SIGNATURE PAGE

CC-16-2027

To the Monmouth County Board of County Commissioners:

THE UNDERSIGNED HEREBY DECLARES THAT I (WE) HAVE CAREFULLY EXAMINED THE SPECIFICATIONS. I (WE) HEREBY CERTIFY PRICES QUOTED ARE IN ACCORDANCE WITH YOUR REQUIREMENTS.

Company Name: Brookdale Community College
(PRINT)

Preparer's Name: Stacy Leimburg
(PRINT)

Signature: Stacy Leimburg (DATE)

Address: 765 Newman Springs Road

Lincroft, NJ 07738

Telephone No.: 732-224-2685

Fax No.:

E-Mail Address: sleimburg@brookdalecc.edu

(This should be the email where Contracts would be sent)

Contact Person: Stacy Leimburg

FEIN: [redacted]
(Federal Employee ID)

BRC: [redacted]
(Business Registration Certificate)

(Revised 2/2017)

Program Summary Sheet / Proposal Cover

Agency Name: Brookdale Community College		FEIN number: [redacted]
Administrative Contact Person: Type text here Stacy Leimburg		Administrative Address: 765 Newman Springs Road Lincroft, NJ 07738
Administrative Phone #: 732-224-2224	Administrative Fax #:	Administrative Email: sleimburg@brookdalecc.edu
[redacted]		
Program Contact Person: Susan Pagano		Program Address: 765 Newman Springs Road Lincroft, NJ 07738
Program Phone #: 732-224-2685	Program Fax #:	Program Email: spagano@brookdalecc.edu
Program Name (if Applicable): Brookdale Career Launch: Work Readiness Achievement Program (WRAP)	Type of Program: Work Readiness	
Brief Program Description: The Work Readiness Achievement Program (WRAP) is a four-week, 140-hour workforce preparation program designed to help Monmouth County adults build the skills and confidence needed to enter or reenter the workforce. Through hands-on instruction in career exploration, digital literacy, job search strategies, resume development, and workplace readiness, participants will strengthen their employability and connect with opportunities for continued occupational training and career advancement.		
Total Budget Amount: (include in-kind) $	Requested Budget Amount: $ $168,386	
Population Being Served: Monmouth County adult learners receiving benefits under TANF, SNAP, & GA programs and ABAWD.	Length of Training Service (calendar months/weeks): 9 months/39 weeks (January - September, 2027)	
Hours of Operation: Monday - Friday, 9:00am - 5:00pm	# Program Staff: 2	

Please complete this Program Summary Sheet for each program that you propose to deliver.
This is the TOP sheet to each of your proposal submissions

Program Summary Sheet / Proposal Cover

Agency Name: Brookdale Community College		FEIN number: [redacted]
Administrative Contact Person: Type text here Stacy Leimburg		Administrative Address: 765 Newman Springs Road Lincroft, NJ 07738
Administrative Phone #: 732-224-2224	Administrative Fax #:	Administrative Email: sleimburg@brookdalecc.edu
[redacted]		
Program Contact Person: Susan Pagano		Program Address: 765 Newman Springs Road Lincroft, NJ 07738
Program Phone #: 732-224-2685	Program Fax #:	Program Email: spagano@brookdalecc.edu
Program Name (if Applicable): Brookdale Career Launch: Occupational Training	Type of Program: Occupational Training	
Brief Program Description: Brookdale Career Launch: Occupational Training will provide eligible Work First New Jersey (WFNJ) participants in Monmouth County with access to individualized occupational training through Brookdale Community College's School of Continuing & Professional Studies. Building upon the employment readiness and career planning activities offered through the proposed WRAP program, participants will develop industry-specific skills and credentials in fields such as healthcare, business, and technology to strengthen their qualifications for employment. Through coordinated training, individualized support, employer connections, and job placement assistance, the program will help participants transition into sustainable, unsubsidized employment and greater economic self-sufficiency.		
Total Budget Amount: (include in-kind) $		Requested Budget Amount: $
Population Being Served: Monmouth County adult learners receiving benefits under TANF, SNAP, & GA programs and ABAWD.		Length of Training Service (calendar months/weeks): 9 months/39 weeks (January - September, 2027)
Hours of Operation: Monday - Friday, 9:00am - 5:00pm		# Program Staff: 2

Please complete this Program Summary Sheet for each program that you propose to deliver.
This is the TOP sheet to each of your proposal submissions

SECTION III BUDGET

All Contractors must complete this part. **Submit a separate budget for <u>each</u> program or activity being proposed.** This will help ensure that all applicable costs of materials and services to be supplied for clients are covered in any resulting agreements between Monmouth County and the Contractor. This budget backup MUST be included for cost analysis purposes. **PLEASE use the UNIT COST FIGURES FROM the Instruction Package.**

Agency: Brookdale Community College

Program Name: Brookdale Career Launch: Occupational Training

I. LINE ITEM SUMMARY

Category	RFP Request	In Kind	Total
I. Administrative Costs	$33,000		$33,000
II. Program Costs	$87,000		$87,000
III. Profit (Private for Profit Organizations only)			
IV. TOTAL PROPOSAL COSTS	$120,000		$120,000

99

Total Unduplicated Clients to be served: # 27

Unit/Per Client Cost (Total RFP Request divided by Total Unduplicated Clients): $ $4,444