

## Become CRS “Ready”

If your community is interested in joining the Community Rating System (CRS), there are a few steps that will help you in the Community Assistance Visit (CAV) and the CRS application itself:

- Review your floodplain ordinance against the R2 checklist. If not minimally compliant you will need to re-adopt. Consider higher standards that will support CRS and earn more activity points.
- Ensure your Hazard Mitigation Plan is adopted.
- Complete the CRS Quick Check (with a minimum 500 points).
- Review your community’s Rep Loss list for structures that have been mitigated or removed. This list can be obtained with a written request from your State NFIP Coordinator or FEMA Representative
- Institute an administrative requirement for Elevation Certificates (ECs) on all as-built construction. Encourage other homeowners to give you a copy as well. Start a file to submit copies with the CRS application.
- Take the L273/E273 class – we want you to fully understand the National Flood Insurance Program so that you can pursue the higher standards of CRS. If you have already taken the class, sign up for E278 “The Community Rating System” at EMI (not mandatory before you apply for CRS but valuable before your next cycle visit).

Once these steps are completed, submit a Letter of Intent (LOI) signed by the community CEO to Crystal Tramunti, FEMA R2. We will then schedule your CAV within 6 months.

### **CRS Quick Check and sample LOI:**

[http://www.fema.gov/media-library-data/20130726-1908-25045-6843/crs\\_quick\\_check\\_ff\\_086\\_0\\_35\\_omb\\_1660\\_0022\\_edition\\_2013.pdf](http://www.fema.gov/media-library-data/20130726-1908-25045-6843/crs_quick_check_ff_086_0_35_omb_1660_0022_edition_2013.pdf)

**R2 Checklist** may differ state by state. Contact your FEMA planner for an updated copy.

### **How do I sign up for E273 or E278?**

<http://training.fema.gov/EMI/>

### **More CRS Resources:**

<http://crsresources.org/>

Contact: Crystal Tramunti [Crystal.Tramunti@fema.dhs.gov](mailto:Crystal.Tramunti@fema.dhs.gov) or 212/680-3625 for more information.