

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, DECEMBER 2, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, NOVEMBER 18, 2013
(Excused: Chairman Loud, Commissioner Hood)

D. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL LITIGATION:
MONDAY, NOVEMBER 18, 2013. (Excused: Chairman Loud, Commissioner Hood)

E. Approval of 2012 VOUCHER LIST

F. Approval of 2013 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION:

“Historic Building Projects—Portland Place, Sunnyside and Holland Activity Center”
by Gail Hunton, Supervising Historic Preservation Specialist.

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action, including:

- Items #1, #2 & #3 For Board Action – Preparation of a Citations of Appreciation to:
 - 1) David M. Compton, County Park Superintendent, who will be retiring effective January 1, 2014, with over thirty-eight (38) years of service;
 - 2) Jeffrey C. Wyant, Senior Greenskeeper, who will be retiring effective January 1, 2014, with over thirty-nine and one-half (39 ½) years of service; and
 - 3) Robert Melick, Senior Building Maintenance Worker, who will be retiring effective January 1, 2014, with over eleven (11) years of service.

- Items #4 & #5 For Board Action – Rescinding Resolution #R-13-11-18=374 to Jak Construction Corp., t/a Diamond Construction, Brick, NJ, for Dockage and Concrete Work at the Manasquan Reservoir Environmental Center, Howell, NJ (Bid #0015-10) due to calculation error on our part in the Contract Close Out Amount of minus (-) \$4,250.00 resulting in an error in the New Total Contract Amount of \$186,977.00; and Recommending adoption of a Resolution Authorizing the Closing Out of the above mentioned contract in the amount of minus (-) \$6,250.00 for a New Total Contract Amount of \$184,977.00.

- Item #18 For Board Action – Recommending Contract Amendment #1 in the Amount of \$6,475.00 for additional site investigation as a result of identifying areas of concern, to Adams, Rehmann and Heggan Associates, Inc., Hammonton, NJ, for providing Preliminary Assessment/Site Investigation (PASI) Services of Block 20, Lot 21, Upper Freehold Township, NJ, Owner: Malsbury, ±0.82 Acres, Improved Property, Project: Additions to Clayton Park (Ref. #13-10 & PS #42-13).

- Items #21 through #30 For Board Action – Recommending Adoption of Various MCPS Fees & Charges.

- Item #31 For Board Action –Recommending Adoption of Bel-Aire Golf Course Winter Fees & Charges.

- Item #32 For Board Action –Recommending Adoption of Charleston Springs Golf Course Winter Fees & Charges.

2. Status of Funded Projects as of November 26, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #33 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to DAVID M. COMPTON, County Park Superintendent, who started work with the Monmouth County Park System on September 15, 1975, and who will RETIRE effective January 1, 2014, with over thirty-eight (38) years of service.

2. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to JEFFREY C. WYANT, Senior Greenskeeper, who started work with the Monmouth County Park System on April 20, 1974, and who will RETIRE effective January 1, 2014, with over thirty-nine and one-half (39 ½) years of service.

3. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to ROBERT MELICK, Senior Building Maintenance Worker, who started work with the Monmouth County Park System on November 25, 2002, and who will RETIRE effective January 1, 2014, with over eleven (11) years of service.

4. Resolution RESCINDING contract awarded by Resolution #R-13-11-18=374, to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, due to calculation error on our part in the Contract Close Out Amount of minus (-) \$4,250.00 for liquidated damages and other contract requirements not complied with, resulting in an error in the New Total Contract Amount of \$186,977.00, for DOCKAGE AND CONCRETE WORK AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER, HOWELL, NJ (Bid #0015-10), as originally awarded by Resolution #R-10-3-22=95 in the Total Contract Amount of \$189,227.00, and as modified by Change Order #1 awarded by Resolution #R-10-10-12=327 in the Total Contract Amount of \$191,227.00.
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5. Resolution AUTHORIZING the CLOSING OUT of the CONTRACT to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, in the amount of minus (-) \$6,250.00 for liquidated damages and other contract requirements not complied with for DOCKAGE AND CONCRETE WORK AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER, HOWELL, NJ (Bid #0015-10) as originally awarded by Resolution #R-10-3-22=95 in the Total Contract Amount of \$189,227.00, and as modified by Change Order #1 awarded by Resolution #R-10-10-12=327 in the Total Contract Amount of \$191,227.00, for a New Total Contract Amount of \$184,977.00.
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6. Resolution REJECTING **ALL** bids received on November 20, 2013, for BUILDING #521, RENOVATION, HVAC AND DESIGN AND INSTALLATION—THOMPSON PARK (Bid #0068-13), as all bids received were in excess of budgeted amount.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to H&E ENTERPRISE, dba DOG GONE GEESE CO., Middletown, NJ, for FURNISHING AND DELIVERY OF GOOSE CONTROL SERVICES (Bid #0002-14), ITEM: #1 @\$90.00 per day x's 7 days per week x's 46 weeks (2014 Service Contract for the Period of 01/01/14 through 12/31/14), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2015), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$28,980.00.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES (Bid #0001-14), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2015), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$80,000.00:

1. ALLIED DIESEL SERVICE, INC., 869 State Hwy. #33 East, Freehold, NJ 07728
2. BRICE'S AUTO SUPPLY, INC., 626 Park Avenue, Freehold, NJ 07728
3. CIRCLE AUTO GROUP, 641 Shrewsbury Avenue, Shrewsbury, NJ 07702
4. F & C AUTOMOTIVE SUPPLY, INC. 57 Highway 35, Neptune, NJ 07753
5. FREEHOLD DODGE, INC., 299 South Street, Freehold, NJ 07728
6. FREEHOLD FORD, INC., 3572 U.S. Route 9, Freehold, NJ 07728
7. GEORGE WALL FORD LINCOLN, 700 Shrewsbury Avenue, Red Bank, NJ 07701
8. LARSON FORD, INC., 1150 Ocean Ave., Lakewood, NJ 08701
9. LAWSON PRODUCTS, INC., 8770 W. Bryn Mawr Ave., Ste. 440, Chicago, IL 60631
10. LESTER GLENN AUTO GROUP, 386 Rt. 37 East, Toms River, NJ 08753
11. LESTER GLENN FORD, 900 Rt. 35, Ocean Township, NJ 07712
12. MARLBORO INDUSTRIES, INC., P.O. Box 407, Marlboro, NJ 07746
13. MID-ATLANTIC TRUCK CENTRE, INC., 525 Linden Ave. West, Linden, NJ 07036
14. RAPHAEL BUS SALES, LLC, 550 Old Stage Road, East Brunswick, NJ 08816
15. SEA BREEZE FORD, INC., 1701 Route 35, Wall, NJ 07719
16. VAN WICKLE AUTO SUPPLY, INC., 201 Highway 71, Spring Lake, NJ 07762

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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WHIRL CORPORATION, INC., Port Monmouth, NJ, for PLAYGROUND REPAIRS AT VARIOUS PARKS (Bid #0067-13), ITEMS: #1-11 (Total Base Bid Price); in the Total Contract Amount of \$79,430.00.

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10. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=32, to CLASSIC CRUISERS, INC., Manchester, NJ, for FURNISHING & DELIVERY OF CHARTER BUS TRANSPORTATION SERVICES (Bid #0004-13), ITEMS: A. 48-Passenger Buses, Items #1 & 2; B. 56-Passenger Buses, Items #1 & 2; (2014 Service Contract for the Period of 01/01/14 through 12/31/14) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$60,000.00.
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11. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (3rd Year of 3-Year Contract), as originally awarded by Resolution #R-12-1-9=34, to COMPLETE SECURITY SYSTEMS, INC., Marlboro, NJ, for REPAIRING, TESTING AND MONITORING OF ALARM SYSTEMS (Bid #0014-12), ITEMS: #1-5 (2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14), under the same terms and conditions as per bid specification; in the Estimated Annual Contract Amount of \$100,000.00.

12. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=37, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0015-13), ITEMS: 2014 Service Contract for the Period of 01/01/14 through 12/31/14, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$89,000.00.

13. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-2-11=76, to MAVERICK BUILDING SERVICES, Rutherford, NJ, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0022-13), ITEMS: Proposal 1, Items #1-34 (2014 Service Contract for the Period of 01/01/14 through 12/31/14), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$8,351.50.

14. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=33, for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0008-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14 through 12/31/14, under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$60,000.00:

1. COOPER FRIEDMAN ELECTRIC SUPPLY CO., dba COOPER ELECTRIC SUPPLY CO.,
1 Matrix Drive, Monroe, NJ 08831-5925
 2. FACILITY SOLUTIONS GROUP, 224 Washington St., Perth Amboy, NJ 08861
 3. GRAYBAR ELECTRIC CO., INC., 800 Huyler St., Teterboro, NJ 07608
 4. LAWSON PRODUCTS, INC., 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
 5. WARSHAUER ELECTRIC, 800 Shrewsbury Ave., Tinton Falls, NJ 07724
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15. Resolution AUTHORIZING the PURCHASE of PAINT & RELATED SUPPLIES from RICCIARDI BROTHERS, INC., Maplewood, NJ, ITEMS: 2014 Supply Contract for the Period of 01/01/14 through 07/31/14; as available under NJ State Contract #82224, T-0927, for the Period of 08/01/12 through 07/31/14, in the Estimated Total Contract Amount of \$25,000.00.
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16. Resolution Authorizing CHANGE ORDER #1, in the amount of \$0.00 to change the method of dredging and to extend the contract an additional forty (40) days to January 24, 2014, to WICKBERG MARINE CONTRACTING, INC., Belford, NJ, for BOAT BASIN & CHANNEL DREDGING OF MONMOUTH COVE MARINA (Bid #0045-13), as originally awarded by Resolution #R-13-4-8=194 in the Contract Amount of \$369,890.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$369,890.00.
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17. Resolution Authorizing CHANGE ORDER #1, in the amount of \$1,200.02 for additional repairs and replacement of sheathing due to deteriorated conditions, to WESPOL CONSTRUCTION AND METAL DISTRIBUTORS, LLC, Bristol, PA, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), ITEMS: Proposal 2, Items 1-4, as originally awarded by Resolution #R-13-10-7=333 in the Contract Amount of \$15,700.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$16,900.02.
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18. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,475.00 for additional site investigation as a result of identifying areas of concern, to ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 20, LOT 21, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: MALSBURY, ±0.82 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #13-10 & PS #42-13), as originally awarded by Resolution #R-13-8-19=288, in the Contract Amount Not To Exceed \$1,745.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,220.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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19. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DAVISSON GOLF, INC., Harmans, MD, for FURNISHING AND DELIVERY OF A SAND STORAGE SILO (Bid #0069-13), ITEM: #1 (Total Lump Sum); in the Total Contract Amount of \$26,942.00.

20. Resolution RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2014 & 2015), Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), in an Amount Not to Exceed \$18,000.00 Per Year, as per proposal dated November 14, 2013, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.

21. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS FEES & CHARGES.

22. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES.

23. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM ROOM RENTALS FEES & CHARGES.

24. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES.

25. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PROFESSIONAL PORTRAITS FEES & CHARGES.

26. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM COMMERCIAL MEDIA USE FEES & CHARGES.
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27. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM EAST FREEHOLD SHOWGROUNDS FEES & CHARGES.
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28. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM MANASQUAN RESERVOIR FEES & CHARGES.
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29. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM SEVEN PRESIDENTS OCEANFRONT PARK FEES & CHARGES.
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30. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM TURKEY SWAMP PARK FEES & CHARGES.
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31. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES.
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32. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES.
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33. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,000.00 increasing existing contract by ten percent (10%), to HORIZON DISPOSAL SERVICES, Trenton, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0003-12), as originally awarded by Resolution #R-11-11-21=413 and Extended for an Additional One (1) Year Period (2013), as per Resolution #R-12-11-19=341, ITEMS: #1-5 (2013 Service Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification; in the Estimated Contract Amount of \$20,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$22,000.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Geotechnical Engineering Services of Henry Hudson Trail Atlantic Highlands Section (Ref. #13-49) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SATURDAY AFTERNOON, DECEMBER 7, 2013** – 12:30 PM—2:30 PM. Coastal Activity Center After School Program Holiday Party. Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ.
2. **MONDAY EVENING, DECEMBER 16, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JANUARY 6, 2014** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. (*Nominations for Officers for the Year 2014*)
4. **“TUESDAY EVENING”, JANUARY 21, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, FEBRUARY 10, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, FEBRUARY 24, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **December 16, 2013, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____ PM)
