

MONMOUTH COUNTY SHADE TREE DIVISION --ARBOR DAY TREE REQUEST APPLICATION

	<p>Thank you for filling out this application. This is an application for a chance to have a tree provided and installed at your school for your Arbor Day Program by the Monmouth County Shade Tree Division. Your school must have an Arbor Day Program and a viable tree location to participate. Filling this application provides your school a chance to be selected and does not guarantee that your school will receive a tree. Only three (3) trees will be provided to three schools in Monmouth County for Arbor Day. If selected the County will contact you and coordinate where the tree will be installed prior to the actual Arbor Day Program. The County may attend your school's program with a visit from the County Freeholders, Elected Officials, County Staff and local media. Photos will be taken.</p>	<p><u>Dead line Date:</u> March 18. Email to Cassandra.Deckle@co.monmouth.nj.us <u>Date submitted:</u></p>
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SCHOOL NAME: _____

GRADE: _____

ADDRESS: _____

STREET: _____

CITY: _____

ZIP: _____

Circle One: PUBLIC PRIVATE COUNTY SCHOOL

SCHOOL ADMINISTRATION

Principal (NAME): _____

Vice Principal (NAME): _____

Email: _____

Office number: _____

SCHOOL ORGANIZATION, (GREEN TEAM, PTA..)

NAME: **SCHOOL CONTACT PERSON**

NAME _____

POSITION IN ORGANIZATION _____

CELL PHONE _____

PHONE NUMBERS AND INFORMATION WILL ONLY BE USED TO CONTACT AND COORDINATE ARBOR DAY TREE PLANTING. THE SCHOOL WILL BE CONTACTED AFTER IT HAS BEEN SELECTED FOR THE ARBOR DAY TREE

APPLICATION QUESTIONS:

- (PLEASE CIRCLE RESPONSE)
- | | | | |
|---|---|-----|----|
| 1 | Will the County Shade Tree Division be permitted to access the school grounds to pre-plant the tree? | YES | NO |
| 2 | Will the school grounds people be able to maintain the tree including regular watering as required? | YES | NO |
| 3 | Will the school have an Arbor Day program to plant the tree, celebrate Arbor Day and the Environment? | YES | NO |
| 4 | Please provide a total number of students that will participate for the tree sapling distribution: | | |

IF SELECTED THE COUNTY WILL REQUIRE A COPY OF YOUR PROGRAM AND SCHEDULE WITH TIMES

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|---|--|-----|---------|
| 5 | Will the Arbor Day program occur outside? | YES | NO |
| 6 | Will there be seating for the students, teachers, parents, participants and dignitaries? | YES | NO |
| 7 | PLEASE CIRCLE TWO OF THE THREE TIME SLOTS AVAILABLE FOR THE PLANTING | one | 9:00 AM |

Date Received (MC to fill):		two	11:00 AM
	If no time slot fits your school day please pick the one nearest to your schedule. The County will coordinate unique times as needed.	three	1:00 PM