

MINUTES OF THE MONDAY EVENING, JANUARY 22, 2018 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:05 PM.

The following were Present on roll call:

Chairman Fred J. Rummel

Commissioners:

Michael G. Harmon

Violeta Peters

Thomas E. Hennessy, Jr.

David W. Horsnall

Patricia M. Butch

Thomas W. Adcock

Lillian G. Burry, Freeholder Deputy Director/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Kevin Mandeville (Excused)

Commissioner Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director

Michael P. Supko, Jr., Special County Counsel

Andrew J. Spears, Assistant Director

Thomas E. Fobes, Supt. of Co. Parks/Park Operations

Michael E. Janoski, Co. Park Supt./Golf Operations

Patti Conroy, Superintendent of Recreation

Karen Livingstone, Public Information/Volunteers

Gail L. Hunton, Chief of Acquisition & Design

Andrew R. Coeyman, Supv./Land Preservation Services

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 20, 2017, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Chairman Rummel thanked the Board for re-electing him as Chairman.

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **MINUTES** of the **ANNUAL FIRST REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 8, 2018**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Peters, Butch and Adcock. Chairman Rummel and Commissioners Hennessy, Horsnall and Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

1. **VISITOR SERVICES REPORT**

Patti Conroy, Superintendent of Recreation, reported to the Board on the following:

Ski Hut Update:

- January 5-9
- Cross Country Ski 177 \$3,540.00
- Snow Shoe 10 \$ 150.00

Photography Exhibit Reception at Deep Cut Gardens:

- Saturday January 6th 1-3 pm -125 come to the reception (last year 52)
- 43 participants (90 photos!)-last year 12 participants

2017 Marketing Survey:

- Distributed to the public online through emails and social media posts
- Received over 430 responses
 - 84% have participated in a Park System program;
 - 70% learn about programs through the Parks & Programs Guide (53% from the website and 44% from social media);
 - 65% enjoy walking in the parks (59% enjoy family time and 53% enjoy exploring nature);
 - 74% learn about parks and facilities from the Parks & Programs Guide (62% from the website and 38% through social media); and
 - 84% feel we're doing an excellent/good job of making park information available to the public.

Parks and Programs Guide:

- Continues to remain our most valuable marketing material for programs
- Currently print 41,000 copies of all five volumes
 - Approximately 29,000 mailed; and
 - Approximately 12,000 distributed for display in the parks and county libraries.
- Spring volume to be available on February 2 with registration beginning on February 7
- Spring volume offers more than 400 programs

Social Media:

- Facebook remains our number one social media platform with over 16,000 followers
- Other social media platforms include:
 - Twitter (*1,800 followers*);
 - Instagram (*1,635 followers*); and
 - Blogger (*over 112,000 views since 2012*).

Facebook Advertising:

- Ads placed: 15
- Total number of people reached we paid for: 140,003
- Total number of people who saw paid ads: 326,764
- Number of paid clicks to website: 10,445
- Total amount spent: \$2,498.38
- Most successful paid Facebook ads were for the Monmouth County Fair, Fall Craft Show, and Creatures of the Night.
- Advertising will continue for 2018 with some re-evaluation of how we advertise certain events to get the most reach.

Internet Advertising:

- Advertised with the following family friendly websites in 2017:
 - MommyPoppins.com
 - FunNewJersey.com
 - JerseyShoreInMotion.com (being replaced with njfamily.com in 2018)
- Ads were for upcoming special events and summer camps
- Visits to our site directly from these three websites in 2017: 11,919
- Advertising with two of these sites will continue for 2018

Website Statistics:

- 44.6% were returning visitors
- 55.4% of visitors in 2017 were new visitors to the website
- **Technology Used**
 - Mobile Device – 559,832
 - Desktop/Laptop Computer – 400,246
 - Tablet – 86,014
- **Direct** (visited our site directly): 190,563
- **Referral** (links on other websites): 114,409
 - The top five referral websites for the year were (in order):
 - monmouthgolf.usedirect.com (tee time reservation site);
 - links.govdelivery.com (email blast site);
 - visitnj.org;
 - mommypoppins.com; and
 - funnewjersey.com
- **Organic Search** (keyword searches on internet search engines): 702,308

2. **GOLF REPORT**

Mike Janoski, County Park Superintendent/Golf Operations, updated the Board with regard to golf rounds in December. Mr. Janoski reported that golf rounds were down 710 rounds as compared to December 2016, and noted that this is attributed to colder weather in 2017.

Mr. Janoski reported that year-to-date golf rounds were down slightly at 1,301 rounds or 0.6% through December 31, and also reported that Revenues were up 2.5 % at just over \$10 million.

Mr. Janoski shared with the Board pictures of frozen golf course conditions at Bel-Aire, as well as pictures of the installation of the fertigation system at Bel-Aire.

Mr. Janoski discussed with the Board possible veterans discounts for 2018.

3. **PARKS REPORT**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations.

Mr. Fobes reported to the Board that the very cold temperatures that settled into Monmouth County prior to and through the holiday season provided plenty of opportunity for winter related activities in the parks. The temperatures, wind and snow accumulations challenged the operations staff in clearing and maintaining roads, sidewalks and facilities for visitors as well as staff reporting to work.

Mr. Fobes also reported to the Board that:

- The goal set for the operations staff is to have all snow cleared (roads, sidewalks, patios, and facilities) prior to the scheduled park opening, the day following a snow storm.
- Staff works through the storm, into the night to achieve the goal.
- Despite the challenge of snow, wind and very cold temperatures, the operations staff achieved the preparedness goal on each of this winter's season's storms thus far.
- Supervised ice and snow related recreational activities in Monmouth County parks included ice fishing, ice skating, sledding, cross country skiing and snow shoeing.

Mr. Fobes reported that although visitors attend all park areas throughout the year, the Park System provides monitored and supervised winter related activity at several parks. The following parks provided supervised, winter activities.

Mr. Fobes also reported to the Board that:

- Holmdel Park had favorable conditions for sledding and ice skating. Considerable effort was applied clearing the ice of snow. The walkways leading to and up the sled hill also require significant maintenance, making all safe for visitors. Longstreet Farm Staff provided a wonderful program, showing visitors how ice was cut and stored in years gone by.
- Shark River Park had favorable conditions for ice skating. Staff succeeded in clearing the ice and providing a safe environment for visitors to enjoy the winter landscape.

- Seven Presidents Oceanfront Park had skating on the retention pond. Staff created a safe environment for visitors to take advantage of the beach front environment during winter weather.
- Wolf Hill Recreation Area had many days of sledding on the hill. Despite the extremely cold temperatures, visitors came out and enjoyed the snow.
- Big Brook Park provided sledding on the hill. Visitors took advantage of the winter weather.
- Manasquan Reservoir had favorable conditions for ice fishing. Staff cleared roadways, parking lots and walkways as well as monitored ice conditions and thickness. Several ice fishermen took advantage of the ice conditions and went fishing.
- Turkey Swamp Park had favorable conditions for both ice skating and ice fishing. Staff was able to clear and maintain several areas for skating and fishing.
- Thompson Park had favorable conditions for ice fishing. Conditions also were favorable for cross country skiing and snow shoeing. The operations staff prepared all areas for winter related activity including maintaining seven miles of groomed cross country skiing trails.

4. **2018 PROPOSED BUDGET**

Andrew J. Spears, Assistant Director, made a PowerPoint presentation to the Board on the “2018 Proposed Budget”.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

5. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

6. **REVENUE REPORT—MONTH OF MONTH OF DECEMBER 2017**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **REVENUE REPORT** for the **MONTH OF DECEMBER 2017** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

7. **ATTENDANCE REPORT—MONTH OF DECEMBER 2017**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER 2017** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

8. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2017**
(*Report Dated: 1/17/2018*)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER (Report Dated: 1/17/2018)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

9. **MCPS TRAINING REQUESTS AS OF JANUARY 16, 2018**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MCPS TRAINING REQUESTS AS OF JANUARY 16, 2018** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

10. **MCBRC 2017 FOURTH QUARTER PURCHASING PERFORMANCE REPORT—OCTOBER 1, 2017 THROUGH DECEMBER 31, 2017 (Report Dated January 16, 2018)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MCBRC 2017 PURCHASING PERFORMANCE REPORT for the FOURTH QUARTER: OCTOBER 1, 2017 THROUGH DECEMBER 31, 2017 (Report Dated January 16, 2018)** was upon being put to a vote, unanimously accepted as reported. (2017 Purchasing Performance Report for the Fourth Quarter is in the Minute Book.)

11. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF DECEMBER 2017**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MCPS WEBSITE TRAFFIC REPORT for the MONTH OF DECEMBER 2017** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATIONS:

1. James J. Truncer, Secretary-Director, introduced to the Board Patti Conroy, Superintendent of Recreation, and Tom Fobes, Superintendent of County Parks, who made a PowerPoint presentation to the Board on “2018 Monmouth County Park System Events.”

Mrs. Conroy and Mr. Fobes reported to the Board on the following:

- Winterfest – a week away and good example of the cooperative effort between Visitor Services and Operations relating to hosting large events.
- Winterfest requires a commitment of Operations personnel before, during and after the event as do all Park System events. Size and attendance doesn't necessarily relate to event significance or success. A good example is the time and effort applied for the MCPS 911 Ceremony.
- Winterfest set up includes 8 rangers' time over a period of six (6) days. This does not include carpenters, electricians or plumbers. Fifteen (15) Rangers are used on the day of the event for traffic direction and parking, security and grounds. Four (4) rangers are used over four (4) days to disassemble the event.

- E. Murray Todd Half Marathon requires operations staff before, during and after the event. Sixteen (16) rangers working cooperatively with visitor services and the local police departments are required during the event.
- Spring Craft Show at Tatum Park is an example of a smaller event that still receives the same detailed attention from Ranger staff during setup, event day and takedown resulting in man hours applied.
- Creative Arts and Music Festival is a wonderful event that involves a lot of ranger man hours as well as Construction and Repair. The past two years it has been a two day event requiring staffing both days.
- Sk8Jam is a unique event held at the Skate Park in Seven Presidents Oceanfront Park. Setup is unique as we must prepare for visitor bleacher style seating, a live band, DJ sound system and a MC to announce the event. We must provide the appropriate attention and detail to parking, participants, spectators and vendors.
- Walnford Day is also a unique event as operations staff organizes and provides the event. Sara Bent and Bill O'Shaughnessy provide the supervision for a wonderful day in Upper Freehold. Twenty-six (26) operations staff members work the day of the event, providing our visitors a wonderful opportunity.
- Eco-Elephant family Flea Market – twice a year the Park System provides this unique flea market. Two (2) Park Rangers over four (4) days prepare the site to host in access of 100 spaces.
- Monmouth County Fair – the largest event that we host every year. Set up begins six (6) weeks prior to the fair. A crew of five (5) rangers is dedicated to the fairgrounds in addition to the small staff that is present year round. As we get closer to the fair, we dedicate additional staff members to the fair grounds. During the actual five (5) days of the fair, Operations has in excess of 80 staff members working per day. Take down of the fair will take an additional two (2) weeks, staffed with 6 park rangers.
- Wind and Sea Festival is a fall beach event in the Bayshore. Setup includes four (4) rangers working over three (3) days, eleven (11) Operations staff members working the event, and take down requires four (4) rangers working a day.
- Timberbrook Triathlon – due to the complexity of the event it requires significant setup, strategically placed staff during the event, and time dedicated to take down. Safety while on the water adds a dimension to the ranger responsibilities not required in other events. Parking, grounds and security is highly detailed as operations is working within a confined space with limited room.
- Thompson Park Day is the Park System's second largest event. Operations is heavily involved with this event. Seven (7) rangers over two (2) weeks are required for setup. Thirty (30) rangers work the day of the event – security, parking and grounds. It takes five (5) rangers, five (5) days to disassemble the event.

Mrs. Conroy and Mr. Fobes spoke of 25 events. Mr. Fobes reported, however, from an Operations standpoint, we are heavily involved with up to 52 Park System events. Events such as the Friends Golf Tournament, The NJ State History Fair, Monmouth Conservation Family Fun Day, Holmdel Cross Country, the Employee Recognition Evening, and Creatures of the Night are all examples of additional events that Operations support through many man hours.

Mr. Fobes reported that in addition to the Park System events, Operations also assist with outside Special Events held within the parks. Events such as walk-a-thons, 5K running events, biking events, hunter paces, and disc golf tournaments are examples of events we host. Up to fifty (50) outside events are held within Monmouth County parks annually.

Chairman Rummel thanked Patti Conroy and Tom Fobes for their fine presentation.

FREEHOLDER'S REPORT:

Freeholder Deputy Director Lillian G. Burry reported to the Board that the review of the Park System's 2018 Budget will be held at 1 PM on Wednesday, January 24th. Freeholder Deputy Director Burry also reported that the 2018 County Budget will be introduced at the Freeholders' Meeting to be held on February 8th, at Brookdale Community College, with the second reading and adoption scheduled for February 22nd.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Rescinding professional service contract awarded by Resolution #R-17-10-10=325, to Bowman Consulting Group, Ltd., Freehold, NJ, for Providing Professional Surveying Services of Block 24, Lot 15, Upper Freehold Township, NJ, ±2.79 Acres, Improved Property, Owner: Stummer, Project: Additions to Crosswicks Creek Park (Ref. #17-56 & PS #63-17), in the Contract Amount Not To Exceed \$3,350.00, due to contractual disagreements with owner of property.
2. Board Action Item #2 – Rescinding professional service contract awarded by Resolution #R-17-10-10=326, to Kenny Environmental Services, Marlton, NJ, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 24, Lot 15, Upper Freehold Township, NJ, ±2.79 Acres, Owner: Stummer, Improved Property, Project: Additions To Crosswicks Creek Park (Ref. #17-55 & PS #64-17), in the Contract Amount Not To Exceed \$2,700.00, due to contractual disagreements with said owner of property.
3. Board Action Item #3 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Garden State Sealing, Tinton Falls, NJ, for Charleston Springs Golf Course Cart Path Repairs (Bid #0080-17), Items: Base Bid Price, Items 1-5 @\$82,498.00; Alternate 1, Item 6 @\$76,140.00; Alternate 2, Items 7-9 @\$59,600.00; in the Total Contract Amount of \$218,238.00.
4. Board Action Item #4 – Recommending authorizing the exercising of option to extend contract, as per bid proposal, for an additional one (1) year period (2018), as originally awarded by Resolution #R-16-12-19=436 for the Period of 01/01/17 through 12/31/17, with the Board reserving the option to extend the contract for an additional two (2) one (1) year periods (2018 & 2019), to Culinary Ventures Vending, Union, NJ, for Furnishing of Vending Services (Bid #0016-17), Items: Furnishing of Vending Services for the Period of 01/22/18 through 12/31/18; Vendor agrees to pay the Monmouth County Park System Thirty percent (30%) of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and Thirty percent (30%) of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board reserving the option to extend the contract an additional one (1) year period (2019); under the same terms and conditions, as per bid specification.

5. Board Action Item #5 – Authorizing the Chairman and Secretary-Director of the Board to Enter Into an Agreement with the “Open Space Conservation Cooperative (OSCC)” for Project Planning and Federal Grant Funding for Habitat Restoration and Land Management Purposes.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Down To Earth Landscaping, Inc., Jackson, NJ, for Furnishing and Installing Plant Material at Various Parks (Bid #0081-17), Items: Proposal 1, Items 1-51 @\$47,386.00; Proposal 2, Items 1-20 @\$14,540.00; in the Total Contract Amount of \$61,926.00.
7. Board Action Item #7 – Recommending to the Monmouth County Board of Chosen Freeholders the acceptance of the highest and best bid, as per bid proposal of Fair Winds Farm, Cream Ridge, NJ, as received on January 9, 2018, for Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners’ Land for Pastureland Use at Crosswicks Creek, Field 1F, Upper Freehold, NJ for the Years 2018-2022 (Bid #0022-18), Item: Crosswicks Creek, Field 1F, Upper Freehold, NJ, at an Annual Bid of \$2,192.40 for Year 2018; an Annual Bid of \$2,192.40 for Year 2019; an Annual Bid of \$2,192.40 for Year 2020; and Annual Bid of \$2,236.25 for Year 2021; and an Annual Bid of \$2,280.98 for Year 2022; in the Total Lump Sum Five (5) Year Temporary Use & Occupancy Contract Amount of \$11,094.43 for the Years 2018, 2019, 2020, 2021 and 2022, and further Recommending that the Board of Chosen Freeholders Authorize the Entering Into A Temporary Use and Occupancy Agreement.
8. Board Action Item #8 – Recommending to the Monmouth County Board of Chosen Freeholders the Proposed 2018 Operating Budget and Proposed 2018 Trust Budget, and the Allocation from the Monmouth County Open Space Recreation, Farmland, and Historic Preservation Trust Fund for Park Development and Maintenance, in the Amount of \$5,064,445.00, and Approving and Adopting the Proposed 2018 Capital Improvement Program Request which authorized the Secretary-Director to submit said funding recommendations to the Monmouth County Board of Chosen Freeholders, and further Authorizing the Secretary-Director and or/his Designee(s) to provide any and all information that may be required by the County Director of Finance.
9. Board Action Item #9 – Recommending to the Monmouth County Board of Chosen Freeholders the exercising of the option to extend the Lease Agreement between The Salvation Army operating through its Asbury Park Corps, for a One (1) Year Period, January 1, 2018 through December 31, 2018 in accordance with the option to renew the lease annually, by mutual agreement, for up to a total of five (5) years, terminating December 31, 2020, for the Lease of Available Space for the “Urban Recreation Initiative” Program, at The Salvation Army Building, 605 Asbury Avenue, Asbury Park, NJ, by the Monmouth County Park System, as per the terms and conditions of the lease agreement.
10. Board Action Item #10 as Added to the Agenda – Recommending authorization to exercise the option to extend contracts, as per bid proposals, for an Additional One (1) Year Period, as originally awarded by Resolution #R-17-3-20=136, for Furnishing and Delivery of Office Supplies, Copy Paper and Concession Supplies (Bid #0032-17), Item: 2018 Supply Contract (Period of January 22, 2018 through December 31, 2018), with the Board of Recreation Commissioners reserving the option to extend the contracts for an additional one (1) year period (2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount \$20,000.00:
 1. Contract Paper Group, Inc., 1519 Boettler Rd., Unit B, Uniontown, OH 44685
 2. School Specialty, Inc., W6316 Design Drive, Greenville, WI 54942
 3. W. B. Mason, Co., Inc., 21 Commerce Drive, Cranbury, NJ 08512

11. Board Action Item #11 as Added to the Agenda – Recommending acceptance of the written proposal of The Institute for Forensic Psychology, Oakland, NJ, as received on January 18, 2018, proposal dated January 18, 2018, for providing Psychological Testing and Vocational Assessment Services (PS #06-18), in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
12. Board Action Item #12 as Added to the Agenda - Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on January 9, 2018, proposal dated January 9, 2018, for providing Professional Services Required in the Sampling, Testing, and Preparation of Reports required by the New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course, Millstone Township, NJ, for the Period of January 22, 2018 through December 31, 2018, in an Amount Not To Exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
13. Request from Michael McAneny, Tournament Director, New Jersey State Golf Association (NJSGA) to hold their 2018 NJSGA Men’s Public Links Qualifier at Howell Park Golf Course on Tuesday, July 17, 2018. The number of participants is estimated to be 50-70 golfers. This event would require closing Howell Park Golf Course for the morning. The NJSGA would pay the Park System a fee of \$50.00 per golfer, which includes greens fee, range fee, and facility use for hosting the championship.

A **motion** was introduced by Commissioner Harmon, seconded by Commissioner Hennessy, GRANTING PERMISSION to the NEW JERSEY STATE GOLF ASSOCIATION (NJSGA) to HOST their 2018 NJSGA MEN’S PUBLIC LINKS QUALIFIER at HOWELL PARK GOLF COURSE on TUESDAY, JULY 17, 2018, with the number of participants estimated to be 50-70 golfers, with the NJSGA paying the Monmouth County Park System a fee of \$50.00 per golfer, which includes greens fee, range fee, and facility use for hosting the championship, and closing the course for the morning. Upon being put to a vote, the motion was unanimously carried.

14. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 11, 2018, as distributed to the Board.

Andrew J. Spears noted the piles to be reset or replaced at the marina.

At 8:37 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #12.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of January 22, 2018, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #10, 11 & 12 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #12.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative: None
Absent: Vice Chairman Mandeville and Commissioner Zelina

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-18-1-22=31 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RESCINDING professional service contract awarded by Resolution #R-17-10-10=325, to BOWMAN CONSULTING GROUP, LTD., Freehold, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, ±2.79 ACRES, IMPROVED PROPERTY, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-56 & PS #63-17), in the Contract Amount Not To Exceed \$3,350.00, due to contractual disagreements with said owner of property. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-1-22=32 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RESCINDING professional service contract awarded by Resolution #R-17-10-10=326, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, ±2.79 ACRES, OWNER: STUMMER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-55 & PS #64-17), in the Contract Amount Not To Exceed \$2,700.00, due to contractual disagreements with said owner of property. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-1-22=33 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GARDEN STATE SEALING, Tinton Falls, NJ, for CHARLESTON SPRINGS GOLF COURSE CART PATH REPAIRS (Bid #0080-17), ITEMS: Base Bid Price, Items 1-5 @\$82,498.00; Alternate 1, Item 6 @\$76,140.00; Alternate 2, Items 7-9 @\$59,600.00; in the Total Contract Amount of \$218,238.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-1-22=34 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2018), as originally awarded by Resolution #R-16-12-19=436 for the Period of 01/01/17 through 12/31/17, with the Board reserving the option to extend the contract for an additional two (2) one (1) year periods (2018 & 2019), to CULINARY VENTURES VENDING, Union, NJ, for FURNISHING OF VENDING SERVICES (Bid #0016-17), ITEMS: Furnishing of Vending Services for the Period of 01/22/18 through 12/31/18; Vendor agrees to pay the Monmouth County Park System Thirty percent (30%) of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and Thirty percent (30%) of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board reserving the option to extend the contract an additional one (1) year period (2019); under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-1-22=35 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO AN AGREEMENT WITH the "OPEN SPACE CONSERVATION COOPERATIVE (OSCC)" for PROJECT PLANNING AND FEDERAL GRANT FUNDING for HABITAT RESTORATION AND LAND MANAGEMENT PURPOSES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-1-22=36 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0081-17), ITEMS: Proposal 1, Items 1-51 @\$47,386.00; Proposal 2, Items 1-20 @\$14,540.00; in the Total Contract Amount of \$61,926.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-1-22=37 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of FAIR WINDS FARM, Cream Ridge, NJ, as received on January 9, 2018, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR PASTURELAND USE AT CROSSWICKS CREEK, FIELD 1F, UPPER FREEHOLD, NJ, FOR THE YEARS 2018-2022 (Bid #0022-18), ITEM: Crosswicks Creek, Field 1F, Upper Freehold, NJ, at an Annual Bid of \$2,192.40 for Year 2018; an Annual Bid of \$2,192.40 for Year 2019; an Annual Bid of \$2,192.40 for Year 2020; and Annual Bid of \$2,236.25 for Year 2021; and an Annual Bid of \$2,280.98 for Year 2022; in the TOTAL LUMP SUM FIVE (5) YEAR CONTRACT AMOUNT OF \$11,094.43, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-1-22=38 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the PROPOSED 2018 OPERATING BUDGET, AND PROPOSED 2018 TRUST BUDGET, and the ALLOCATION from the MONMOUTH COUNTY OPEN SPACE RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK DEVELOPMENT AND MAINTENANCE, in the AMOUNT OF \$5,064,445.00, and APPROVING AND ADOPTING the PROPOSED 2018 CAPITAL IMPROVEMENT PROGRAM REQUEST, which AUTHORIZES the SECRETARY-DIRECTOR to SUBMIT said FUNDING RECOMMENDATIONS to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, and further AUTHORIZING the SECRETARY-DIRECTOR and/or his DESIGNEE(S) to PROVIDE ANY AND ALL INFORMATION that may be required by the COUNTY DIRECTOR OF FINANCE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-1-22=39 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the EXERCISING OF THE OPTION TO EXTEND THE LEASE AGREEMENT between THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, for a ONE (1) YEAR PERIOD, JANUARY 1, 2018 THROUGH DECEMBER 31, 2018, in accordance with the OPTION TO RENEW THE LEASE ANNUALLY, BY MUTUAL AGREEMENT, FOR UP TO A TOTAL OF FIVE (5) YEARS, TERMINATING DECEMBER 31, 2020, for the LEASE OF AVAILABLE SPACE for the "URBAN RECREATION INITIATIVE" PROGRAM, at the SALVATION ARMY BUILDING, 605 Asbury Avenue, Asbury Park, NJ, by the MONMOUTH COUNTY PARK SYSTEM, as per the terms and conditions of the lease agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-1-22=40 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-17-3-20=136, for FURNISHING AND DELIVERY OF OFFICE SUPPLIES, COPY PAPER AND CONCESSION SUPPLIES (Bid #0032-17), ITEM: 2018 Supply Contract (Period of January 22, 2018 through December 31, 2018), with the Board of Recreation Commissioners reserving the option to extend the contracts for an additional one (1) year period (2019), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount \$20,000.00:

1. CONTRACT PAPER GROUP, INC., 1519 Boettler Rd., Unit B, Uniontown, OH 44685
2. SCHOOL SPECIALTY, INC., W6316 Design Drive, Greenville, WI 54942
3. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-1-22=41 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of THE INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on January 18, 2018, proposal dated January 18, 2018, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #06-18), in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-18-1-22=42 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on January 9, 2018, proposal dated January 9, 2018, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 22, 2018 THROUGH DECEMBER 31, 2018, in an Amount Not To Exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Pile Driving at Monmouth Cove Marin

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Peters, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 425, Lot 3, Long Branch, ±0.152 Acres, Improved Property, Owner: Eisenberg, for Additions to Seven Presidents Oceanfront Park (Ref. #18-01) (*REQUEST FOR PROPOSAL – UNDER \$17,500*)
2. Engineering Services for Electrical System Upgrades for Building 1301, Hominy Hill Golf Course (Ref. #18-02) (*REQUEST FOR PROPOSAL – UNDER \$17,500*)
3. Engineering Services for Dredging and Dam Rehabilitation of Manalapan Brook Pond, Charleston Springs Golf Course, Millstone Township, NJ (Ref. #18-03) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 5, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **“TUESDAY EVENING”, FEBRUARY 20, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SUNDAY AFTERNOON, MARCH 4, 2018** – 12:30 PM–2:30 PM. **Volunteer Recognition.** Hominy Hill Golf Course Golf Center, Mercer Road, Colts Neck, NJ. *(By Invitation)*
4. **SUNDAY, MARCH 4 THROUGH WEDNESDAY, MARCH 7, 2018** – **NJRPA 43rd Annual Conference & Exhibition.** Harrah’s Waterfront Conference Center, Atlantic City, NJ. Pre-registration Rate Deadline by: February 21, 2018.
5. **MONDAY EVENING, MARCH 5, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MARCH 19, 2018** – 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **SATURDAY MORNING, MARCH 24, 2018** – 9 AM—11 AM. **Friends of the Parks Annual Membership Meeting.** Hominy Hill Golf Course Golf Center, Mercer Road, Colts Neck, NJ. *(By Invitation)*

Following a discussion as to the conflict of dates in regard to the regularly scheduled Board Meeting of Monday Evening, March 5, 2018, with attendance at the NJRPA Conference, the following **motion** was made by Commissioner Peters, seconded by Commissioner Butch to **RESCHEDULE** the **BOARD MEETING of MONDAY EVENING, MARCH 5, 2018 to WEDNESDAY EVENING, MARCH 7, 2018**, at 7 PM, to be held in the **“BEECH ROOM”** of the **THOMPSON PARK VISITOR CENTER**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 8, 2018, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:45 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative: None
Absent: Vice Chairman Mandeville and Commissioner Zelina

On a motion made by Commissioner Hennessy, seconded by Commission Adcock, and by unanimous vote, the regular meeting was **RECONVENED** at 9:57 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-18-1-22=43 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION (MCF) REGARDING ADDITIONS TO TURKEY SWAMP PARK, BLOCK 91, LOTS 20 & 22 (Q FARM), FREEHOLD TOWNSHIP – OWNER: BROCK, to HIRE AN APPRAISAL REVIEWER TO REVIEW THE TWO (2) APPRAISAL REPORTS COMMISSIONED BY THE MONMOUTH COUNTY PARK SYSTEM AND THE ONE (1) APPRAISAL REPORT COMMISSIONED BY MR. BROCK IN THE CONTEXT OF THE CURRENT MARKET, AND TO RETAIN THE SERVICES OF A QUALIFIED PROFESSIONAL TO COMPLETE A WETLANDS DETERMINATION OR DELINEATION OF THE SUBJECT PROPERTY, AND ISSUE A MONMOUTH COUNTY PARK SYSTEM PURCHASE ORDER IN THE AMOUNT OF \$20,000.00 FOR REIMBURSEMENT TO MCF FOR DIRECT, OUT-OF-POCKET EXPENSES. Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the PREPARATION and a PRE-PROPOSAL for the FILING FOR THE DEPARTMENT OF DEFENSE’S READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PROGRAM, for the PURCHASE of PROPERTIES AND EASEMENTS consistent with the Monmouth County Open Space Plan and Monmouth County Farmland Preservation Plan, and within the Military Influence Area of Naval Weapons Station Earle for land and easement acquisitions and habitat restoration activities within the mapped Military Influence Area around NAVAL WEAPONS STATION EARLE with up to fifty percent (50%) of the funds to come from the NAVY’S READINESS AND ENVIRONMENTAL PROTECTION INTEGRATION (REPI) PROGRAM. Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, February 5, 2018**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

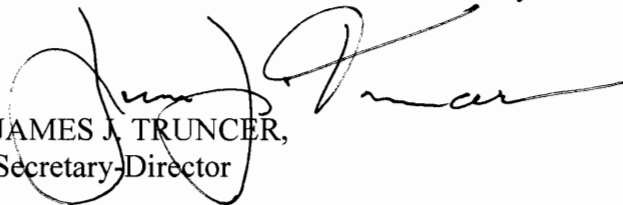
Seconded by Commissioner Peters, and adopted on roll call by the following vote:

- In the Affirmative: Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
- In the Negative: None
- Absent: Vice Chairman Mandeville and Commissioner Zelina

Commissioner Harmon noted the Monmouth Cove Marina map in the recent Green Heritage issue and the location of the floodwall being constructed by the U.S. Corps of Army Engineers. Commissioner Harmon questioned the impact of the floodwall may have on future flooding at the Marina.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 22, 2018, was **ADJOURNED** at 10:00 PM.



JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=31

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received requests for proposals on September 27, 2017, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, ±2.79 ACRES, IMPROVED PROPERTY, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-56 & PS #63-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the written proposal of BOWMAN CONSULTING GROUP, LTD., Freehold, NJ, was accepted and a contract was awarded for providing said PROFESSIONAL SURVEYING SERVICES OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, ±2.79 ACRES, IMPROVED PROPERTY, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-56 & PS #63-17), as per Resolution #R-17-10-10=325, in the Contract Amount Not To Exceed \$3,350.00; and

WHEREAS, due to contractual disagreements with the owner of the property, the services of BOWMAN CONSULTING GROUP, LTD., Freehold, NJ, are not needed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to BOWMAN CONSULTING GROUP, LTD., 303 West Main Street, 4th Floor, Freehold, NJ 07728, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, ±2.79 ACRES, IMPROVED PROPERTY, OWNER: STUMMER, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-56 & PS #63-17), as per Resolution #R-17-10-10=325, in the Contract Amount Not To Exceed \$3,350.00, is hereby RESCINDED, due to contractual disagreements with the owner of the property, the services of Bowman Consulting Group, Ltd., Freehold, NJ, are not needed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=31

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=32

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received requests for proposals on September 27, 2017, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, +2.79 ACRES, OWNER: STUMMER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-55 & PS #64-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the written proposal of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, was accepted and a contract was awarded for providing said PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, +2.79 ACRES, OWNER: STUMMER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-55 & PS #64-17), as per Resolution #R-17-10-10=326, in the Contract Amount Not To Exceed \$2,700.00; and

WHEREAS, due to contractual disagreements with the owner of the property, the services of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, are not needed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 24, LOT 15, UPPER FREEHOLD TOWNSHIP, NJ, +2.79 ACRES, OWNER: STUMMER, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #17-55 & PS #64-17), as per Resolution #R-17-10-10=326, in the Contract Amount Not To Exceed \$2,700.00, is hereby RESCINDED, due to contractual disagreements with the owner of the property, the services of Kenny Environmental Services, Marlton, NJ, are not needed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=32

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=33

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 21, 2017, for CHARLESTON SPRINGS GOLF COURSE CART PATH REPAIRS (Bid #0080-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$218,238.00:

GARDEN STATE SEALING

300 Commerce Drive
Tinton Falls, NJ 07753

ITEMS: Base Bid Price, Items 1-5 @\$82,498.00; Alternate 1, Item 6 @\$76,140.00;
Alternate 2, Items 7-9 @\$59,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20017, Board of Recreation Commissioners, Project #17003, in the amount of \$218,238.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=33

The following resolution was offered for adoption by Commissioner Horsnall :

RESOLUTION

R-18-1-22=34

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to CULINARY VENTURES VENDING, Union, NJ, for FURNISHING OF VENDING SERVICES (Bid #0016-17) on December 19, 2016, by Resolution #R-16-12-19=436, ITEMS: Furnishing of Vending Services for the Period of 01/01/17 through 12/31/17; Vendor agrees to pay the Monmouth County Park System Thirty percent (30%) of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and Thirty percent (30%) of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019), under the same terms and conditions, as per bid specification; and

WHEREAS, the Board of Recreation Commissioners did, by Resolution #R-16-12-19=436, on December 19, 2016, authorize the exercising of the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019) under the same terms and conditions as per bid specification; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2018 & 2019); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, as per bid proposal, under the same terms and conditions as per bid specifications, for an ADDITIONAL ONE (1) YEAR PERIOD (2018).

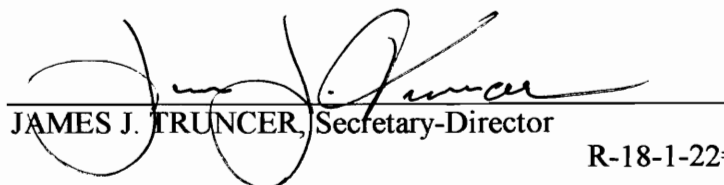
NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2018), as originally awarded by Resolution #R-16-12-19=436 to CULINARY VENTURES VENDING, 1835 Burnet Avenue, Union, NJ 07083, for FURNISHING OF VENDING SERVICES (Bid #0016-17), ITEMS: Furnishing of Vending Services for the Period of 01/22/18 through 12/31/18; Vendor agrees to pay the Monmouth County Park System Thirty percent (30%) of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and Thirty percent (30%) of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; under the same terms and conditions as per bid specification; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018


JAMES J. TRUNCER, Secretary-Director

R-18-1-22=34

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=35

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space, Conservation and Park Purposes located throughout the County of Monmouth; and

WHEREAS, the Board also deems it necessary and advisable to manage parkland and public open space through long-term planning for the purposes of; preserving water quality, enhancing productive farming, reducing invasive species, increasing beneficial wildlife habitat, increasing populations of threatened and endangered species and creating and enhancing riparian buffers; and

WHEREAS, the Freehold Soil Conservation District is the recipient of a Conservation Innovation Grant from the United State Department of Agriculture - Natural Resource Conservation Service for the District’s proposed Open Spaces Conservation Assistance Program; and

WHEREAS, the Open Space Conservation Cooperative, a non-governmental organization, is interested in identifying parcels that are facing challenges and that would be good candidates for habitat enhancement and to provide for pollinator support, pest management and invasive species management; and

WHEREAS, the Monmouth County Board of Recreation Commissioners adopted Resolution No. R-16-8-22=293 on August 22, 2016, Authorizing the participation by the Monmouth County Park System in the Open Spaces Conservation Assistance Program as provided by the Freehold Soil Conservation District and to work with the Open Space Conservation Cooperative in identifying parcels that may be within the Monmouth County Park System, and that might be eligible and to submit an application or other documents that may be required to participate in said program; and

WHEREAS, on September 19, 2016 the Park System submitted six (6) proposals for review by the District and in November 2017 a draft agreement was received by the Park System and returned to the District Manager of Freehold Soil Conservation District for submittal to the grantor, the Natural Resource Conservation Service, and a revised Authorization and Agreement has now been received.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO AN AGREEMENT with the “OPEN SPACE CONSERVATION COOPERATIVE” (OSCC) for PROJECT PLANNING AND FEDERAL GRANT FUNDING for HABITAT RESTORATION AND LAND MANAGEMENT PURPOSES; and

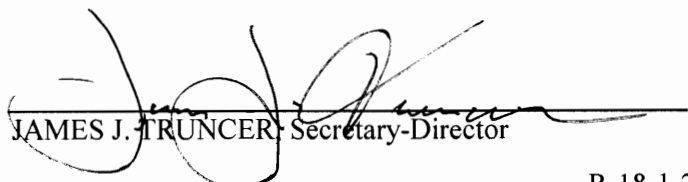
BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to sign any and all documents that may be necessary to participate in said program, for the benefit of the parks, wildlife, habitats, and the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Freehold Soil Conservation District.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=36

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 5, 2018, for FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0081-17), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$61,926.00:

DOWN TO EARTH LANDSCAPING, INC.
705 Wright-Debow Road
Jackson, NJ 08527

ITEMS: Proposal 1, Items 1-51 @\$47,386.00; Proposal 2, Items 1-20 @\$14,540.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and


BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20017, Board of Recreation Commissioners, Project #17009, in the amount of \$61,926.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=36

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=37

WHEREAS, the Monmouth County Board of Recreation Commissioners considers it to be in the best interest of the County of Monmouth to advertise and receive bids for the temporary use and occupancy of certain Monmouth County Board of Recreation Commissioners' land for agricultural use; and

WHEREAS, the Board has, in accordance with N.J.S.A. 40:A 12-14, et. seq., advertised on December 8, 2017, and received bids on January 9, 2018, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR PASTURELAND USE AT CROSSWICKS CREEK, FIELD 1F, UPPER FREEHOLD FOR THE YEARS 2018-2022 (Bid #0022-18), on behalf of the County of Monmouth; and

WHEREAS, FAIR WINDS FARM, Cream Ridge, NJ, submitted the highest responsible bid for the TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR PASTURELAND USE AT CROSSWICKS CREEK, FIELD 1F, UPPER FREEHOLD FOR THE YEARS 2018-2022 (Bid #0022-18), ITEM: Crosswicks Creek, Field 1F, Upper Freehold at an Annual Bid of \$2,192.40 for Year 2018; an Annual Bid of \$2,192.40 for Year 2019; an Annual Bid of \$2,192.40 for Year 2020; and Annual Bid of \$2,236.25 for Year 2021; and an Annual Bid of \$2,280.98 for Year 2022; in the TOTAL LUMP SUM FIVE (5) YEAR CONTRACT AMOUNT OF \$11,094.43, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.


NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the bid of FAIR WINDS FARM, P.O. Box 31, Cream Ridge, NJ 08514, be accepted for the TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR PASTURELAND USE AT CROSSWICKS CREEK, FIELD 1F, UPPER FREEHOLD FOR THE YEARS 2018-2022 (Bid #0022-18), ITEM: Crosswicks Creek, Field 1F, Upper Freehold at an Annual Bid of \$2,192.40 for Year 2018; an Annual Bid of \$2,192.40 for Year 2019; an Annual Bid of \$2,192.40 for Year 2020; and Annual Bid of \$2,236.25 for Year 2021; and an Annual Bid of \$2,280.98 for Year 2022; in the TOTAL LUMP SUM FIVE (5) YEAR CONTRACT AMOUNT OF \$11,094.43, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of Chosen Freeholders, and the County Administrator.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=37

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=38

WHEREAS, the Monmouth County Board of Chosen Freeholders did, by Board Resolution No. 2013-0101, on February 13, 2013, Authorize the Annual Allocation from the Monmouth County Open Space, Recreation, Farmland, and Historic Preservation Trust Fund to provide for “up to thirty percent (30%) of the total dollars collected per year shall be for county park, recreation and conservation development and maintenance purposes”; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has reviewed and approved the submission of the County Park System’s Proposed 2018 Operating, Trust and Capital Expense Budgets at the Board’s Meeting of January 22, 2018, including the allocation of park development and maintenance expenses from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund in the amount of \$5,064,445.00, to be paid from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend that the Monmouth County Board of Chosen Freeholders approve the 2018 County Park System Operating, Trust, and Capital Improvement Budgets, including the allocation of park development and maintenance expenses from the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund in the amount of \$5,064,445.00, as submitted in the County Park System’s Proposed 2018 Budget; and

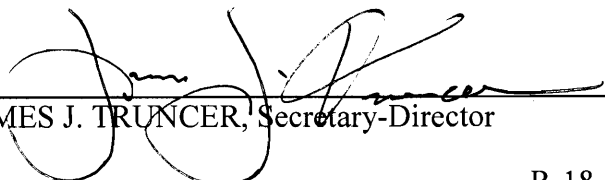
BE IT FURTHER RESOLVED that the Secretary-Director and his designee(s) are authorized to provide any and all information that may be required by the County Director of Finance; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, County Counsel, and the County Department of Finance.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=38

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=39

WHEREAS, the Monmouth County Park System has established a Regional Activity Center to serve Asbury Park and adjacent communities as a continuation of the Monmouth County Park System's "Urban Recreation Initiative"; and

WHEREAS, THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, has LEASED to the COUNTY OF MONMOUTH the SALVATION ARMY BUILDING, located at 605 Asbury Avenue, Asbury Park, NJ 07712, to the COUNTY OF MONMOUTH, for the purpose of conducting recreation programs; and

WHEREAS, the leased facilities being offered include an office, storage, vehicular parking area, for use on a daily basis, Monday through Saturday; a gymnasium, large meeting room, and two (2) classrooms for use on Mondays, Thursdays and Fridays, between the hours of 2:30 PM – 7:00 PM, and Saturdays, as available, between the hours of 9:00 AM – 2:00 PM; and the kitchen for use one (1) day per week as arranged with the Corps Commander during established operational hours, and additional times and dates by mutual agreement; and

WHEREAS, the Board of Chosen Freeholders authorized by Board Resolution #2016-1103 the term of the LEASE AGREEMENT for a ONE (1) YEAR PERIOD commencing JANUARY 1, 2016 THROUGH DECEMBER 31, 2016 with an OPTION TO RENEW THE LEASE ANNUALLY, under mutual agreement, UP TO FIVE (5) YEARS, terminating December 31, 2020.

WHEREAS the Board of Recreation Commissioners wishes to CONTINUE TO USE the SALVATION ARMY BUILDING for an ADDITIONAL ONE (1) YEAR PERIOD of JANUARY 1, 2018 THROUGH DECEMBER 31, 2018, as provided for by the lease agreement option; and

WHEREAS, The Salvation Army, by letter dated January 10, 2018, has agreed to extend said lease for an additional one year period of January 1, 2018 through December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND that the DIRECTOR of the BOARD OF CHOSEN FREEHOLDERS or HIS DESIGNEE EXERCISE THE OPTION TO RENEW SAID LEASE AGREEMENT between the COUNTY OF MONMOUTH and THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, for the USE OF AVAILABLE SPACE at the SALVATION ARMY BUILDING, 605 Asbury Avenue, Asbury Park, NJ 07712, by the MONMOUTH COUNTY PARK SYSTEM, for a ONE (1) YEAR PERIOD commencing JANUARY 1, 2018 THROUGH DECEMBER 31, 2018, in accordance with Board of Chosen Freeholders' Resolution #2016-1103; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the SECRETARY-DIRECTOR of the MONMOUTH COUNTY PARK SYSTEM, or his DESIGNEE, to RENEW said LEASE ANNUALLY, by mutual agreement, with THE SALVATION ARMY, during the Period of the Agreement ending December 31, 2020, ON BEHALF OF THE COUNTY OF MONMOUTH; and

R-18-1-22=39 (Continued)

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR be AUTHORIZED to SEND NOTICE of EXERCISING SAID LEASE OPTION to the SALVATION ARMY, as mutually agreed to, in accordance with said lease agreement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and County Counsel.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=39

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=40

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded contracts for FURNISHING AND DELIVERY OF OFFICE SUPPLIES, COPY PAPER AND CONCESSION SUPPLIES (Bid #0032-17), ITEM: 2017 Supply Contract (Period of March 20, 2017 through December 31, 2017), on March 20, 2017, by Resolution #R-17-3-20=136, with the Board of Recreation Commissioners reserving the option to extend contracts for two (2) additional one (1) year periods (2018 & 2019), as per bid specifications; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contracts for two (2) additional one (1) year periods (2018 & 2019); the contracts shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2018), to the following vendors, ITEMS: 2018 Supply Contract (Period of January 22, 2018 through December 31, 2018); as per bid proposals, under the same terms and conditions as per bid specifications:

1. CONTRACT PAPER GROUP, INC., 1519 Boettler Rd., Unit B, Uniontown, OH 44685
2. SCHOOL SPECIALTY, INC., W6316 Design Drive, Greenville, WI 54942
3. W.B. MASON CO., INC., 21 Commerce Drive, Cranbury, NJ 08512

NOW, THEREFORE, BE IT RESOLVED the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2018), as originally awarded by Resolution #R-17-3-20=136, to the above listed vendors, for FURNISHING AND DELIVERY OF OFFICE SUPPLIES, COPY PAPER AND CONCESSION SUPPLIES (Bid #0032-17) ITEMS: 2018 Supply Contract (Period of January 22, 2018 through December 31, 2018); in the Estimated Total Aggregate Contract Amount of \$20,000.00; and

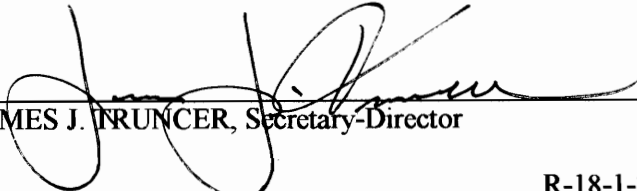
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contracts on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust #70501/70505, Board of Recreation Commissioners (2018), in the estimated total aggregate amount of \$20,000.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=40

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=41

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #06-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is for the Period of 01/02/18 through 12/31/18; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 18, 2018; and

WHEREAS, THE INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, has submitted a written proposal dated January 18, 2018, indicating they will provide PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #06-18), in an Amount Not to Exceed \$8,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in an amount not to exceed \$8,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with THE INSTITUTE FOR FORENSIC PSYCHOLOGY, 5 Fir Court, Suite 2, Oakland, NJ 07436, as per proposal dated January 18, 2018, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #06-18), in the Contract Amount Not To Exceed \$8,000.00; and

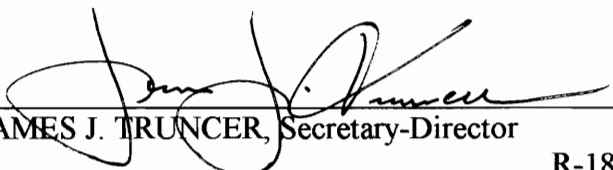
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

R-18-1-22=41

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=42

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 22, 2018 THROUGH DECEMBER 31, 2018 (Ref. #17-73 & PS #73-17), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is for the Period of January 22, 2018 through December 31, 2018; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 9, 2018; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated January 9, 2018, indicating they will provide PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 22, 2018 THROUGH DECEMBER 31, 2018 (Ref. #17-73 & PS #73-17), in an Amount Not To Exceed \$4,900.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in an amount not to exceed \$4,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated January 9, 2018, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING, AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 22, 2018 THROUGH DECEMBER 31, 2018 (Ref. #17-73 & PS #73-17), in the Contract Amount Not To Exceed \$4,900.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock,
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.


JAMES J. TRUNCER, Secretary-Director

R-18-1-22=42

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=43

WHEREAS, Title 40:12-15.10, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into an agreement for the acquisition and preservation of land and other property for public recreation and conservation purposes; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, P.O. Box 4150, Middletown, NJ 07748-4150, is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, entered into a GENERAL AGREEMENT OF ASSISTANCE between the MONMOUTH CONSERVATION FOUNDATION and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on March 24, 2014; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION solicits and receives funds enabling it to carry out various land acquisition and preservation projects for the enjoyment and benefit of the public; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION is willing to COMMISSION AN APPRAISAL REVIEW OF THREE (3) APPRAISALS AND TO RETAIN THE SERVICES OF A QUALIFIED PROFESSIONAL TO COMPLETE A WETLANDS DETERMINATION OR DELINEATION OF THE FOLLOWING PROPERTY:

BROCK PROPERTY being more particularly described as Block 91, Lots 20 & 22 (Q Farm), FREEHOLD TOWNSHIP, containing ±128.7 ACRES, IMPROVED PROPERTY, for ADDITIONS TO TURKEY SWAMP PARK; and

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is willing to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING OF AN APPRAISAL REVIEW AND WETLANDS DETERMINATION OR DELINEATION OF THE ABOVE REFERENCED PROPERTY, UP TO AN AMOUNT NOT TO EXCEED \$20,000.00; and

WHEREAS, the funds for this project are covered under the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00047.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, to COMMISSION AN APPRAISAL REVIEW OF THREE (3) APPRAISALS AND WETLANDS DETERMINATION OR DELINEATION OF THE FOLLOWING PROPERTY:

BROCK PROPERTY being more particularly described as Block 91, Lots 20 & 22 (Q Farm), FREEHOLD TOWNSHIP, containing ±128.7 ACRES, IMPROVED PROPERTY, for ADDITIONS TO TURKEY SWAMP PARK; and

R-18-1-22=43 (Continued)

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AGREE to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the COMMISSIONING AN APPRAISAL REVIEW OF THREE (3) APPRAISALS AND WETLANDS DETERMINATION OR DELINEATION OF THE ABOVE PROPERTY UP TO AN AMOUNT NOT TO EXCEED \$20,000.00; and

BE IT FURTHER RESOLVED that said PROJECT AGREEMENT FOR LIMITED ASSISTANCE shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners, and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners; and

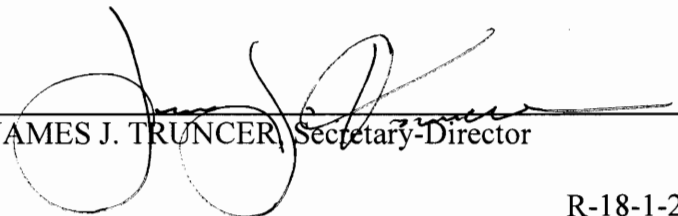
BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Monmouth Conservation Foundation.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-18-1-22=44

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire, preserve, and restore certain lands and property for County Open Space Preservation, Farmland Preservation, Natural Resources Conservation and Public Park and Recreation Purposes; and

WHEREAS, Naval Weapons Station Earle, on behalf of the Department of the Navy, has approached Monmouth County regarding a potential partnership for land and easement acquisition and habitat restoration activities through the Department of Defense's Readiness and Environmental Protection Integration Program (REPI); and

WHEREAS, the FY-03 Defense Authorization Act allows for partnerships between military departments and local governments for the preservation of properties and habitat restoration activities near military bases; and

WHEREAS, the dual purpose of the agreement is to ensure that adjacent land uses are compatible with military operations and to preserve important ecological habitat; and

WHEREAS, the Monmouth County Division of Planning and partners recently completed a Joint Land Use Study for Naval Weapons Station Earle that included the recommendation to apply for a REPI grant to protect the habitat of threatened and endangered species, safeguard water quality and supplies, and ensure surrounding land uses that are compatible with the mission of the military base; and

WHEREAS, the Department of Defense has established a January 26, 2018 deadline for submission of a REPI grant pre-proposal; and

WHEREAS, the military will provide up to fifty percent (50%) of the acquisition costs of an eligible property following the execution and recording of a restrictive easement to preserve the land and/or up to 50% of the cost of habitat restoration activities; and

WHEREAS the county's match would derive from the Open Space and Farmland Preservation Trust Fund and other participating funding partners; and

WHEREAS, Naval Weapons Station Earle has identified a Military Influence Area around the base, with special priority assigned to security, safety concerns and storm resiliency; and

WHEREAS, fourteen (14) County parks and recreation areas have been identified within said Military Influence Area identified by the Department of the Navy and Naval Weapons Station Earle; and

WHEREAS, the Monmouth County Open Space Plan identifies lands for preservation around the fourteen (14) parks and recreation areas and within the Military Influence Area that would be eligible for funding under the proposed agreement; and

WHEREAS, the Monmouth County Farmland Preservation Plan and several municipal farmland preservation plans have already targeted a number of farms within the Military Influence Area for potential preservation; and

WHEREAS, preservation and restoration of said lands will increase storm water storage capacity and storm surge resistance to improve the resiliency of Monmouth County; and

WHEREAS, the Board of Recreation Commissioners recommends that the Board of Chosen Freeholders authorize the submittal of a pre-proposal to the Readiness and Environmental Protection Integration Program.

R-18-1-22=44 (Continued)

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE filing a pre-proposal for the Readiness and Environmental Protection Integration Program; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Recreation Commissioners and the Secretary-Director are hereby authorized to prepare, submit and take any and all action as may be required to file a pre-proposal for the Readiness and Environmental Protection Integration Program, for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby recommend to the Board of Chosen Freeholders that the Monmouth County Planning Board, Monmouth County Park System and the Monmouth County Agricultural Development Board, and Monmouth County administrative staff be authorized to prepare, submit and revise such material as may be required to file a pre-proposal for the Readiness and Environmental Protection Integration Program; and

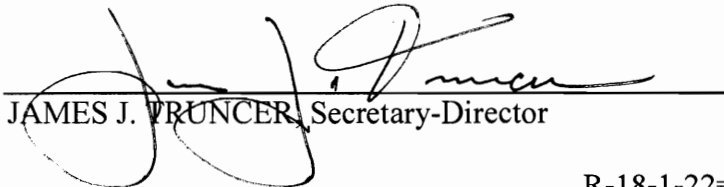
BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby recommend to the Board of Chosen Freeholders that the Freeholder Director and the Clerk of the Board of Chosen Freeholders be authorized to sign any and all documents and agreements necessary to submit the pre-proposal for the Readiness and Environmental Protection Integration Program; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, County Counsel, Monmouth County Division of Planning, and the Monmouth County Agricultural Development Board.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville, and Commissioner Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2018.



JAMES J. TRUNCER, Secretary-Director