

The Boardworker Bulletin

SPRING 2012



Welcome to the Boardworker Bulletin!

This newsletter is to keep all Board workers up-to-date on the latest election rules and regulations. Please read carefully to be sure you don't miss a thing!



Congrats

Ella Ford (Asbury Park) & Donna Villars (Middletown)
for attending our Summer of 2011 Poll Worker class.

YOU ROCK!

Read All About It!

SCHOOL ELECTIONS

Governor Christie recently signed legislation giving school boards and towns the option to move their Annual School Board Election to the November General Election. All towns have moved to November except for the following;

Neptune Township (3 p.m. to 9 p.m.)

Marlboro Township (12 p.m. to 9 p.m.)

Board Workers in these towns will be notified via "Are You Working" letters. Three board workers will sit in Neptune Township and four in Marlboro Township due to the longer hours.

POLL WORKER CLASS

Yes, you have to go every two years. Failure to attend a class every two years could result in a permanent poll worker being changed to a substitute.

This year's refresher classes are:

March 28, 2012	1 p.m. or 6:30 p.m.	Monmouth County Library—Manalapan
April 2, 2012	7 p.m.	Bayshore Senior Center — Keansburg
April 23, 2012	7 p.m.	Wall Twp. Municipal Complex
May 2, 2012	1 p.m.	Monmouth Mall — Eatontown

If you have a problem attending class, please call to find out about our Summer classes.

New Board Workers should attend class:

April 12, 2012 or April 26, 2012	7 p.m.	Monmouth County Agricultural Building Freehold.
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2012 Election Dates

Tuesday, April 17th ~ Neptune Township & Marlboro Township School Elections

Tuesday, May 8th ~ Municipal Election (Allenhurst, Deal &
Keansburg Only)

Tuesday, June 5th ~ Primary Election

Tuesday, November 6th ~ General Election





THE DECORUM FORUM

- * Put all electronic devices away when voters are present. This includes cell phones, laptops and iPads.
- * **Poll Workers are not allowed to accept food from Candidates or Campaign workers. This is considered electioneering and is not allowed.**
- * Do not give out any numbers to anyone during the day.
- * Arrive promptly! Everyone is due at the polling place at 5:15 a.m.. (School Election times may vary.) Late arrivals will have their pay adjusted accordingly.
- * No socializing when voters are present.
- * Put ALL issues encountered on Election Day on the Incident Report. Even if it doesn't seem important at the time, better you record it so we don't have to call you later.

MAINTAINING ORDER AT THE POLLS

KEEP YOUR HANDS OFF MY MACHINE!

No one should be near or behind the machine except for the poll worker who is working the machine. Candidates are not permitted to touch the machine or the final results report. One copy of this report is left at the polls for anyone to view after the close of polls.

WHO TO ASK FOR CREDENTIALS

1. News media (newspapers or television)
2. Challengers

Anyone who comes into the polling place that is NOT voting should show credentials from the Board of Elections.

If you're not sure

CALL US!



CHALLENGER ALERT!

Fill out the form!

Anytime a challenger questions the right of a person to vote, a C2/C4 form must be filled out completely by poll workers. The challenger and voter must sign the form.

Failure to do this could result in problems during a recount.

POLL BOOK ERRORS

When processing a voter, please remember to initial in the proper line of the poll book for each voter.

VOT.AUTH.NO. 12/Dem (In Primary add party)

Sig Comp By DP

Challenge _____



AFFIRMATION OF RESIDENCY FORM

- ◆ If you see "AFFIRM ADDRESS" in voter signature box have the voter fill out the Affirmation of Residency form (yellow single sheet) provided by the Superintendent of Elections. This is found in your supplies. Be sure the form is completely filled out. Compare information on form with that printed above the voter's signature box. **No other proof of residency is required. Do not ask for ID.**
- ◆ **Deceased Voter:** If information is given to you that a voter is deceased, have the family member use the space provided on the "Affirmation of Residency" form to notify the Superintendent of Elections.

WHEN TO ASK FOR ID

- ◆ Never ask a voter for ID unless the voter signature box in the Poll Book is stamped, **"ID REQUIRED"**.
- ◆ What if they don't have ID? Answer: Give the voter a provisional ballot.