred. The County nor the officers will ever wait for payment from ODM. The funds and full reporting are delivered on a weekly basis.

While there is no cost to the agencies and officers, a small administrative fee is charged to the extra duty employer. Through this fee, we offer the extra duty employer enhanced benefits to protect their business enterprise, including schedule and fee management, invoicing, terms, billing options and an online payment portal for further simplicity. In addition, extra duty employers have access to an efficient cloud-based process with unsurpassed tracking and reporting capabilities, as well as insurance coverage under our comprehensive liability insurance plan, eliminating their need to purchase or provide proof of insurance.

This is the preferred method by agencies across the nation. Taxpayers have agreed as well. They prefer that the businesses utilizing extra duty officers cover the costs, not taxpayer dollars that can be utilized on critical policing equipment or labor needs.

	Hourly Rate	Off Duty Management Admin Fee	Total Charged per Hour	Credit Card Fee (if applicable)	Total Charged per Hour (when paid w/ Credit Card)	
Agency Pay No WCI	\$100.55	4.5%	\$4.52	3.0%	\$3.15	\$108.22
Officer Pay WCI Included	\$100.55	5.5%	\$5.53	3.0%	\$3.18	\$109.26