

**MONMOUTH COUNTY HISTORICAL COMMISSION
PRESERVATION AWARD NOMINATION – 2016**

Name and Address of Nominee
& E-mail: _____

Name, Address & E-mail of Person
Making Nomination: _____

Name and Location of Nominated Preservation Project Structure:

Describe Briefly How Has This Project Benefited Preservation and/or Monmouth County History or include in narrative:

Describe on a Separate Sheet of Paper - To be attached to this form:

- A) The historic significance of the nominated site
- B) The aims and goals of the preservation project described with sufficient detail to demonstrate the project's intent and accomplishments.
- C) The applicant must specifically explain and show how the project was accomplished. The application should be accompanied by "before" and "after" pictures with a minimum of two and a maximum of six each, preferably with "befores" and "afters" taken from the same perspective. The pictures may be black and white or color photographic prints of a quality suitable for publication, may not be returned and may be utilized to publicize the Preservation Award Program.
- D) When the Project Was Completed or Substantially Completed.

I affirm my personal familiarity with the nominated project and attest, to the best of my knowledge and ability, the accuracy of this submission.

Signature _____

Date _____

Please Note: A proper submission consists of this form completed in full, the required narrative and pictures, all to be submitted in hard copy. In addition, the submission must follow the guidelines on Page 2.

**MONMOUTH COUNTY HISTORICAL COMMISSION
PRESERVATION AWARDS PROGRAM**

RULES, STANDARDS AND GUIDELINES FOR SELECTION

1. The nominated property should be a building or structure historically noteworthy in some way and at least 50 years old.
2. The nominated project must be an undertaking designed to address historic elements in the structure's character and not an ordinary renovation, remodeling or repair. It must demonstrate recent work by the owner as award is not made for long-term stewardship of a historic property.
3. A long-term project should be complete or substantially complete. An application should not be submitted until a larger project has reached the substantially complete stage.
4. Lack of detail or specificity that mars the commission's ability to evaluate the merits of the nomination will result in its rejection.
5. The project's materials, procedures and workmanship should be in character and sympathetic to the original.
6. Although other structures in addition to buildings may be considered, the award is not appropriate for landscaping and non-structural elements.
7. Not eligible are projects that received a Monmouth County Preservation Grant or multi-phased projects that have received this award for earlier work in an on-going undertaking.
Exception: The Commission may annually nominate one prior grant recipient for a project of exceptional size and merit where most of the funding has been provided by other sources.
8. Owners of successful applicants will be awarded a Certificate of Merit at a Public Awards Program scheduled for June 6th, 2016.
9. Completed applications must be received by the Commission at the Hall of Records Annex, 2nd Floor, Freehold, NJ 07728 by April 8th, 2016.
10. Direct questions to Executive Director, John Fabiano, john.fabiano@co.monmouth.nj.us