

**Substantial Amendment to the
Monmouth County Community Development Office
Annual Action Plans for Fiscal Year 2013**

The Monmouth County Office of Community Development has been designated as the lead agency for the preparation and submission of the County's Annual Action Plans for Community Development Programs, funded by the U. S. Department of Housing and Urban Development (HUD). The Monmouth County Office of Community Development is proposing to amend its FY2013 One Year Action Plan component of the 2010-2014 Consolidated Plan. Monmouth County expects to submit the Substantial Amendment to the FY2013 Annual Action Plan to HUD on or before December 31, 2015.

The Annual Action Plan identifies the needs of homeless, low-income and special needs populations and describes activities the County intends to undertake to address the priorities and specific objectives for housing and community development. The Plan also identifies the public and private funding sources that will be used to carry out the needs and objectives outlined in the Plan.

HUD requires the County to submit an Annual Action Plan each year, identifying the activities it intends to undertake with Community Development Block Grant (CDBG), HOME Investment Partnership Program, and Emergency Solutions Grant funds. The County is following the Citizen Participation Process outlined in the Office of Community Development's Citizen Participation Plan. The County must hold a public comment period to obtain citizen input on any proposed changes in projects or funding allocations contained in the Action Plan, whenever the proposed changes meet the definition of a Substantial Amendment as outlined in the Citizen Participation Plan.

PUBLIC COMMENT PERIOD:

The thirty day public comment period began on October 29, 2015 and ended at midnight November 29, 2015. The County received ___ comments from the public on this Amendment.

The Public was notified that comments on the Substantial Amendment would be accepted by email to: Monmouth County Community Development Program, ATT: Sharon Rafter, Community Development Director to communitydevelopment@co.monmouth.nj.us or by fax: 732-308-2995.

The Substantial Amendment was made available on the Division of Planning page of the Monmouth County website at www.visitmonmouth.com. Hard copies were available for review at the Office of Community Development, 2nd Floor, Hall of Records Annex, One East Main Street, Freehold, NJ, 07728.

No comments were accepted by telephone.

SUBSTANTIAL AMENDMENT OVERVIEW:

The Substantial Amendment allows for the programming of available funds to best meet current needs as identified in the 5-Year Consolidated Plan and Annual Action Plans. This Amendment increases allocations for two ongoing projects by reallocating funds from projects that were completed below budgeted estimates. A summary of the changes is outlined below, followed by detailed information about each of the projects.

Community Development Block Grant Program:

The County is amending its FY 2013 Action Plan, reallocating \$93,824.53 in funds currently allocated to completed activities with remaining budget balances.

<u>Changes to CDBG-Funded Activities:</u>	<u>Prior Allocation</u>	<u>Funding Change</u>	<u>% Change in Allocation</u>
Freehold Borough Throckmorton Street Improvements	\$184,299.00	-\$90,427.89	-49.07%
Manasquan Borough ADA Improvements to Municipal Building	\$46,596.64	-\$3,396.64	-7.29%
Spring Lake Heights ADA Improvements to Senior Center*	\$104,750.00	\$52,036.00	49.67%
Monmouth County Grow Monmouth Façade Program	\$85,000.00	\$41,788.53	49.16%

*Note that the \$104,750.00 prior funding identified for the Spring Lake Heights activity was allocated in the County's FY2015 Annual Action Plan.

CDBG New Project Listings — Table 3c – Revised 10/26/15 to reflect Substantial Amendment Allocations

Table 3C - Revised
Consolidated Plan Listing of FY 2013 Projects

Jurisdiction's Name: COUNTY OF MONMOUTH		Program			
		COMMUNITY DEVELOPMENT <input checked="" type="checkbox"/>	HOME <input type="checkbox"/>	ESG <input type="checkbox"/>	
Sub-grantee's Name	Spring Lake Heights				
Priority Need	Public Facilities	National Objective Code: NA			
Project Title:	Improvements to the Cornelius Kelly Senior/Community Center	Objective category:	<input checked="" type="checkbox"/> Suitable Living Environment	<input type="checkbox"/> Decent Housing	<input type="checkbox"/> Economic Opportunity
		Outcome category:	<input checked="" type="checkbox"/> Availability/Accessibility	<input type="checkbox"/> Affordability	<input type="checkbox"/> Sustainability
Description	CDBG funds will be used to remove architectural barriers to the Senior Center, including improving the front and rear building entrances, installing new ramps and concrete walkways, improving visibility, leveling and resurfacing the adjacent parking lot, and installing ADA signage.		Specific Objective Address the need to provide financial assistance to community facilities in order to promote the creation, improvement or expansion of recreation, parks, neighborhood, health, senior, and youth centers		
Location:	902 Ocean Road Spring Lake Heights, NJ	CDBG-Eligible Service Area: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Census Tract #: NA	Block Group #: NA
Objective Number	SL – 1.1	Project ID	Funding Sources		
HUD Matrix Code	03A & 03E	CDBG Citation	24 CFR 570.201	2013 CDBG	\$52,036.00
Type of Recipient	Local Government	CDBG National Objective	Suitable Living Environment	ESG	
Start Date	07/01/2015	Completion Date	7/31/2016	HOME	
Performance Indicator	Persons	Annual Units	n/a	HOPWA	
Local ID	G-14-56-892-130-252	Units Upon Completion	n/a	Total Formula	
				FY2015 – CDBG Funds	\$104,750.00
				Assisted Housing	
				PHA	
				Other Funding	
				Total	\$156,786.00

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Borough of Spring Lake Heights***Community Center Improvements***

The Borough of Spring Lake Heights requested Community Development Block Grant funds to construct improvements to the Cornelius Kelly Senior/Community Center. Currently the building includes one large multi-purpose room, a kitchen, and men's/women's restrooms. The building is primarily reserved for the daily use of a volunteer organization providing a variety of senior social and recreation activities. Additionally, this facility serves as the meeting location for numerous community groups serving Spring Lake Heights and the surrounding area. Local youth services and athletic organizations utilize this building for meeting locations. Furthermore, the senior/community center serves as a polling place for elections and during emergencies functions as a distribution site for water and food supplies. With the extensive use of the building by area seniors and other groups the Borough determined that the building be renovated to better serve the users more efficiently.

Planned building renovations include front and rear handicapped accessible entrances, installing new ramps and concrete walkways, improving visibility, leveling and resurfacing the adjacent parking lot, and mounting ADA signage. The planned project will benefit low and moderate income persons by providing improved access by handicapped individuals and seniors utilizing the facility and expand the availability of senior programs currently provided at the Center.

**Table 3C – Revised
Consolidated Plan Listing of FY 2013 Projects**

Jurisdiction's Name		Program		
COUNTY OF MONMOUTH		COMMUNITY DEVELOPMENT <input checked="" type="checkbox"/>	HOME <input type="checkbox"/>	ESG <input type="checkbox"/>
Sub-grantee's Name		National Objective Code:		
County of Monmouth		NA		
Priority Need Expanded Economic Opportunity		Objective category:		
Project Title: <i>Grow Monmouth Façade Improvement Program</i>		<input type="checkbox"/> Suitable Living Environment		
		<input type="checkbox"/> Decent Housing		
Description CDBG funds will be used to assist businesses located in CDBG-eligible areas to improve business facades, and to replace deteriorated commercial signs and awnings. Grants for façade improvements, new sign and/or awning are intended to fund 100% of the project cost up to a maximum of \$1,850.00. Total project costs cannot exceed this amount and must not be part of a larger building façade		<input checked="" type="checkbox"/> Economic Opportunity		
		<input type="checkbox"/> Availability/Accessibility		
Location: Business located within income-eligible block groups throughout Monmouth County		Specific Objective		
		Address the ongoing need for assistance to revitalize downtowns and targeted neighborhoods in CD eligible areas		
Objective Number EO – 3.2		CDBG-Eligible Service Area:		Census Tract #:
		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		NA
HUD Matrix Code 14E		Project ID		Block Group #:
				NA
Type of Recipient Local Government		CDBG Citation		2013 CDBG
		24 CFR 570.201		\$126,788.53
Start Date 07/01/2015		CDBG National Objective		ESG
		N/A		HOME
Performance Indicator Number of businesses assisted		Completion Date		HOPWA
		7/31/2016		Other Year –CDBG Funds
Local ID G-14-56-892-130-947		Annual Units		Total Formula
		n/a		Assisted Housing
		Units Upon Completion		PHA
		n/a		Other Funding
				Total
				\$126,788.53

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

The Grow Monmouth Façade Improvement Program provides businesses with funds to assist with the improvement of facades and the replacement of deteriorated or poor quality commercial signs and awnings. This initiative encourages the visual improvement of storefronts, enhances the local streetscape, reduces vacancies in commercial buildings, expands worker and shopper populations in commercial business districts, strengthens the character of historic buildings, and provides a catalyst for others to improve their buildings signs and awnings.

The Façade Improvement Program was designed to improve the curb appeal of small businesses located in CDBG-eligible low-and-moderate income neighborhoods. The program encourages business upgrades to make shopping and dining at these establishments more appealing to local residents as well as patrons from surrounding areas. Since these businesses typically hire employees residing in the neighborhoods being served, unemployment and underemployment in the areas may be reduced. Since this low income cohort is more likely to be housing-cost burdened, investment in businesses in these areas may lead to increased housing stability.

Businesses located in HUD eligible areas can apply for a grant of up to \$1,850 dollars.

