

MINUTES OF THE MONDAY EVENING, JULY 16, 2018 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock
Lillian G. Burry, Freeholder Deputy Director/MCPS Liaison

The following were Absent on roll call:

Commissioner Violeta Peters (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 20, 2017, as required by law."

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Chairman Rummel thanked Vice Chairman Mandeville for Chairing the last two (2) meetings in his absence.

On a motion made by Commissioner Zelina, seconded by Commissioner Butch, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 25, 2018**, were upon being put to a vote, approved as corrected on Page 4 of 10 (Board Action Item #1) and Page 6 of 10 (R-18-6-25=235), from *Cost is \$360.00 per month, \$948.00 per quarter,* to *Cost is \$316.00 per month, \$948.00 per quarter,* by Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Zelina, Butch and Adcock. Chairman Rummel and Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 25, 2018**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Zelina, Butch and Adcock. Chairman Rummel and Commissioner Horsnall abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Mandeville, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Vice Chairman Mandeville, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

1. **Visitor Services Report**

Patti Conroy, Superintendent of Recreation, reported to the Board that revenue was up over \$11,000.00 from last year at this time—\$1.85 million.

Mrs. Conroy also reported that, this time of year, we still have programs, drop-ins, Birthday parties, events, and the main focus is camps. Good counselors are the key people in making a camp a success.

What is a good Counselor?

- A good counselor
 - shows initiative, ingenuity, and imagination.
 - likes children and shows a genuine interest in them.
 - is honest and trustworthy.
 - is enthusiastic. Enthusiasm is contagious and if a counselor possesses it he/she will infect others with it.
 - is happy inspiring others to display cheerfulness.
 - develops rapport with his/her camp as quickly as possible.
 - is resourceful, able to be flexible and adaptable.
 - is mature not necessarily in years, but in judgments.
 - is professional, neat in appearance, clean, and well groomed.
 - is in good health physically and emotionally.

Mrs. Conroy reported to the Board that we certainly have good counselors this summer. Mrs. Conroy then noted some of the following compliments that were received on camps:

- Sports camps - The camp staff is AMAZING. They really take the time out to get to know your child and care for their individual needs. They all remember every child's name which is pretty AWESOME! We are having such a great experience. THANK YOU☺"
- Girls Basketball Camp at SJV- My daughter always came home happy with nothing but positive things to share about the day. My daughter loved it and she will be returning next summer!!!"
- Cheerleading Camp at SJV -"Love it every year!"
- Camp Big Brook - "My boys were busy, challenged and happy all day every day."
- Pine Seedlings -The staff is very warm and friendly. My kids are running to go to camp each day.
- Coastal Adventures for Girls -"My daughter just finished Coastal Adventures for Girls and absolutely loved it. My daughter said this camp is going down as her all-time favorite."
- Odyssey Explorers - One of the best camps we've done yet through the Park System.
- Summertime Fun - "Once again you've outdone yourselves and have hired the very BEST young people around as counselors! My kids just love the camp and so do we!"

Mrs. Conroy shared with the Board a power point presentation which included:

- Photos from youth horseback riding camp new horse Halle;
- Photos of archery training with summer staff at Big Brook Park;
- Photos from our first day of seining;
- Photos of our first field day at Big Brook Park-Freehold YMCA;

- Photos of our first day of odyssey camps;
- Photos from Hunger Games camp;
- Photos from Nature & Art Collision Camp;
- Photos from Camp Big Brook;
- Photos from Extreme Team;
- Photos from Sports and Fitness camps—Surf's Up, T-ball, and Ace Tennis; and
- Photos from a field day with Cultural Services (303) and Sports & Fitness (333) camps.

2. **Golf Report**

Mike Janoski, County Park Superintendent/Golf Operations, reported to the Board that:

- golf rounds were flat for the month of June as compared to 2017 at 30,604 for the month;
- 2 of 4 Club Championships have been completed thus far. 77 golfers competed at Howell Park Golf Course, and 113 golfers competed at Hominy Hill Golf Course;
- the inaugural Senior Golf Championship took place at Howell Park Golf Course during the Club Championship, and 11 players participated;
- 27 golfers players in the Summer Solstice event at Charleston Springs Golf Course to play 54-holes of golf on the longest day of the year; and
- Howell Park Golf Course will be hosting the New Jersey State Golf Association Public Links Qualifier on July 17, 2018.

3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, reported to the Board on the following:

Battery Lewis Ceremony:

- On June 16th, the Monmouth County Park System hosted the Battery Lewis Dedication Ceremony at Hartshorne Woods Park. Near perfect weather, wonderful speakers and a beautiful facility lead to a very nice and well attended event.
- The MAST Honor Guard was present and a welcome addition to the ceremony.
- Staff from various areas prepared the site, prepared the interior areas, assembled the tent, installed a sound system and managed the crowd.
- Several individuals were present that worked at the Military Installation while it was active and shared stories of their time there.
- Numerous visitors were present in authentic military uniforms of the era, adding to the significance of Battery Lewis, and a nice addition to the event.
- Approximately 175 visitors were in attendance.

Eagle Scout Project:

Mr. Fobes reported to the Board that the Monmouth County Park System works closely with the Boy Scouts of America. Cub Scouts through Boy Scouts often do various projects within the parks. Scouts seeking to reach Eagle Scout status often reach out with proposals for projects, thus, we work through the Scouts process and our procedures enabling the project to take place.

- One of our young Seven Presidents Lifeguards, John Crilly presented a project proposal seeking to achieve his Eagle Scout Status to Assistant Superintendent Matt Coleman.
- The proposal was to build cubby holes and shelving to help organize Lifeguard equipment at the Lifeguard Headquarters.
- The project was a success and well received by staff.

Seven Presidents Oceanfront Park – Fourth of July:

Mr. Fobes reported to the Board that the weather was perfect for our beach visitors on the Fourth of July. Evening Fireworks are put on in conjunction with the City of Long Branch's Oceanfest. The fireworks are just south of Seven Presidents Oceanfront Park, thus, visitors get a very nice view from the park. The Park and parking lot remain open, closing 45 minutes after the fireworks.

- Thousands of individuals enter Seven Presidents Oceanfront Park to watch the fireworks. Staff parked over 700 vehicles for the event.
- The Sherriff's Department Field Communications Mobile and Homeland Security Trailer are staged on park property.
- Five Park System Lifeguards remain on duty and are mobile throughout the fireworks assisting Park Rangers on the beach.
- The event went well without incident and our visitors enjoyed the warm weather and Oceanfest fireworks.

2018 Monmouth County Fair – Set Up Update:

As you may recall, longtime Supervising Park Ranger, Hank Schreiber retired last winter. For many years, Hank oversaw the setup and takedown of the Monmouth County Fair. This year, new Principal Park Ranger Bob Laauser is overseeing setup and takedown of the fair. I visited the Fairgrounds, inspecting this year's setup and I am happy to say that Bob is doing a very good job and appears to be ahead of schedule.

- Paving repairs have been completed at the main entrance intersection.
- All entrance flagging and snow fencing is up and in place.
- Parking lot lines have been marked out and flagging is in place.
- Dust control has been completed.
- Ticket booths have been painted and placed.
- Tents are nearly complete.
- Rides are beginning to arrive.

- Mowing is ongoing and the grounds look very nice.
- New L.E.D. parking lot lights have been installed.
- Staff is doing a great job despite hot temperatures and we appear to be ahead of schedule with the fair a little over a week away.
- 44th Annual Monmouth County Fair is July 25 – 29.

The Secretary-Director reviewed with the Board the following **REPORTS**:

4. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

5. **REVENUE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **REVENUE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

6. **ATTENDANCE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **ATTENDANCE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

7. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JUNE 2018**
(Report Date: 7/9/2018)

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JUNE 2018** (Report Date: 7/9/2018) was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

8. **MCPS TRAINING REQUESTS AS OF JULY 9, 2018**

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **MCPS TRAINING REQUESTS AS OF JULY 9, 2018** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

9. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JUNE**

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

FREEHOLDER'S REPORT:

Freeholder Deputy Director Lillian G. Burry noted how important MAST students were at the opening of Battery Lewis and that the other participants also did an outstanding job with the opening. Freeholder Deputy Director Burry noted the Freeholders' presentation of the Declaration of July as "Parks & Recreation Month". The Freeholder Deputy Director also noted the County Fair and the "Grown in Monmouth" awards program.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Marcia Floden, County Park Ranger, who started work with the Monmouth County Park System on March 15, 2005, and who will Retire effective August 1, 2018, with over Twelve (12) years of service.
2. Board Action Item #2 – Recommending acceptance of the written proposal of Engineering & Land Planning Associates, Inc., High Bridge, NJ, as received on June 1, 2018, proposal dated May 24, 2018, for Providing Professional Surveying Services of Block 77, Lots 16 (P/O) & 27, Freehold Borough, New Jersey, Owner: Joseph & William Stavola, Inc., Block 86, Lot 1, Freehold Borough, Owner: WHS Acquisition of Freehold, LLC, ±19.8 Acres, Improved Property, Project: Additions to Henry Hudson Trail (Ref. #18-19 & PS #30-18), in an Amount Not To Exceed \$16,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlboro, NJ, as received on June 1, 2018, proposal dated May 25, 2018, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 77, Lots 16 (P/O) & 27, Freehold Borough, New Jersey, Owner: Joseph & William Stavola, Inc., Block 86, Lot 1, Freehold Borough, Owner: WHS Acquisition of Freehold, LLC, ±19.8 Acres, Improved Property, Project: Additions to Henry Hudson Trail (Ref. #18-18 & PS #31-18), in an Amount Not To Exceed \$2,275.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending award of contract to Roof Management, Inc., Wall, NJ, for Wood Shingle Roof Replacement for Dutch Barn at Historic Longstreet Farm (Bid #0052-18), Items: Total Base Bid Price; in the Total Contract Amount of \$73,000.00.
5. Board Action Item #5 – Recommending authorization of Change Order #1, in the amount of \$6,560.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to Hickey Overhead Door Company, Lanoka Harbor, NJ, for Repair and Installation of Wooden, Metal and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0016-18), Item: Total Lump Sum Bid, 2018 Supply/Service Contract for the Period of 01/01/18 through 12/31/18, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2019), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-17-12-18=393 in the Estimated Total Contract Amount of \$32,800.00, for a New Estimated Total Change Order #1 Contract Amount of \$39,360.00.

6. James J. Truncer, Secretary-Director, reviewed the request received by the Board of the naming of the trail, located at Sunnyside Recreation Area, in Memory of Alexis "Lexi" Mason.

Following a discussion, the Board suggested that the Secretary-Director contact the family to determine their desires.

At 8:08 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #5.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of July 16, 2018, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #5.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall Zelina, Butch and Adcock
In the Negative:	None
Absent:	Commissioner Peters

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-18-7-16=240 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to MARCIA FLODEN, County Park Ranger, who started work with the Monmouth County Park System on March 15, 2005, and who will RETIRE effective AUGUST 1, 2018, with over Twelve (12) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-7-16=241 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., High Bridge, NJ, as received on June 1, 2018, proposal dated May 24, 2018, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, +19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-19 & PS #30-18), in an Amount Not To Exceed \$16,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-7-16=242 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, as received on June 1, 2018, proposal dated May 25, 2018, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, +19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-18 & PS #31-18), in an Amount Not To Exceed \$2,275.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-7-16=243 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROOF MANAGEMENT, INC., Wall, NJ, for WOOD SHINGLE ROOF REPLACEMENT FOR DUTCH BARN AT HISTORIC LONGSTREET FARM (Bid #0052-18), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$73,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-7-16=244 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$6,560.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR COMPANY, Lanoka Harbor, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0016-18), ITEM: Total Lump Sum Bid, 2018 Supply/Service Contract for the Period of 01/01/18 through 12/31/18, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2019), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-17-12-18=393 in the Estimated Total Contract Amount of \$32,800.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$39,360.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Catering and Event Management Services for Wickatunk Recreation Area, Marlboro, NJ
2. Culvert Replacement at Big Brook and Holmdel Parks

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Zelina, seconded by Vice Chairman Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 34, Lot 4, Upper Freehold Township, ± 0.86 Acres, Improved Property, Owner: Federal National Mortgage Association, for Additions to Crosswicks Creek Park (Ref. #18-39) (*FAIR & OPEN—OVER \$17,500.00*)
2. Engineering Services, Henry Hudson Trail Bridge Repairs—2018, Bayshore Section (Ref. #18-42) (*FAIR & OPEN—OVER \$17,500.00*)
3. Two (2) Appraisal Services, Block 28, Lot 12.02, Millstone Township, ± 13.39 Acres, Unimproved Property, Owner: Lang, for Additions to Perrineville Lake Park (Ref. #18-43) (*FAIR & OPEN—OVER \$17,500.00*)
4. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 98, Lots 44, 47 & 48, Freehold Township, ± 53.74 Acres, Improved Property, Owner: Mallard, for Additions to Turkey Swamp Park (Ref. #18-44) (*FAIR & OPEN—OVER \$17,500.00*)
5. Appraisal Services, Block 803, Lot 52, Wall Township, ± 10.7 Acres, Unimproved Property, Owner: Downing Trust, for Additions to Bel-Aire Golf Course Ref. #18-45) (*NON-FAIR & OPEN*)
6. Construction Management of Hominy Hill Golf Center Reconstruction (Ref. #18-46) (*FAIR & OPEN—OVER \$17,500.00*)
7. Two (2) Appraisal Services, Block 191, Lot 14, Manasquan Borough, ± 0.096 Acres, Unimproved Property, Owner: American Timber Company, for Additions to Fisherman's Cove Conservation Area (Ref. #18-47) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Vice Chairman Mandeville requested that the Construction Manager being recommended meet with the Board.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDS. THROUGH SUNDAY, JULY 25, 26, 27, 28 & 29, 2018** – **44th Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.–Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM*).
2. **MONDAY EVENING, AUGUST 6, 2018** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 20, 2018** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

4. **MONDAY EVENING, SEPTEMBER 10, 2018** - 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 24, 2018** - 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 25 ,2018, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

Commissioner Harmon recused himself from discussion of land acquisition matters in Executive Session, and left the meeting room at 8:13 PM.

At 8:14 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS**, and **ATTORNEY CLIENT PRIVILEGE INFORMATION**, being the rejection and award of a contract, and a takeover agreement:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters, and attorney client privilege information"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Recused/Not Present:	Commissioner Harmon
Absent:	Commissioner Peters

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting was **RECONVENED** at 8:52 PM.

Commissioner Harmon re-entered the meeting room and joined his fellow Commissioners.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session for the purpose of discussing attorney client privilege information, being the rejection and award of a contract, and a takeover agreement, will be available to the public in ninety (90) days or upon completion of anticipated litigation.

The following resolutions were introduced:

- R-18-7-16=245 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, **REJECTING** bid proposal of CATEL, INC., Bradley Beach, NJ, for **SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA** (Bid #0053-18), as contractor failed to supply satisfactory project references from jobs similar in size and budget, as required, and as the contractor is deemed not to satisfy the requirements for being held as the lowest responsible bidder. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-7-16=246 Resolution offered for adoption by Commissioner Horsnall, seconded by Vice Chairman Mandeville, **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **WOODWARD CONSTRUCTION COMPANY**, Morganville, NJ, for **SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA** (Bid #0053-18), **ITEMS: Total Base Bid Price, Items 1-3; in the Total Contract Amount of \$1,622,293.11.** Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)
- R-18-7-16=247 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, **APPROVING ENTRY INTO A TAKEOVER AGREEMENT** with **BONDEX INSURANCE COMPANY**, pursuant to its obligations as the surety that issued performance and payment bonds securing the contract, as originally awarded to **T. GALANTE CONSTRUCTION, INC.**, Laurence Harbor, NJ, on May 22, 2017, by Resolution #R-17-5-22=198, for **ALTERATIONS AND ADDITIONS TO CREATIVE ARTS CENTER, BUILDING 549, THOMPSON PARK** (Bid #0043-17), **ITEMS: #1 @\$1,479,858.00 Plus Alternate Bid Item #1 @\$9,500.00 and Alternate Bid Item #2 @\$9,000.00; in the Total Contract Amount of \$1,498,358.00, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the Board, and SPECIAL COUNTY COUNSEL, to take all steps reasonably necessary.** Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, August 9, 2018, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

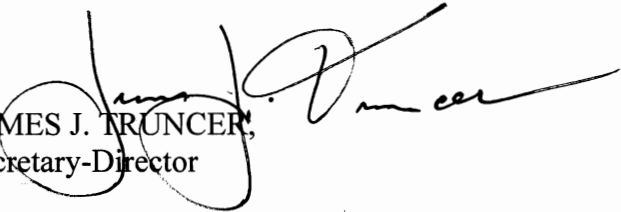
In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Hennessy, Horsnall,
Zelina, Butch and Adcock
In the Negative: None
Absent: Commissioner Peters

Vice Chairman Mandeville inquired as to the location of the American Timber Property in Manasquan Borough.

James J. Truncer, Secretary-Director, noted the location of the property as being at the corner of 3rd Avenue and Brielle Road, contiguous to the Fisherman's Cove site.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Zelina, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, July 16, 2018, was **ADJOURNED** at 8:56 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-7-16=240

WHEREAS, MARCIA FLODEN, COUNTY PARK RANGER, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective AUGUST 1, 2018; and

WHEREAS, MARCIA FLODEN started work with the Monmouth County Park System on March 15, 2005; and

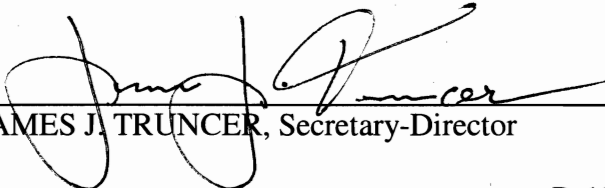
WHEREAS, MARCIA FLODEN has been a capable and faithful employee of the Board with over TWELVE (12) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to MARCIA FLODEN for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=240

CITATION

WHEREAS, the Monmouth County Board of Recreation Commissioners wishes to express its sincere appreciation and gratitude to MARCIA FLODEN; and

WHEREAS, MARCIA FLODEN is a capable and faithful employee of the Monmouth County Park System with over twelve (12) years of service; and

WHEREAS, MARCIA FLODEN has given her time and talent as an employee of the Board of Recreation Commissioners; and

WHEREAS, MARCIA FLODEN has decided to retire as of August 1, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the Board does hereby extend to MARCIA FLODEN its heartfelt appreciation and thanks for her loyalty and dedication as an employee of the Board; and

BE IT FURTHER RESOLVED that the Board extends to MARCIA FLODEN its best wishes for continued happiness and success.

I hereby certify the above on behalf of the Monmouth County Board of Recreation Commissioners this 16th day of July, 2018.

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:



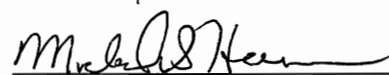
JAMES J. TRUNCER, Secretary-Director



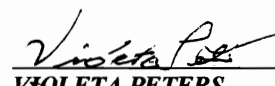
FRED J. RUMMEL, Chairman




KEVIN MANDEVILLE, Vice Chairman



MICHAEL G. HARMON



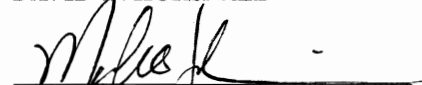
VIOLETA PETERS



THOMAS E. HENNESSY, JR.



DAVID W. HORSNALL



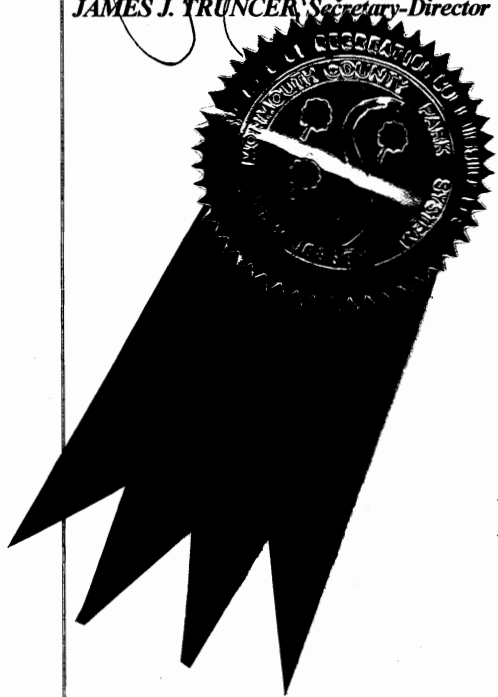
MARK E. ZELINA



PATRICIA M. BUTCH



THOMAS W. ADCOCK



The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-7-16=241

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, +19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-19 & PS #30-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 1, 2018; and

WHEREAS, ENGINEERING & LAND PLANNING ASSOCIATES, INC., High Bridge, NJ, has submitted a written proposal dated May 24, 2018, indicating they will PROVIDE PROFESSIONAL SURVEYING SERVICES OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, +19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-19 & PS #30-18), in an Amount Not to Exceed \$16,200.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00008, in an amount not to exceed \$16,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with ENGINEERING & LAND PLANNING ASSOCIATES, INC., 140 West Main Street, High Bridge, NJ 08829, as per proposal dated May 24, 2018, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, +19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-19 & PS #30-18), in the Contract Amount Not To Exceed \$16,200.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$16,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

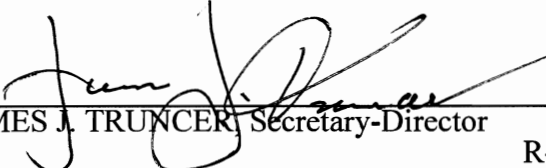
Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Hennessy, Horsnall,
Zelina, Butch and Adcock

In the negative: None

Absent: Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=241

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-7-16=242

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, ±19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-18 & PS #31-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 1, 2018; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, has submitted a written proposal dated May 25, 2018, indicating they will PROVIDE A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, ±19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-18 & PS #31-18), in an Amount Not to Exceed \$2,275.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00008, in an amount not to exceed \$2,275.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlboro, NJ 08053, as per proposal dated May 25, 2018, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 77, LOTS 16 (P/O) & 27, FREEHOLD BOROUGH, NEW JERSEY, OWNER: JOSEPH & WILLIAM STAVOLA, INC., BLOCK 86, LOT 1, FREEHOLD BOROUGH, OWNER: WHS ACQUISITION OF FREEHOLD, LLC, ±19.8 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #18-18 & PS #31-18), in the Contract Amount Not To Exceed \$2,275.00; and

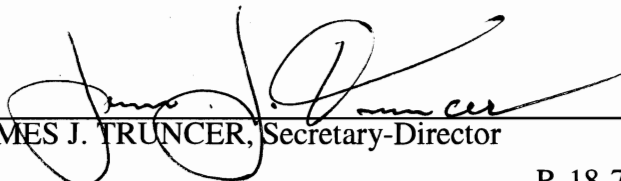
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,275.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=242

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-7-16=243

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on June 20, 2018, for WOOD SHINGLE ROOF REPLACEMENT FOR DUTCH BARN AT HISTORIC LONGSTREET FARM (Bid #0052-18), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$73,000.00:

ROOF MANAGEMENT, INC.
1627 Wyckoff Road
Wall, NJ 07727

ITEMS: Total Base Bid Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

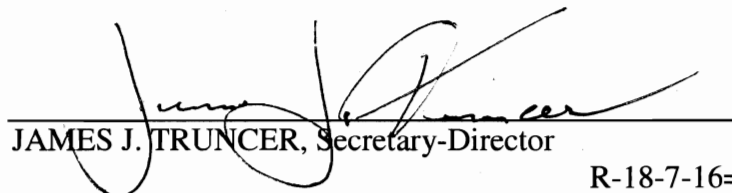
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

- BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20015, Board of Recreation Commissioners, Project #15013, in the amount of \$70,000.00, and in Capital Cash Account #20016, Board of Recreation Commissioners, Project #16002, in the amount of \$3,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=243

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-18-7-16=244

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0016-18), to HICKEY OVERHEAD DOOR COMPANY, Lanoka Harbor, NJ, as per Resolution #R-17-12-18=393; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$6,560.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR COMPANY, Lanoka Harbor, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0016-18), as per original contract awarded by Resolution #R-17-12-18=393, ITEM: Total Lump Sum Bid, 2018 Supply/Service Contract for the Period of 01/01/18 through 12/31/18, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,800.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$39,360.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$6,560.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR COMPANY, P.O. Box 398, Lanoka Harbor, NJ 08734, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0016-18), as per original contract awarded by Resolution #R-17-12-18=393, ITEM: Total Lump Sum Bid, 2018 Supply/ Service Contract for the Period of 01/01/18 through 12/31/18, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2019), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,800.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$39,360.00; and

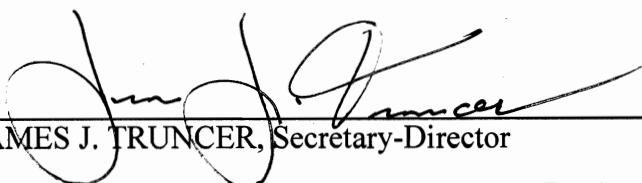
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2018), in the amount of \$6,560.00

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=244

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-7-16=245

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on June 15, 2018, for SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA (Bid #0053-18); and

WHEREAS, CATEL, INC., Bradley Beach, NJ, submitted a bid proposal for the above; and

WHEREAS, CATEL, INC., Bradley Beach, NJ, failed to supply satisfactory project references from jobs similar in size and budget, as required; and

WHEREAS, a letter was received by the Purchasing Agent of the Monmouth County Park System dated June 20, 2018, from Robert T. Lawless, Esq., Counsel to CATEL, INC., indicating that if the County awards the contract to anyone other than Catel, Inc., that Catel will file a legal challenge; and

WHEREAS, in accordance with NJSA 40A:11-32, a bid protest hearing was held with Catel, Inc., Park System representatives, and their respective legal counsels on Thursday, June 28, 2018, at 10 AM, in the Conference Room of the Headquarters building, Thompson Park, 805 Newman Springs Road, Lincroft, NJ 07738; and

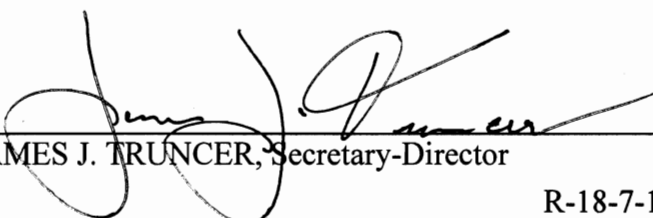
WHEREAS, CATEL, INC., at the above hearing, failed to furnish satisfactory references of jobs similar in size and budget, as required to be deemed the lowest responsible bidder, per the bid specifications and the provisions of the Local Public Contracts Law, including but not limited to NJSA 40A:11-2(32).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of CATEL, INC., P.O. Box 33, Bradley Beach, NJ 07720, as received on June 15, 2018, for SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA (Bid #0053-18), is hereby REJECTED as the contractor is deemed not to satisfy the requirements for being held as the lowest responsible bidder.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=245

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-7-16=246

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on June 15, 2018, for SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA (Bid #0053-18), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$1,622,293.11:

WOODWARD CONSTRUCTION COMPANY
532 Route 79
Morganville, NJ 07751

ITEMS: Total Base Bid Price, Items 1-3.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

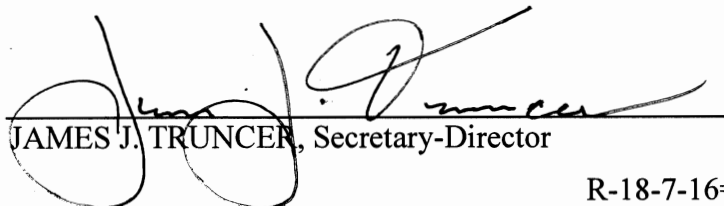
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91701, Board of Recreation Commissioners, Project #70003, in the amount of \$1,622,293.11.

Seconded by Vice Chairman Mandeville, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.


JAMES J. TRUNCER, Secretary-Director

R-18-7-16=246

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-7-16=247

RESOLUTION APPROVING ENTRY INTO A TAKEOVER AGREEMENT WITH BONDEX INSURANCE COMPANY PURSUANT TO SURETY BOND SECURING CONTRACT WITH T. GALANTE CONSTRUCTION, INC.

WHEREAS, on May 22, 2017, the Monmouth County Board of Recreation Commissioners (“MCPS”) awarded a contract for alterations and additions to the Creative Arts Center, Building 549, Thompson Park (the “Contract”) to T. Galante Construction, Inc. (“Galante”), in the amount of \$1,498,358.00; and

WHEREAS, on May 2, 2018, MCPS issued Galante a notice of intent to terminate for failure to perform under the Contract; and

WHEREAS, on May 30, 2018, MCPS issued Galante a notice of termination of the Contract on a for-cause basis, and requested that Bondex Insurance Company (“Bondex”) respond pursuant to its obligations as the surety that issued performance and payment bonds securing the Contract (the “Bonds”); and

WHEREAS; pursuant to its rights under the bonds, Bondex has requested to carry out its obligations through the negotiation and execution of a takeover agreement, whereby Bondex shall agree to assume the obligations of Galante under the Contract; and

WHEREAS, MCPS and Bondex have substantially negotiated the terms of a takeover agreement, whereby Bondex agrees to complete the remaining work under the contract within a six-month period, along with other terms discussed in executive session.

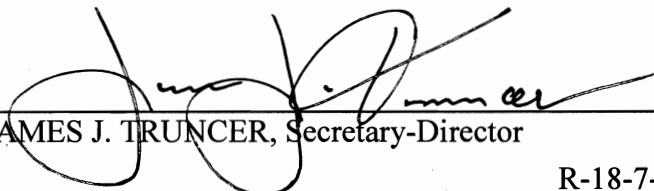
NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners hereby approves entry into a takeover agreement with Bondex Insurance Company, consistent with the foregoing, upon final terms satisfactory to the Special County Counsel; and

BE IT FURTHER RESOLVED that the Chairman, Secretary-Director, and Special County Counsel are hereby authorized and directed to take all steps reasonably necessary to effectuate the foregoing, including the execution of instruments.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Commissioner Peters

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JULY 16, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-7-16=247