

**MONMOUTH COUNTY HISTORICAL COMMISSION
PRESERVATION AWARDS PROGRAM**

RULES, STANDARDS AND GUIDELINES FOR SELECTION

1. The nominated property should be a building or structure historically noteworthy in some way and at least 50 years old.
2. The nominated project must be an undertaking designed to address historic elements in the structure's character and not an ordinary renovation, remodeling or repair. It must demonstrate recent work by the owner as award is not made for long-term stewardship of a historic property.
3. A long-term project should be complete or substantially complete. An application should not be submitted until a larger project has reached the substantially complete stage.
4. Lack of detail or specificity that mars the commission's ability to evaluate the merits of the nomination will result in its rejection.
5. The project's materials, procedures and workmanship should be in character and sympathetic to the original.
6. Although other structures in addition to buildings may be considered, the award is not appropriate for landscaping and non-structural elements.
7. Not eligible are projects that received a Monmouth County Preservation Grant or multi-phased projects that have received this award for earlier work in an on-going undertaking.
Exception: The Commission may annually nominate one prior grant recipient for a project of exceptional size and merit where most of the funding has been provided by other sources.
8. Owners of successful applicants will be awarded a Certificate of Merit at a Public Awards Program scheduled for June 6th, 2016.
9. Completed applications must be received by the Commission at the Hall of Records Annex, 2nd Floor, Freehold, NJ 07728 by April 8th, 2016.
10. Direct questions to Executive Director, John Fabiano, john.fabiano@co.monmouth.nj.us