

MINUTES
MONMOUTH COUNTY PLANNING BOARD RE-ORGANIZATION MEETING
Monday, January 6, 2014
2:00PM

Planning Board Conference Room, Hall of Records Annex, 2nd Floor
One East Main Street, Freehold, New Jersey 07728

1) CALL TO ORDER

Chairman Domidion called the meeting to order at 2:19PM.

2) PLEDGE OF ALLEGIANCE

3) OPEN PUBLIC MEETINGS ACT

Counsel Aikins read the "Open Public Meetings Act" Compliance Statement.

4) FREEHOLDER RESOLUTIONS APPOINTING MEMBERS

A.) Chairman Domidion read the following appointments made to the Monmouth County Planning Board by the Board of Chosen Freeholders at their re-organization meeting on January 2, 2014:

1. Freeholder Director Lillian G. Burry automatically becomes a member for the year 2014.
2. Appointment of Serena DiMaso as Freeholder Representative for the year 2014.
3. Appointment of Deputy Director Gary Rich as Freeholder Representative Alternate for the year 2014.
4. Appointment of James Giannell as a member of the Planning Board for a three year term ending on December 31, 2016.
5. Appointment of Jennifer Di Lorenzo as a member of the Planning Board for a three year term ending on December 31, 2016.
6. Appointment of John Mele as Citizen Alternate No.1 for a one year term expiring on December 31, 2014.
7. Appointment of Craig Marshall as Citizen Alternate No. 2 for a one year term expiring on December 31, 2014.

Freeholder Director Burry stated that Mr. Marshall sent in his resignation today. Freeholder DiMaso clarified that he was appointed by a Freeholder Resolution, so was read into the record.

B.) Counsel Aikins administered the oath of office to new member John Mele.

Mr. Mele, a representative from Upper Freehold, introduced himself to the Board. He served in elected capacities in Upper Freehold as Mayor and Committeeman. He has served Monmouth County in the past on the Storm Water Advisory Committee and the Water Resources Association. He currently is a Commissioner on the Monmouth County Mosquito Commission and the Shade Tree Commission and will be resigning one of those positions in the near future. Personally, Mr. Mele is a Regional Manager for a company out of Houston Texas. Working from his home allows him the flexibility to serve on civic committees. He also has been involved in environmental issues not only affecting New Jersey and the Northeast region, but also has had involvement on a National level. He has served on the Board of Trustees for "Water Environment Federation", an International organization as it relates to both wastewater and stormwater.

Mr. Mele thanked the Freeholders for appointing him to the Planning Board and stated that he looked forward to serving. He was welcomed by Freeholder Director Burry and Freeholder DiMaso and Chairman Domidion on behalf of the Board.

C.) Chairman Domidion read the following Freeholder appointments to the Agriculture Development Board:

1. Appointment of Jeffrey Foster as a member of the Agriculture Development Board for a three year term expiring on December 31, 2016.
2. Appointment of J. David Holmes as a member of the Agriculture Development Board for a three year term expiring on December 31, 2016.
3. Appointment of Joseph McCarthy as a member of the Agriculture Development Board for a three year term expiring on December 31, 2016.
4. Appointment of Ross Clayton as an alternate member of the Agriculture Development Board for a one year term expiring on December 31, 2014.
5. Appointment of Nancy Grbelja as an alternate member of the Agriculture Development Board for a one year term expiring on December 31, 2014.

Freeholder Director Burry stated that Nancy Grbelja's appointment will be as a full member, not an alternate, and would be corrected at the next Freeholder meeting on January 9, 2014.

D.) Chairman Domidion read the following Freeholder appointment to the Environmental Council:

Appointment of Jennifer DiLorenzo as the Planning Board Representative member of the Environmental Council for a one year term expiring on December 31, 2014.

E.) Chairman Domidion read the following Freeholder appointments to the Transportation Council:

1. Appointment of Elizabeth Barrett as a member of the Transportation Council for a three year term expiring on December 31, 2016.
2. Appointment of Gerald Deltufo as a member of the Transportation Council for a three year term expiring on December 31, 2016.
3. Appointment of A. Anthony Garaguso as a member of the Transportation Council for a three year term expiring on December 31, 2016.
4. Appointment of Eric Nelson as a member of the Transportation Council for a three year term expiring on December 31, 2016.
5. Appointment of Jeffrey Vernick as a member of the Transportation Council for a three year term expiring on December 31, 2016.
6. Appointment of Tom Henessey as an alternate member for a one year term expiring on December 31, 2014.

5) ROLL CALL

Members Present: Vincent Domidion, Charles Casagrande, Jennifer DiLorenzo, James Giannell, Nancy Grbelja, Joseph Ettore, Freeholder Director Burry, Freeholder DiMaso

Alternates Present: John Mele

Also Present: Mark Aikins, Esq., Edward Sampson, Joe Barris, JoAnn Denton

Members Absent: Paul Kiernan

Mr. Mele will be a voting member in the absence of Mr. Kiernan.

6) APPOINTMENT OF CHAIRMAN PRO-TEM FOR PURPOSE OF REORGANIZATION

Mr. Domidion moved and Freeholder DiMaso seconded that Counsel Aikins serve as Chairman Pro-Tem for the purpose of reorganization.

- A. Election of Chairman (one year term). James Giannell nominated Vincent Domidion, seconded by Freeholder DiMaso. Freeholder Director Burry moved that the nominations be closed, seconded by James Giannell. Mr. Domidion was re-elected Chairman for 2014 by unanimous vote of all present.

- B. Election of Vice-Chairman (one year term). Freeholder Director Burry nominated Paul Kiernan, seconded by James Giannell. James Giannell moved that nominations be closed, seconded by Charles Casagrande. Mr. Kiernan was elected Vice-Chairman for 2014 by unanimous vote of all present.
- C. Appointment of Secretary of the Board (one year term) Resolution 14-01. Freeholder Director Burry nominated JoAnn Denton, seconded by Nancy Grbelja. Charles Casagrande moved that the nominations be closed, seconded by Freeholder DiMaso. Mrs. Denton was elected Secretary of the Board for 2014 by unanimous vote of all present.
- D. Appointment of Board Attorney (one year term) Resolution 14-02. Charles Casagrande nominated Mark Aikins, Esq., seconded by James Giannell. Freeholder Director Burry moved that the nominations be closed, seconded by Freeholder DiMaso. Mr. Aikins was re-appointed Board Attorney for 2014 by unanimous vote of all present.
- E. Establishment of Meeting Dates for January 2014 through January 2015. Chairman Domidion stated that per schedule provided, meetings will be the third Monday of the month at 2:00PM, with the exception of Tuesday, January 21, 2014, Tuesday, February 18, 2014 and the December 15, 2014 meeting, which will begin at 11:00AM. Freeholder DiMaso motioned and James Giannell seconded to accept the meeting schedule. Passed by unanimous vote of all present.

Freeholder DiMaso stated that she would not be able to attend the May 19, 2014 meeting because it is her daughter's college graduation and she would inform Freeholder Rich, who is the Freeholder Alternate.

- F. Appointments to the Development Review Committee. Resolution 14-03
Charles Casagrande motioned for adoption. Read into the record by Council Aikins, seconded by James Giannell, passed unanimously by all present. The 2014 Development Review Committee full members are: Joseph Ettore, Vincent Domidion and Paul Kiernan, Jr.; Director of Planning is a statutory member. Citizen alternates are: James Giannell and Jennifer DiLorenzo; Assistant Director of Planning is Alternate for the Director of Planning and Raymond Bragg is alternate for the County Engineer.
- G. Appointments to the Amendment Review Committee. Resolution 14-04
Freeholder DiMaso motioned for adoption. Read into the record by Council Aikins, seconded by Charles Casagrande, passed unanimously by all present. The 2014 Amendment Review Committee will have two executive staff members-Joseph Ettore and Edward Sampson and three citizen Planning Board members-Vincent Domidion, James Giannell and Nancy Grbelja.
- H. Appointments to the Stormwater Technical Advisory Committee. (STAC)
Resolution 14-05

Freeholder DiMaso motioned for adoption. Read into the record by Council Aikins, seconded by Freeholder Director Burry, passed unanimously by all present. The 2014 STAC members are: Planning Board staff members Edward Sampson, Joe Barris and Linda Brennan; representing Planning Board-Charles Casagrande; Freehold Soil Conservation-Ines Grimm with Timothy Thomas as Alternate; Engineering-Inkyung Englehart with Raymond Bragg as Alternate; Environmental Council-Michael S. Fedosh; Health Department- Ann Marie Fournier; Mosquito Commission- Vicki Thompson with Vincent Poulsen as Alternate; New Jersey Shore Builders Association-Thomas T. McGrath; Citizen Member-John Mele.

7) CHAIRMANS COMMENTS

Chairman Domidion thanked the Board for their continued confidence. This will be the year the Master Plan is completed and the Board should be taking the lead in representing it to the community. Chairman would like staff to develop some talking points to assist Board Members in presenting the Master Plan. The Chairman complimented the professional staff and looks forward to working with everyone in 2014.

8) NEW BUSINESS

A. Work Program Plan-2014

Joe Barris informed the Board that a vote was not necessary on the Work Program Plan, as it was an information only report to apprise the Board of the upcoming 2014 Planning Department activities by Division. Highlighted in green are the new projects and priorities are designated as high, medium and low. The only Division that has not submitted yet is Community Development, which we will have for the next Planning Board meeting. Should any Board Members have any questions or comments as they review the reports, they are to contact Mr. Barris directly.

Work program can always be added to as the year goes on. Mr. Barris stated that an Image Library was going to be added by Meghan Leavey and new staff member who is coming on board.

B. 2013 Profile Report Draft

Joe Barris stated that the Draft version of 2013 Profile Report was in the members' packets. This is the report which Laura Kirby has been working on fastidiously for quite some time. At Mr. Barris' request, she has restructured it to coincide more closely with the Master Plan. It will not be adopted with the Master Plan, but will eventually be an Appendix to the Master Plan. Laura will be doing a presentation on it at the next Planning Board meeting and Board Members will have until the February meeting to submit any comments.

9) EXECUTIVE STAFF REPORT

Ed Sampson thanked the Board for their hard work in 2013 and looks forward to a very productive 2014. First and foremost is the Master Plan, which we intend to have completed by the end of the year.

He stated that we are very sorry to have lost Eric Anderson, but are very happy to have been able to appoint Meghan Leavey to that position. Ms Leavey is highly qualified and we were fortunate to have been able to make the change very quickly. We also have two more hires starting this month, who he hopes to present to the Board soon. Phyllis Harrington was promoted to Principal Planning Aide and Laura Kirby was promoted to Senior Planner.

10) PUBLIC COMMENTS

Chairman Domidion complimented Phyllis Harrington for her great work with Development Review Committee and stated that she is very deserving of a promotion.

11) ADJOURNMENT

Freeholder Director Burry motioned to adjourn the meeting, seconded by James Giannell. All were in favor. Chairman Domidion adjourned the meeting at 2:50PM.