



The Poll Worker Press

Primary Election 2016 Edition

Welcome to the 2016
Presidential Election
Year!

Activating the Voting Machine for a Primary Election



2016 Election Dates

- Tuesday, March 8th Special School Election (*Matawan-Aberdeen Regional*)
- Tuesday, March 22nd Special Municipal Election (*Neptune City*)
- Tuesday, April 19th Annual School Election (*Asbury Park City & Neptune Twp.*)
- Tuesday, May 10th Municipal Election (*Allenhurst, Deal, Keansburg, Loch Arbour*)
- Tuesday, June 7th Primary Election
- Tuesday, November 8th General Election

Select a
political
party



Then press
ACTIVATE

If the wrong party is selected,
simply press the correct party
then activate

Primary Election and Party Affiliation

Please see below a sample of poll book entries with the party affiliation shown for each voter. An unaffiliated voter is designated with a blank box above the signature line. This voter can declare a party at the polls to vote in the Primary Election. The poll worker should enter **DEM** or **REP** to show the voter's choice of party.

A declared Democrat voter is shown with **DEM** in the box above the signature line. This voter **can only vote** the Democratic Ballot in the Primary Election. A declared Republican voter is displayed with **REP** in the party affiliation box. This voter **can only vote** for the Republican Ballot in the Primary Election.

Party affiliation cannot be changed at the polls. If a voter wants to change their political affiliation, he or she must complete a *Political Party Affiliation Declaration Form* 55 days before an election with the Superintendent of Elections.

It is very important that the voter is informed that they must vote for their declared party. Democratic voters are given a pink voting authority and Republican voters are given a blue voting authority.

Primary Election

Unaffiliated voters can declare a party at the polls, write in **DEM** or **REP** in the Party Declaration Box

Declared **Democrats** can only vote for **Democrat** candidates

Declared **Republicans** can only vote for **Republican** candidates

BIRTH DATE: 11/16/56 VOTER#111195489	<div></div>	VOT. AUTH. NO. _____ Sig Comp By _____ Challenge _____
<div>SIGNATURE OR MARK OF VOTER</div>		
BIRTH DATE: 11/16/56 VOTER#111195489	<div>DEM</div>	VOT. AUTH. NO. _____ Sig Comp By _____ Challenge _____
<div>SIGNATURE OR MARK OF VOTER</div>		
BIRTH DATE: 08/16/71 VOTER#122295489	<div>REP</div>	VOT. AUTH. NO. _____ Sig Comp By _____ Challenge _____
<div>SIGNATURE OR MARK OF VOTER</div>		

Crossovers are not permitted

Provisional Ballots



Provisional ballots are paper ballots used at the polls when a voter’s eligibility cannot be determined by the district board. The voter’s eligibility must be verified by the Board of Elections.

Reasons to Provide a Voter with a Provisional Ballot:

- Voter’s name is **not in the poll book**
- Voter’s **signature is missing** or the poll book entry is marked **“Need Current Signature”** or **“No Signature”**
- Voter listed as **“ID Required”** in the poll book and did not present valid ID.
- Voter’s record is marked **“Mail-In Ballot”**

Mail-in ballots cannot be accepted at the polls!

If there are any questions about this process, please contact the Board of Elections at 732-431-7802 x 7150 or your Master Board Worker.

Election Reminders



- **Arrive at the polls by 5:15** for Primary, General and Municipal Elections.
- **Enter voting authority number and your initials next to the voter’s signature block.**

Vot. Auth. No 123

Sig Comp By A. V.

Challenge _____

- Follow your **green** “Check Sheet” for important Election tips.
- Offer each voter the **yellow “3 Simple Steps to Voting”** instructions
- Indicate # from machine cartridge seal on the zero proof report
- Do not close the voting machines prior to 8 p.m.

How Do I Cast a Write-In Vote?

Many voters may be interested in casting a vote for a write-in candidate in an election. Please review the following instructions on write-in votes so that you may be of assistance to a voter if needed. The process is simple but remember that contrary to the words “write-in” the candidate must be entered with the machine keypad. Hand each voter the **3 Simple Steps to Voting** (yellow card) so that they have the instructions at their fingertips.

Write-in Vote Instructions

You have the option of selecting a write-in candidate for office. Please read the ballot carefully to make your selection. If you have any questions regarding the write-in process, please ask a Poll Worker before entering the voting booth.

Following are steps for casting a write-in vote:

- Locate the office you wish to vote for (offices will be listed on the left of the ballot) and follow this column across to the write-in column and press the button.
- A green **“x”** will begin to flash (note: the “x” will continue to flash until the write-in is completed).
- At the bottom of the ballot is the **maroon** write-in keyboard. Type in the name of the candidate for whom you wish to vote. Type in the first name. Use the arrow key pointing to the right for the space and then type in the last name. Verify your choice in the display window and **press “ENTER”**.

*If an error is made on the write-in: **before you press “ENTER”** on the write-in keyboard, press the arrow key pointing to the left until the error is cleared and then re-type the name. To enter a space, press the arrow key pointing to the right. Verify your choice and **press “ENTER”**.*

WRITE IN KEYBOARD



After all choices have been made, press the **red “Cast Vote”** button to **Cast Your Vote**

